



THE WEST BENGAL UNIVERSITY OF HEALTH SCIENCES

DD - 36, Sector - I, Salt Lake, Kolkata 700 064

Website: www.wbuhs.ac.in EPABX: 2321-3461/2334-6602, Fax: 2358-0100

Memo No. OG/WBUHS/2018-19/ 1445

Date: 06.03.2019

The West Bengal University of Health Sciences invites applications for the following posts. The forms will be available online in the official website (www.wbuhs.ac.in) tentatively from 25th March, 2019:

Sl.	Name of the Post	No. of Vacancies	Reservation Status					
			UR	SC	ST	Differently-abled/PWD/PH	OBC-A	OBC-B
1	P.A. to Principal	1	1	Nil	Nil	Nil	Nil	Nil
2	Asst. Librarian	1	1	Nil	Nil	Nil	Nil	Nil
3	Sr. Assistant	1	1	Nil	Nil	Nil	Nil	Nil
4	Head Clerk	1	1	Nil	Nil	Nil	Nil	Nil
5	UDC/UDA	15	6	4	1	1	2	1
6	Junior Assistant	20	8	6	1	1	2	2
7	Jr. Asst. (Data Entry Operator)	2	1	1	Nil	Nil	Nil	Nil
8	LDC/LDA	29	13	7	2	1	3	3
9	Store Keeper	22	10	6	1	1	2	2
10	Stenographer/ Stenotypist	13	5	4	1	1	2	Nil
11	Medical Technologist (Laboratory)	19	6	5	2	1	3	2
12	Driver	2	1	1	Nil	Nil	Nil	Nil
13	Jr. Asst. (Caretaker)	1	1	Nil	Nil	Nil	Nil	Nil
14	Jr. Peon (GDA)	7	3	2	1	Nil	1	Nil
15	GDA	37	19	9	2	1	3	3
16	Dome/ Dissection Hall Attendant	4	2	1	1	Nil	Nil	Nil

ESSENTIAL QUALIFICATIONS:-

For Sl. No. 1	<p>Bachelor Degree in any stream from a recognized University with computer typing speed of at least 40 words per minute with Diploma/ Certificate in Computer Application from a recognized Institution</p> <p style="text-align: center;">OR</p> <p>should possess a BCA degree with computer typing speed of at least 40 words per minute from a recognized University.</p> <p>Desirable: At least three years of experience in the similar field.</p>
For Sl. No. 2	<p>Post Graduate Degree in Library Science with working experience in the reputed library or preferably working experience in academic institute. Knowledge of functioning e-library will be essential.</p>
For Sl. No. 3,4 & 5	<p>(1) Bachelor Degree in any stream from a recognized University with Diploma/ Certificate in Computer Application from a recognized Institution OR should possess a BCA degree from a recognized University.</p> <p>(2) At least five years of experience in the post of LDC / LDA or any other similar position in any Govt. /Semi Govt./ Autonomous Bodies.</p>
For Sl. No. 6,7,8 & 9	<p>Bachelor Degree in any stream from a recognized University with Diploma/ Certificate in Computer Application from a recognized Institution OR should possess a BCA degree from a recognized University.</p> <p>Desirable: Having three years of experience in any Govt./semi Govt./Autonomous / Private Organization in a similar position</p>
For Sl. No. 10	<p>Bachelor Degree in any stream with Diploma/ Certificate in Computer Application from a recognized Institution OR should possess a BCA degree from a recognized University.</p> <p>Desirable: Having three years of experience in any Govt. /semi Govt. / Autonomous/ Private Organization in a similar position.</p>
For Sl. No. 11	<p>BMLT or Higher Secondary (10+2) Examinations or its equivalent with Physics, Chemistry and Biology and a two year diploma course in Medical Laboratory Technology with 6 months internship recognized by the Govt. of West Bengal.</p>
For Sl. No. 12	<ol style="list-style-type: none">1. Should have passed class VIII standard2. Should have a Valid Commercial Driving license and at least five years of experience in driving light, medium and heavy motor vehicles car and jeep.
For Sl. No. 13	<p>Bachelor Degree in any stream from a recognized University with Good Physique.</p>
For Sl. No. 14 & 15	<p>Madhyamik or its equivalent examination recognized by Board of Secondary Education, Govt. of West Bengal with Good Physique.</p> <p>Desirable: Three years of experience in any Govt. /Semi Govt. / Autonomous/ Private Organization in a similar position.</p>
For Sl. No. 16	<p>Madhyamik or its equivalent examination recognized by Board of Secondary Education, Govt. of West Bengal with Good Physique.</p> <p>Desirable: Working experience in the respective field.</p>

SCALE OF PAY:

For Sl. No. 1	Rs. 9000 – 40,500 with Grade Pay Rs. 4400
For Sl. No. 2	Rs. 9000 – 28,300 with Grade Pay Rs. 4400
For Sl. No 3	Rs. 7200 – 25,400 with Grade Pay Rs. 4100
For Sl. No 4	Rs. 7100 – 37,600 with Grade Pay Rs. 3900
For Sl. No 5	Rs. 7100 – 37,600 with Grade Pay Rs. 3650
For Sl. No 6 & 7	Rs. 7200 – 25,400 with Grade Pay Rs. 3300
For Sl. No 8,9 & 10	Rs. 5400 – 25,200 with Grade Pay Rs. 2680
For Sl. No 11	Rs. 7100 – 37,600 with Grade Pay Rs. 3650
For Sl. No 12	Rs. 5400 – 25,200 with Grade Pay Rs. 2680
For Sl. No 13	Rs. 5400 – 18,600 with Grade Pay Rs. 2600
For Sl. No 14	Rs. 5400 – 18,400 with Grade Pay Rs. 1800
For Sl. No 15 & 16	Rs. 4900 – 16,200 with Grade Pay Rs. 1700

Age	(1) 18-40 years (Age relaxation as per norms of Govt. of West Bengal) (2) 5 years relaxation will be applicable for candidates who have 7 years or more working experience in WBUHS and COM & JNMH, Kalyani [age relaxation will be given either for (1) or (2). Both norms for age relaxation to a single candidate will not be entertained]
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Filling up / Submission of Application Form and other related instructions:

- ❖ All the posts are transferable within the different Campus of WBUHS (Salt Lake Headquarter, COM & JNM Hospital, Kalyani Campus, North Bengal Campus and future campus of WBUHS).
- ❖ All qualifications, experience, age limit will be recognized upto 01/01/2019.
- ❖ Mere application does not guarantee a call for test /interview. Selection will be made as per University selection procedure.
- ❖ University reserves the right to cancel the selection procedure for any / all the posts. The money will be refunded in case of cancellation of interview.
- ❖ Application fee for all the categories are Rs.500/- for UR, Rs.250/- for SC, ST, OBC and PWD/ PH candidates. Candidates are instructed to follow the instructions available in our website before making online payments.
- ❖ Candidates applying for different posts need to fill up and pay separately for individual posts. Those who have previously applied for the **post of Asst. Librarian** against advertisement no. OG/WBUHS/2018-19/1617 dated 22/11/2018, **need not apply again.**
- ❖ No TA / DA is permissible if called for interview.

- ❖ Incomplete applications will be rejected without any intimation.
- ❖ Canvassing any form will disqualify a candidate.
- ❖ Employees of Govt./ Semi Govt. should apply through proper channel. **No Objection Certificate** should be submitted from the Employer during Interview.
- ❖ **Last date for online submission** of form is **15th April, 2019**.
- ❖ Reservation of post will be applicable as per rule of Govt. West Bengal. Number of vacancy of post and its reservation may vary.
- ❖ Incomplete fill up of application and non-payment will be rejected without any intimation to the candidates. In case of applicants more than expected, then written test may be taken followed by an interview (Viva Voce).
- ❖ The decision of the West Bengal University of Health Sciences is final.
- ❖ Any legal action will be dealt in the Jurisdiction of Kolkata.

Sd/-

Registrar
The West Bengal University of Health Sciences