

Walk-in Interview & Selection Test for ID-Division of HITES

HITES- HLL Infra Tech Services Ltd, a fully owned subsidiary of HLL Lifecare Ltd, a Govt. of India Enterprise, is specialized in healthcare infrastructure development, facility management and procurement of medical equipment and devices services in healthcare sector offers the following challenging career opportunities.

We are looking for experienced dynamic, result oriented, performance driven professionals for various positions for Infrastructure Development Division of HITES (South) for our office/divisions/ projects across the country for recruitment on Fixed Terms Contract (FTC) basis as per the details given below.

Walk-in Interview:

SI No	Division	Post Code	Position / No of Post (Indicative)	Type	Upper Age Limit as on 01.02.2019	Essential Qualification	Pay Range	Essential Experience as on 01.02.2019
01	IDD	ID/2019-01	Senior Manager (Structural) (01 Nos)	FTC	45 Years	BE / B.Tech (Civil) (Full Time) With ME / M.Tech (Structural) Full Time	Consolidated Pay Range Rs. 40,000 – 60,000/- per month	Minimum 8 years post qualification experience in the relevant field. Should have structural design experience in multi-storeyed RCC structures and industrial steel structures. Knowledge in STAAD, STAAD Pro and / or any steel structures design software is essential.
02	IDD	ID/2019-02	Senior Manager (Architecture) (02 Nos.)	FTC	45 Years	B.Arch (Full Time)	Consolidated Pay Range Rs. 40,000 – 60,000/- per month	Minimum 8 years of post-qualification experience in a responsible capacity in designing various types of buildings. Should be registered in Council of Architecture. Experience in designing of hospitals above 100 beds / institutions are desirable.

03	IDD	ID/2019-03	Project Engineer (Civil) (01 Nos.)	FTC	40 Years	B E / B Tech or Diploma-Civil (Full Time)	Consolidated Pay Range Rs. 35000-55000/- per month	Minimum 5 Years for Degree Holders and 8 Years for Diploma Holders of post qualification experience in project planning, execution Contract Management Civil & allied works of large sized multi storied institutional buildings, preferably Hospitals & other Healthcare Projects. The detailed task include preparation of cost estimates & detailed project reports, review of drawings, preparation of tender documents, quantity surveying, processing of bills etc. as per Govt / CPWD procedure, monitoring, construction management at sites with specified QA/QC standards, liaisoning, with clients, consultants, contractors & other stakeholders including Govt. statutory authorities as per requirements.
04	IDD	ID/2019-04	Assistant Project Engineer (Civil) (05 Nos.)	FTC	35 Years	B E / B Tech or Diploma-Civil (Full Time)	Consolidated Pay Range Rs. 25000-40000/- per month	Minimum 3 Years for Degree Holders & 5 Years for Diploma Holders of post qualification experience in project planning, execution & contract management of Civil & allied works of large sized multi storied buildings preferably Hospitals, Institutional and other Healthcare Projects. The detailed task includes preparation of cost estimates & detailed projects reports, review of drawings, preparation of tenders documents, quantity surveying, processing of bills, etc. as per Govt/ CPWD procedure and monitoring construction management at site with specified QA/QC standards.
05	IDD	ID/2019-05	Assistant Project Engineer (Electrical) (01 Nos.)	FTC	35 Years	B E / B Tech or Diploma-Electrical (Full Time)	Consolidated Pay Range Rs. 25000-40000/- per month	Minimum 3 Years for Degree Holders & 5 Years for Diploma Holders of post qualification experience in project planning, execution & contract management of large sized multi storied buildings preferably Hospitals and other Healthcare Projects. The detailed task includes preparation of cost estimates & detailed projects reports, review of drawings, preparation of tenders documents, quantity surveying, processing of bills, etc. as per Govt/ CPWD procedure and monitoring construction management at site with specified QA/QC standards w.r.t MEP Services as per requirements

06	IDD	ID/2019-06	Assistant Project Engineer (Mechanical) (01Nos)	FTC	35 Years	B E / B Tech or Diploma-Mechanical (Full Time)	Consolidated Pay Range Rs. 25000-40000/- per month	Minimum 3 Years for Degree Holders & 5 Years for Diploma Holders of post qualification experience in project planning, execution & contract management of large sized multi storied buildings preferably Hospitals and other Healthcare Projects. The detailed task includes preparation of cost estimates & detailed projects reports, review of drawings, preparation of tenders documents, quantity surveying, processing of bills, etc. as per Govt/ CPWD procedure and monitoring construction management at site with specified QA/QC standards w.r.t MEP Services, HVAC and Fire fighting as per requirements.
07	IDD	ID/2019-07	Assistant Project Engineer (Safety) (02 Nos)	FTC	35 Years	B E / B Tech or Diploma-Safety (Full Time)	Consolidated Pay Range Rs. 25000-40000/- per month	Minimum 3 Years for Degree Holders & 5 Years for Diploma Holders of post qualification experience. To develop safety systems and policies, conduct safety audits, evaluation of hazardous conditions and develop safety controls. Design, develop and conduct safety training programmes, prepare safety budgets, drive safety culture within the division.
08	IDD	ID/2019-08	Deputy Manager (Finance) (02 Nos)	FTC	35 Years	CA / ICWA	Consolidated Pay Range Rs. 25000-40000/- per month	Minimum 3 years post qualification experience in Infrastructure / project accounting, Finalization of accounts, Compilation, Tendering, Taxation, Vetting of Contractors / Supplier's bills. Account Reconciliations, Statutory compliance, Banking, Accounting, Co-ordination with auditors, utilization certificates etc.
09	IDD	ID/2019-09	Site Engineer (Civil) (03 Nos)	FTC	27 years	B E / B Tech or Diploma-Civil (Full Time)	Consolidated Pay Range Rs. 20000-35,000/- per month	Fresher's for Degree holders and 3 years for Diploma holders with relevant experience in the areas such as site supervision, checking of measurements of civil and allied works for large sized / multi storied building projects.

Selection Test:

Sl No	Division	Post Code	Position / No of Post (Indicative)	Type	Upper Age Limit as on 01.02.2019	Essential Qualification	Pay Range	Essential Experience as on 01.02.2019
10	IDD	ID/2019-10	Accounts Officer (03 Nos)	FTC	40 Years	CA – Inter / ICWA - Inter	Consolidated Pay Range Rs. 12000-29,500/- per month	Minimum 3 Years post qualification experience in project accounting. Should have good knowledge in all Finance & Accounting Functions.

Details of Walk-in Interview

Date of Walk-in Interview	Positions	Venue	Time
06 th March 2019	<ol style="list-style-type: none">1. Senior Manager (Structural & Architecture)2. Project Engineer (Civil)3. Deputy Manager (Finance)	HLL Bhavan, Golden Jubilee Block, Poojappura P.O., Thiruvananthapuram – 695 012	09:00 AM onwards
07 th March 2019	<ol style="list-style-type: none">1. Assistant Project Engineer (Civil, Electrical, Mechanical & Safety)2. Site Engineer (Civil)		

Selection Test

Date of Walk- In Selection Test	Positions	Venue	Time
08 th March 2019	<ol style="list-style-type: none">1. Accounts Officer	HLL Bhavan, Golden Jubilee Block, Poojappura P.O., Thiruvananthapuram – 695 012	09:00 AM onwards

* Interested and eligible Candidates may register their names for Walk-in Interview / Selection Test between 09:00 AM to 12:00 PM on the above respective Interview & Selection test date only will be considered for the Interview & Selection test.

Compensation Package:

- In addition to the consolidated pay, the executives are also entitled for annual Performance Incentive, EPF, Gratuity, Medical reimbursement; leave encashment, etc. as per the rules of the company. Apart from these HITES offers excellent career progression opportunities for the qualified professionals.

Education Qualification:

- The qualification which qualifies the applicant should be from national level institute of repute, recognized Indian universities under the full time/regular scheme only.

General Conditions for Walk In Interview & Selection Test

- Appointment to the above mentioned posts will be initially for a period of 3 years and renewable based on the performance of the candidate during the period/ requirement of the organization.
- Selected candidates during the period of his/her employment will be required to serve at any location/office of HITES situated across India.
- Depending on the requirement, the company reserve the right to cancel/ restrict/curtail/increase the number of the vacancies, if need so arises, without any further notice and without assigning any reason thereof.
- The cut off date for considering the age and experience of the candidates will be taken as **01/02/2019**.
- Appointment of the selected candidates is subject to verification of Character and Antecedents, from the concerned authority as per the rules of the company.
- Reservations and age relaxation for different categories viz. SC/ST/OBC/PWD. Ex-servicemen etc., are as per the Govt. of India Directives.
- The appointment of selected candidates will be subject to their medical fitness for such appointment based on Medical Examination as per the Directives of the Company.
- **Candidates must recheck check their eligibility/suitability thoroughly and download the application form (annexed as Appendix-1 along with the advertisement), and submit duly filled application form at the time of registration.**
- Canvassing in any form will be a disqualification.
- Candidates should bring their updated resume along with all the Certificates in original to prove age, qualification, experience and latest salary certificates with break up.
- SC/ST/OBC Candidates should produce their community certificate in original.
- Age relaxation shall be given for exceptionally experienced / retired personnel.
- Interested and eligible candidates may Walk-in to the interview & Selection Test in the above mentioned Date & Venue with their latest resume and copies of educational qualification, relevant experience, Age & community certificates along with recent passport size photograph and latest salary break – up.
- Original relevant Certificates need to be produced for verification.
- The decision of HITES Management regarding selection will be final.
- Court of Jurisdiction for any dispute will be Trivandrum.
 - HITES reserve the right to conduct preliminary interview / test/ GD etc depending upon number of candidates in respect of all the positions.