



Phone : 0471 2786406, 407  
Fax : 0471-2786409  
Email : hr@milma.com  
Website : www.milma.com

## **Kerala Co-operative Milk Marketing Federation Ltd.**

Milma Bhavan, Pattom Palace P.O., Thiruvananthapuram - 695004

### **Notification inviting applications to various positions on Deputation Basis**

1. Applications are invited for various positions to be filled on deputation basis from permanent employees working in any Govt. Departments/PSU/Co-operative organizations.
2. Deputation will be allowed only for permanent employees as above and in no case application from contract/temporary employees will be considered.
3. Vacant positions are available in various functional departments/units and the deputation will only be considered from employees working in the same/analogous posts for each of the positions.
4. Applications from employees who are having a minimum of 2 years left over service will only be considered.
5. Deputation will be considered for the positions as given in the Annexure at KCMMF Head Office and units under the Federation.
6. Application from employees having good service records only will be considered. Application from employees who are facing/faced disciplinary action in their parent organization will not be considered.
7. **Applicants must have good knowledge and working experience in computerised ERP (Enterprise Resource Planning) environment.**
8. **Qualification & Experience:**  
The details of educational qualifications and experience for each post is given in the annexure.
9. **Place of posting:**  
The place of posting will be (1) KCMMF Head Office, Trivandrum (2) Central Products Dairy, Alappuzha (3) Cattle Feed Plant, Pattanakkad, Alappuzha and (4) Cattle Feed Plant, Malampuzha, Palakkad depending on availability of vacancies and as given in Annexure.
10. **Period of Deputation:**  
Period of deputation will initially be for one year or till the joining of candidates advised by KPSC, whichever is earlier. The deputation period can be extended subject to satisfactory performance of the

employees during deputation period and availability of vacancy. However, the management reserves the right to terminate the deputation at any point of time without assigning any reason.

**11. Emoluments:**

- a. The person appointed on deputation will not be eligible for deputation allowance or any other additional benefits.
- b. Present scale of pay in Milma for each posts are given in the annexure. DA will be at the rate applicable to State Government Employees. HRA will be 10% of basic pay subject to a maximum of Rs.4,750/- per month.
- c. The person appointed on deputation will have the option either to continue with the pay and allowances of the parent organization or opt for the pay and allowances of Milma, subject to the discretion of the management to decide on either of the one.

**12. Leave and Holidays:**

Leave and Holidays to those who are on deputation will be allowed as per the leave and Holidays of the KCMMF Unit in which he/she is working. Eligible leaves accrued during the service in parent department cannot be availed or encashed while on deputation.

**13. Mode of submitting Application:**

Interested and eligible candidates may forward their application in the prescribed format attached herewith through proper channel to the address below latest by 10<sup>th</sup> April, 2019. However, advance copy of the application can be forwarded directly to the address given below.

**Managing Director,  
Kerala Co-operative Milk Marketing Federation Ltd.,  
Milma Bhavan, Pattom P.O,  
Thiruvananthapuram – 695 004.  
Phone: 0471 2786406, 407  
Email: [hr@milma.com](mailto:hr@milma.com)  
Web: [www.milma.com](http://www.milma.com)**

**ANNEXURE TO NOTIFICATION DTD 05.03.2019**

Sl. No.	Name of Post & Scale of Pay	Qualification & Experience	Place of Posting	Tentative No. of Posts
1	Manager (Projects) (60340-123445)	1. Degree in Electrical/Mechanical/Civil Engineering from a recognized University. 2. Minimum 10 years' experience in Managerial cadre in Projects connected with Food Processing/Feed Milling Industry of reputed Organization.	Trivandrum	1
2	Manager (HR) (60340-123445)	1. PG Degree in Personnel Management or MBA with specialization in Personnel Management/HR from a recognized University. 2. Minimum 10 years' experience in the Personnel/HR Dept. in Managerial cadre in a reputed organization.	Alappuzha/ Trivandrum & Palakkad	1 each
3	Manager(Marketing) (60340-123445)	1. MBA or equivalent with specialization in Marketing Management from a recognized University. 2. Minimum 10 years' experience in Managerial cadre in Marketing in a reputed organization involving marketing of Dairy/Food/FMCG Products.	Trivandrum	1
4	Manager(Accounts) (60340-123445)	1. ACA/AICWA(CMA) 2. Minimum 10 years' experience in Managerial cadre in the Accounts Department of a reputed Commercial Organization.	Trivandrum	1
5	Asst. Manager (Marketing) (48220-96195)	1. MBA or equivalent with specialization in Marketing Management from a recognized University. 2. Minimum 8 years' experience in Managerial cadre in Marketing in a reputed organization involving marketing of Dairy/Food/FMCG Products.	Palakkad	1
6	Asst. Manager (Accounts) (48220-96195)	1. A pass with intermediate examination of ACA/AICWA(CMA) 2. Minimum 8 years' experience in Managerial cadre in the Accounts Department of a reputed Commercial Organization.	Alappuzha	2
			Palakkad	1

7	Accounts Officer (40840-81875)	<ol style="list-style-type: none"> <li>1. A pass with intermediate examination of ACA/AICWA(CMA).</li> <li>2. Minimum 5 years' experience in Managerial cadre in the Accounts Department of a reputed Commercial Organization.</li> </ol>	Trivandrum, Alappuzha & Palakkad	1 each
8	Marketing Officer (40840-81875)	<ol style="list-style-type: none"> <li>1. MBA with specialisation in Marketing or Post Graduate Diploma in Rural Management from IRMA.</li> <li>2. Minimum 5 years' experience in Managerial cadre in Marketing of Animal Feed Products or similar other products.</li> </ol>	Palakkad	1
9	Deputy Engineer/Shift Engineer (Electrical) (40840-81875)	<ol style="list-style-type: none"> <li>1. Degree in the branch concerned from a recognized university (Mechanical/ Electrical branch.)</li> <li>2. Minimum 5 years' experience in Managerial cadre in relevant field.</li> </ol>	Trivandrum, Alappuzha & Palakkad	1 each
10	Deputy Engineer/Shift Engineer (Mechanical) (40840-81875)		Trivandrum, Alappuzha & Palakkad	1 each
11	Technical Superintendent (Engineering) (36460-73475)	<ol style="list-style-type: none"> <li>1. Degree/Diploma in Electrical/Mechanical Engineering.</li> <li>2. 2-5 years experience in a Food Processing/ Manufacturing/Feed Milling Industry.</li> </ol>	Alappuzha & Palakkad	2 each
12	Technician (Fitter) (20180-46990)	<ol style="list-style-type: none"> <li>1. A pass in SSLC or equivalent qualification.</li> <li>2. ITI/NAC/NTC in the trade concerned.</li> <li>3. Minimum 3 years' experience in a Food Processing/ Manufacturing/Feed Milling Industry.</li> </ol>	Alappuzha & Palakkad	6 each in each category
13	Technician (Electrician) (20180-46990)			
14	Junior Assistant (20180-46990)	<ol style="list-style-type: none"> <li>1. Degree in Arts, Science or Commerce from a recognized university.</li> <li>2. Minimum 2 years' experience in a reputed organization.</li> </ol>	Trivandrum	3
			Alappuzha	6
			Palakkad	3

\*Applicants must have good knowledge and working experience in computerised ERP (Enterprise Resource Planning) environment, except for Sl.Nos.12 & 13.

PER:4/2013

March 5, 2019

**Applications for appointment on Deputation Basis**

Applications are invited from presently working permanent employees in Govt. Departments/PSU/Co-operative organizations having required qualifications, expertise and experience for appointment on deputation basis to various positions in KCMMF HO/Units. For more details and application form visit website: [www.milma.com](http://www.milma.com). Last date for submission of application through proper channel is 10.04.2019.

MANAGING DIRECTOR.