

(1/4)

Government of India
National Technical Research Organisation

NTRO Technical Assistant Examination - 2019

Start of online Application/Registration : 15 March 2019 (09:00 AM)
Closing date of online Application/Registration : 04 April 2019 (05:00 PM)

ONLINE applications are invited from Indian Nationals for direct recruitment to the post of Technical Assistant in the National Technical Research Organisation, a premier organisation under the Government of India.

2. The details/description of the post, number of vacancies, eligibility criteria, permissible age relaxation beyond the upper age limit and service conditions are given below :-

(A) DESCRIPTION OF POST :

Name of the Post	Classification	Pay Scale, Allowances & other benefits
Technical Assistant	General Central Civil Service, Group-'B' (Non-Gazetted, Non-Ministerial)	Pay Scale : Level-6 of the Pay Matrix (Rs.35,400 -1,12,400) Allowances & other benefits: Dearness Allowance, House Rent Allowance, Transport Allowance, Leave Travel Concession, Children Educational Allowance, Special Allowance, Medical facilities, Central Government Employees Group Insurance Scheme, etc. as admissible to Central Government employees.

(B) NUMBER OF VACANCIES:

Subject/Stream	Vacancies*						
	UR	EWS #	SC	ST	OBC	Total	Sub-category
Electronics	20	09	05	03	15	52	Including 01 vacancy reserved for PWD (01-OL) category
Computer Science	28	13	07	05	22	75	Including 02 vacancies reserved for PWD* (01-OL and 01-HH) category
GRAND TOTAL :	48	22	12	08	37	127	

* The number of vacancies is provisional and liable to change.

Reservation for Economically Weaker Section (EWS) as per Department of Personnel & Training OM No.36039/1/2019-Estt (Res), dated 31st January 2019.

(C) ELIGIBILITY CRITERIA :

Subject/Stream	Essential Qualification	Age Limit
Electronics	Bachelor's Degree in Science with Mathematics or Physics as one of the subjects from a recognised University; or Three years Diploma in Engineering or Technology in Electronics/Communication/ Electronics & Communication/ Telecommunication/ Electronics & Telecommunication from a recognised Institute; or Diploma/Technical Proficiency Certificate in Engineering or Technology in Electronics/Communication/ Electronics & Communication/Telecommunication/ Electronics & Telecommunication awarded by the Armed Forces; and Having working knowledge of computer.	Not exceeding 30 years
Computer Science	Bachelor's Degree in Science with Mathematics or Physics as one of the subjects from a recognized University; or Bachelor's Degree in Computer Application from a recognized University or Institute; or Three years Diploma in Engineering or Technology in Computer/ Computer Science/ Computer Technology/ Computer Science & Information Technology/ Information Technology from a recognised Institute; or Diploma/Technical Proficiency Certificate in Computer/Computer Science/ Computer Technology/Computer Science & Information Technology/Information Technology awarded by the Armed Forces; and Having Working Knowledge of computer.	

(D) **SERVICE CONDITIONS:** The candidates appointed as Technical Assistant are liable to serve throughout the territory of India and outside India. They shall be liable to field service, including service on sea platform, in respect of such work as may be approved by the organization in public interest.

(E) **AGE RELAXATION :** Upper age limit is relaxable for Scheduled Caste (SC), Scheduled Tribe (ST), Other Backward Class (OBC), Person With Disability (PWD) and other special category candidates as per the instructions issued by the Central Government in this regard for appointment to the post under Government of India. The detailed category wise age relaxation is available in the website <https://ntrorectt.in> for information. The age relaxation for reserved category applicants is admissible only in the case of vacancies reserved for such categories. Applicants shall check their eligibility for seeking relaxation in upper age limit carefully. In case of claiming wrong age relaxation by the applicant during online application/Registration, age relaxation allowed at the application/registration stage will be withdrawn and his/her application will be rejected on account of not falling under the age limit prescribed for the particular category.

3. The desirous applicants are requested to go through the complete advertisement carefully and satisfy themselves about their suitability before filling up the application form ONLINE. Candidates fulfilling eligibility criteria of the post are required to apply ONLINE at the website <https://ntrorectt.in> only. The applications submitted through any other mode will not be accepted. Candidature of applicants shall be purely **PROVISIONAL** at all stages of the recruitment process, subject to his/her satisfying the prescribed eligibility conditions. If on verification at any time before or after examination/selection, it is found that the candidate does not fulfill any of the eligibility conditions, his/her candidature for the said examination shall be cancelled/rejected at any stage of the recruitment process without any notice and liable for termination from service, if appointed.

4. **IMPORTANT DATES :** The tentative date for start of Online Application/Registration **March 15, 2019 (09.00 AM)** and the link would be active for a period of 21 days, *i.e.* **April 04, 2019 (05.00 PM)**. The tentative date of Tier-I Examination is **April 28, 2019 (Sunday)** and for Tier-II Assessment, if required, tentative date is **18-19 May, 2019 (Saturday, Sunday)**.

5. **SCHEME OF EXAMINATION:** The assessment of the candidates will be made on the basis of performance in Tier-I and further in Tier-II, if required.

Tier-I : Computer Based Examination consisting of Objective/Multiple Choice Questions and the details of subjects, marks and number of questions, duration of examination are given below:-

Subject / Stream	No of Questions	Maximum Marks	Duration of Examination
Electronics: General Science Current Affairs, Quantitative Aptitude & Reasoning and Concerned Subject/Stream (<i>i.e</i> Electronics).	100 Questions	400 (4 marks each)	Two Hours
Computer Science: General Science Current Affairs, Quantitative Aptitude & Reasoning and Concerned Subject/Stream (<i>i.e</i> Computer Science).	100 Questions	400 (4 marks each)	Two Hours

NOTE : There will be negative marking of 01(one) mark for each wrong answer and 00(zero) mark for the question not attempted.

6. **SELECTION PROCEDURES:**

(i) Candidates will be shortlisted for Tier-I Computer Based Examination based on the percentage of marks in Essential Qualification as indicated by them during online application/Registration. **Candidates will be shortlisted in the ratio of 1:50, i.e. 50 candidates for every vacancy**, subject to availability of sufficient number of eligible candidates. Candidates will be shortlisted by applying suitable cut off in the percentage of marks, in multiples of two. The number of candidates shortlisted may be slightly more or less due to the criteria of applying cut off in multiples of two. The criteria followed in short listing candidates for Tier-I Computer Based Examination will be final. No appeal or representation will be entertained against such short listing criteria.

Note-I : Where the result of the candidate is indicated in the consolidated Final Year Mark Sheet in CGPA without indicating the corresponding percentage of marks, such candidate, during the online application/registration, is required to carefully calculate and mention the correct corresponding percentage by following the criteria/formulae, if any, indicated therein. In all other cases, the conversion formula of CGPA (as indicated in the Final Year Mark Sheet) multiplied by (x) 9.5 will be applicable to arrive at corresponding percentage. Where percentage of marks is clearly mentioned in the consolidated Final Year Mark Sheet, the candidate is required to mention such exact percentage during the online application/registration.

Note-II : The information furnished by the candidates during online application/Registration will be verified with reference to their original documents subsequently. During such verification of documents, if it is found that any information furnished by the candidate in the application is wrong, his/her candidature will be cancelled/rejected forthwith. No appeal or representation against such cancellation/rejection of candidature will be entertained. The candidates should ensure that they have furnished correct information during the online application/Registration.

(ii) The candidates will be arranged in order of merit in each category based on their performance in the Tier-I Computer Based Examination. Further shortlisting of candidates to appear for Tier-II Assessment, if required subsequently, will be made by adopting suitable ratio for each vacancy. The National Technical Research Organization will have the full discretion to fix separate minimum qualifying marks, if required, in Tier-I or Tier-II or both. In case two or more candidates secure same marks, the tie will be resolved by the following procedure:-

- (a) On the basis of date of birth with the older candidate being placed higher in merit.
- (b) Alphabetical order of names (as mentioned during online application/registration) of the candidates, if the date of birth is also the same.

(iii) In case of non-availability of sufficient number of candidates to fill the reserved vacancies in a particular subject/stream such vacancies may be offered to candidates belonging to same reserved category in the other subject/stream.

(iv) Mere selection will not entitle the candidate for appointment unless he/she is declared medically FIT to join the post. Candidates should note that for the purpose of Medical Fitness for the said post, 'Color Vision Deficiency' is considered as a reason for being 'UNFIT' for appointment.

7. CENTRE OF EXAMINATION: The Tier-I Computer Based Examination is tentatively scheduled to be conducted at the following locations. The candidate has to choose any three different examination centres in order of preference. Efforts will be made to accommodate the candidate's choice of preference in allocating examination centre. However, the National Technical Research Organisation reserves the right to add/delete any examination centre and allot the candidates to any examination centre depending upon the number of applicants and availability of the Centres, etc: No request for change of examination centre or date of examination will be entertained.

SINo	Examination Centre	SINo	Examination Centre	SINo	Examination Centre
(i)	NOIDA (Uttar Pradesh)	(vi)	Lucknow (Uttar Pradesh)	(xi)	Hyderabad (Telengana)
(ii)	New Delhi (NCR-Delhi)	(vii)	Pune (Maharashtra)	(xii)	Kolkata (West Bengal)
(iii)	Jaipur (Rajasthan)	(viii)	Bengaluru (Karnataka)	(xiii)	Bhubaneswar (Odisha)
(iv)	Mohali/Chandigarh	(ix)	Chennai (Tamilnadu)	(xiv)	Vijayawada (Andhra Pradesh)
(v)	Guwahati (Assam)	(x)	Thiruvananthapuram/Kochi (Kerala)	(xv)	Ranchi (Jharkhand)

8. GENERAL INSTRUCTIONS:

- (i) The requisite information relating to this examination will be available on the above mentioned website from time to time. The candidates are advised to visit the said website frequently for the latest information/updates, if any, about this recruitment process. Candidates are also advised to fill their correct and active e-mail address and mobile number during the online application/registration as all correspondence will be made through e-mail/sms only.
- (ii) The crucial date for determining the age limit, educational qualifications, certificates/testimonials, caste, category, etc., shall be the closing date of online application/registration for this examination.
- (iii) The date of birth as well as the name of the applicant will invariably be taken from the matriculation/10th certificate issued by a recognised board. No other proof of date of birth and name shall be accepted.
- (iv) Certificates in support of qualifications, caste etc must have been obtained on or before the closing date.
- (v) Degree/Diploma etc. obtained through Open Universities/Distance education mode will not be accepted for the purpose of Educational Qualification unless it is recognized by Distance Education Council in terms of Ministry of Human Resource Development Notification No. 44, dated 01.03.1995 published in the Gazette of India dated 08.04.1995 for the relevant period when the candidate acquired the relevant qualification.
- (vi) Candidates must ensure before applying for the post that he/she is eligible for the post in terms of age, qualification, etc. as laid down in this advertisement. If the information furnished by the candidate at the time of applying for the post is found to be incorrect at a later date, the candidate himself/herself will be solely responsible and his/her candidature/service is liable to be terminated at any stage during his/her service.
- (vii) Candidates must note that BE or B.Tech or MCA is NOT the essential qualification for the post. The marksheet of essential qualification(s) as mentioned at Para-2 (C) above will only be accepted.

- (viii) Candidates may fill up their respective category in the application form carefully. It is made clear that category once mentioned in the form shall **NOT** be changed in any circumstances. The candidate will have to produce the certificates issued by the Competent Authority in support of his/her claim at the time of verification of documents.
- (ix) Candidates claiming benefit of OBC Category should ensure that they belong to OBC Category as per the notification of the Central Government meant for appointment to the posts under the Government of India (and not as per the notification of the State Government) and also they **DO NOT** belong to the creamy layer. The candidate will have to produce the OBC certificate along with the undertaking in the proforma available in the above mentioned website (click *Instructions-Format of Certificates*). The certificate in any other proforma will not be accepted.
- (x) Candidates already in Government service or working with PSUs/Autonomous Bodies should inform their Employer or obtain necessary permission, as the case may be, before applying for the said post. No Objection Certificate (NOC) from the Employer is required to be furnished before appointment, if selected.
- (xi) Consequent upon final selection, only the Roll No./Registration No. of the selected candidates will be made available in the said website. However, no other details of the selection process will be available for general information. The candidates, who are empaneled for appointment after final selection, will be intimated through e-mail / Speed Post for processing pre-appointment formalities viz. Medical Examination, Character & Antecedents Verification etc.

9. **HOW TO APPLY:**

- (i) Applications should be submitted ONLINE only by logging on to the website <https://ntrorectt.in> and applications will **NOT** be accepted through any other mode.
- (ii). The requisite information relating to this examination will be available on the above mentioned website from time to time. The candidates are advised to visit the said website frequently for the latest information, if any, in connection with the recruitment process. **Candidates are also advised to fill their correct and active e-mail address and mobile number during the online application/registration as all correspondence will be made through e-mail/sms only.**
- (iii) Candidate should provide all the required details while filling up the Online Application/Registration. Mandatory fields are marked with *(asterisk) sign.
- (iv) Wrong information in any column may lead to the application getting rejected altogether.
- (v) The candidates are advised to keep the soft copy of the following documents ready (**confirming with size of digital file mentioned against each**) before starting online application/registration since these are required to be uploaded to successfully complete their registration without any hassle :-
 - (a) Recent passport size colour **Photograph** (jpg / jpeg file should be minimum **20 KB** & maximum **40 KB**).
 - (b) Scanned **Signature** (jpg / jpeg file should be minimum **10 KB** & maximum **20 KB**).
 - (c) **Matriculation/10th Certificate** (pdf file should be minimum **120 KB** & maximum **200 KB**).
 - (d) **Final Pass Mark sheet of Essential Qualification** (B.Sc with Mathematics or Physics/ Bachelors Degree in Computer Application/ Three Years Diploma in the relevant stream of Engineering or Technology/for Armed Forces Personnel Diploma/Technical Proficiency Certificate in the relevant stream of Engineering or Technology as the case may be) (pdf file should be minimum **120 KB** & maximum **200 KB**).
 - (e) **SC/ST/OBC Certificate** (pdf file should be minimum **120 KB** & maximum **200 KB**), if applicable. The specimen formats are available in the above mentioned website.
 - (f) **Income & Assessment Certificate to be produced by Economically Weaker Sections (EWS)** (pdf file should be minimum **120 KB** & maximum **200 KB**), if applicable. The specimen format is available in the above mentioned website.
 - (g) **Central Government Civilian Employees - Certificate & Declaration** by the applicant (pdf file of both together should be minimum **120 KB** & maximum **200 KB**), if applicable. The specimen formats are available in the above mentioned website.
 - (h) **Disability Certificate** (pdf file should be minimum **120 KB** & maximum **200 KB**), if applicable. The specimen format is available in the above mentioned website.
- (vi) At the end of the online application/Registration, candidate shall be prompted to confirm the information/ details provided by him/her and to make, corrections, if any. Once the candidate has completed his/her registration, he/she will not be able to correct/amend their registered online application.
- (vii) Upon successfully registration of their online application, the candidates are advised to keep the Registration Number and print-out of his/her application form in safe custody which will be required to be submitted by them at later stage, as and when asked for.
- (viii) Registration number will be informed to the candidate through e-mail/sms. Admit Cards for the Tier-I Computer Based Examination will be sent through e-mail. Applicants are therefore advised to check their email (inbox as well as spam folder) from time to time for updates related to the examination.

10. **CANVASSING:** Canvassing in any form will disqualify the applicant.

सहायक निदेशक / Assistant Director
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