



NEW MANGALORE PORT TRUST

General Administration Department
Establishment and Recruitment Section
Panambur, Mangalore – 575 010

No.3/1/2019/ERS.2

Date: 16.03.2019

INVITES

Applications for the post of Accounts Officer Gr.I (Class I) & Assistant Engineer (Electrical) (Class II)

1. New Mangalore Port Trust invites applications from eligible candidates for the following posts, to be filled up through Direct Recruitment.

Sl. No.	Name of the Posts	Scale of pay * (Rs.)	No. of Posts	Category	
				UR	Reserved
a.)	Accounts Officer Gr.I	20600-46500	02	01	01(OBC)
b.)	Assistant Engineer (Electrical)	16400-40500	01	01	-

(* The scale of pay is due for revision w.e.f. 01.01.2017 plus other allowances such as VDA, Cafeteria and HRA etc. applicable from time to time). Unfurnished accommodation (as per eligibility) will be provided by the Port at normal rent and in such case no HRA will be paid.

2. Educational qualifications and other qualifications required for direct recruitment are as per Recruitment Rules: (Copy enclosed as **Annexure-I**)

Sl. No.	Name of the Posts	Age	Educational qualifications	Experience
1.	Accounts Officer Gr.I	Not Exceeding 30 years. (3 years age relaxation for OBC)	<i>Essential</i> : Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India. <i>Desirable</i> : Two years experience in Executive cadre in the field of Finance, Accounting in an Industrial/ Commercial/Govt. Undertaking.	Not applicable

Sl. No.	Name of the Posts	Age	Educational qualifications	Experience
2.	Assistant Engineer (Electrical)	Not Exceeding 35 years	<i>Essential:</i> Degree in Electrical Engineering of a recognized University or equivalent.	2 years experience in Electrical Works.

3. Eligible candidates may apply for above mentioned posts in the prescribed format **(Annexure-II)**. Candidates must duly super scribe on the envelope i.e. “**Application for the post of (name of the post)**” and to be addressed to the Secretary, New Mangalore Port Trust, Panambur, 575 010, Karnataka.
4. OBC candidates applying for the post of Accounts Officer Gr.I must produce the OBC certificate in the Central Govt. format as enclosed at **Annexure –III**.
5. The crucial date to determine the qualification, experience and age etc. will be on 01.03.2019.
6. The Management reserves the rights to cancel or make any changes in the appointments process, if need arises, without further notice and without assigning any reason thereof.
7. The candidates already in Govt. Service/service in PSUs etc. shall submit their application through proper channel and the following documents are also to be furnished by their employer along with the applications:-
 - a) Attested copies of all the certificates as proof of educational qualification, work experience (containing the date of start/end of working in respective post with pay scale), Proof of Date of Birth.
 - b) No objection certificate from the organization.
 - c) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.
 - d) Vigilance and Administrative clearance by the concerned Port as in the pro-forma enclosed at **Annexure –IV**
 - e) The Veracity of the Certificates may be ensured & certified.
 - f) Two passport size photographs of the candidate (latest) to be inserted/tagged in a transparent envelop.
 - g) A certificate to be given by the employer (as per format in the application form).

8. The application received within the due date along with all required documents will be considered.
9. The last date to receive the applications at New Mangalore Port Trust is **07.05.2019**



(Lt Col. Biju Warriar)
Secretary

ANNEXURE -I

Sl/No	Name of the Post	No. of Posts	Classification	Scale of Pay(₹)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in yrs.)	Educational and other qualifications prescribed for direct recruitment	Whether (a) Age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/ deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Accounts Officer Gr-1	4	Class-I	₹ 20600-46500 (pre-rev. ₹9100-250-15100)	Selection	30	<p>Essential:- Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India.</p> <p>Desirable:- Two years experience in Executive cadre in the field of Finance, Accounting in an Industrial/Commercial/Govt. Undertaking.</p>	<p>(a) No</p> <p>(b) No, however a degree from a recognized university is essential.</p> <p>(c) No</p>	2	By direct recruitment - 66.2/3% By promotion 33.1/3%	Promotion from Asst. Accounts Officer in the scale of pay of ₹16400-40500 (pre-rev. ₹8600-14600) with 3 years regular service in the grade.	<p>Feeder Post: Asst. Accounts Officer in the pay scale of ₹16400-40500 (pre-rev. ₹8600-14600)</p>

Sl.No.	Name of the Post	No of Posts	Scale of Pay(₹)	Classification	Age limits lower and upper for direct recruits	Educational and other qualification required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees and persons holding analogous post in other department and deputationists	Method of recruitment: Whether by Promotion / Transfer / Deputation or direct recruitment and percentage of vacancies to be filled by different methods of recruitment	Whether post is selection post or non-selection post (for promotion only)	In case of Promotion or transfer, cadres from which promotion or transfer shall be made	Prescribed period of probation	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
17	Asst. Engineer (Ele.)	16	₹16400-40500(pre-revised) ₹8600-250-14600	Class II	Not Exceeding 35 years	i) Degree in Electrical Engineering of a recognized University or equivalent. ii) 2 years experience in Electrical Works.	Age: No. Qualification: No. But must possess at least a Diploma in Electrical Engineering.	By Promotion failing which by direct recruitment.	By selection	Promotion : 1) Technical Asst. (Ele.) with 2 years regular service in the grade OR Technical Asst. (Ele.) with combined regular service of 4 years as Tech. Asst. (Ele.) and JE (Ele.) 2) JE Gr. 1 (Ele.) with 2 years regular service in the grade OR JE Gr. 1 (Ele.) with combined regular service of 5 years as JE Gr. 1 (Ele.) and JE (Ele.) 3) JE Gr. 1 (FC) with 2 years regular service in the grade or JE Gr. 1 (FC) with combined regular service of 5 years as JE Gr. 1 (F.C.) and Electrician (Crafts). Failing Which 4. JE (Ele.) with 6 years regular service in the grade. 5) Electrician (Crafts) with 6 years regular service in the grade. 6. Foreman (Ele.) with 6 years regular service in the grade.	2 years	Nil

ANNEXURE II

FORMAT OF APPLICATION

Affix photograph here

1.	Name of the Post applied for					
2.	No. & Date of Notification					
3.	Name of the Candidate					
4.	Name of father/Husband					
5.	Date of birth/age (Attested copy of proof shall be enclosed)					
6.	Sex		Male/Female			
7.	Caste (whether SC/ST/OBC/UR) (Copy of certificate to be enclosed)					
8.	Nationality					
9.	Qualification (Copies of certificates shall be enclosed)					
10.	Experience in chronological order, with designation, pay scale & break-up as below (Copies of proof shall be enclosed)					
Sl. No	Name of the organization	Post held	Scale of pay	From	To	Nature of duties performed
11.	Permanent Address					
12.	Address for communication (Email & Telephone number)					
13.	Whether employed, name of the Organization					
14.	No Objection Certificate from the Employer					

Declaration

I, Sri. (name) hereby declare that the information furnished above are true and correct. If any information furnished above is found incorrect/false, I myself render liable for disqualification for the post applied for apart from the necessary legal actions, as may be deemed fit.

Place:

Date:

Signature of the Applicant

.....P.T.O....

(The Certificate to be given by the concerned Ports)

1. Copies of APARs for the last 5 years, attested by the officer not below the rank of Dy. HOD on each page.
2. Attested copies of all the certificates in proof of for educational qualification, present and past work experience in the respective post & pay scale.
3. No objection certificate from the respective Ports.
4. Undertaking of the applicants not to withdraw the candidature, if selected.
5. Vigilance and Administrative Clearance by the concerned Port.
6. The Veracity of the University Certificate & the recognition of the degree obtained by the applicant may be ensured & certified.
7. Recent two Passport size Photographs, to be inserted/tagged in a transparent envelop.

Place:
Date:

Signature of the Head of the
Organization with seal

OBC Certificate Format**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri / Smt. / Kum* _____ Son / Daughter* of Shri / Smt.* _____ of Village/Town* _____ District/Division* _____ in the _____ State belongs to the _____

community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.
- (xvi) Resolution No. 12011/14/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I Section I No. 67 dated 12/03/2007.
- (xvii) Resolution No. 12015/2/2007-BCC dated 18/08/2010.
- (xviii) Resolution No. 12015/13/2010-BCC dated 08/12/2011.

Shri / Smt. / Kum. _____ and / or his family ordinarily reside(s) in the _____ District / Division of _____ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008 or the latest notification of the Government of India.

Dated: _____

District Magistrate /
Deputy Commissioner /
Competent Authority

Seal

* Please delete the word(s) which are not applicable.

NOTE:

- (a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar' and
 - (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

ANNEXURE IV

Particulars of the Officer for whom vigilance Comments/clearance is being sought

(To be furnished and signed by the CVO or HOD)

1. Name of Officer(in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs
including batch/year cadre etc. :
wherever applicable
7. Positions held (during the ten preceding year) :

Sl. No.	Designation & place of posting	From	To

8. Whether the Officer has been placed
on the "agreed List" or List of Officers
of Doubtful integrity (If yes, details to be given) :
9. Whether any allegation of misconduct
involving vigilance angle was examined
against the officer during the last 10 years
and if so, with what result(*) :
10. Whether any punishment was awarded
to the officer during the last 10 years and
if so, the date of imposition and details
of the penalty (*) :
11. Is any disciplinary/criminal proceedings
or charge-sheet pending against the Officer
as on date.(If so, details to be furnished
including reference no., if any of the
Commission) :
12. Is any action contemplated against the
Officer as on date.(If so, details to be
furnished)(*) :

Date:

(Name & Signature)

(*) If Vigilance clearance had been obtained from the Ministry/CVC
in the past, the information may be provided for the period thereafter.