

**Application form for posts under SAMC**

**Registered/ Speed post**

To

The Director General,  
Skill Development and Industrial Training Department,  
Kaushal Bhawan, Plot No. IP-2, Sector-3, Majri Chowk,  
Haryana, Panchkula

Self attested  
passport size  
photograph

**Subject: Application for the contractual post of .....  
under State Apprenticeship Monitoring Cell under STRIVE project.**

Respected Sir,

With reference to the advertisement published in various Newspapers by your Department for recruitment of the above post, I wish to work on the contractual post of ..... under State Apprenticeship Monitoring Cell under STRIVE project in your Department. My details are as under:

<b>Name of the applicant</b>							
<b>Father's Name/ Husband Name</b>							
<b>Permanent Address</b>							
<b>Address for correspondence</b>							
<b>Phone Number</b>	<b>Mob</b>			<b>Mob</b>			
<b>Email</b>							
<b>Date of Birth</b>	<b>DD</b>	<b>MM</b>	<b>YYYY</b>	<b>Age as on 01.01.2019</b>	<b>Years</b>	<b>Months</b>	<b>Days</b>
<b><u>Education Qualification</u></b>							
	<b>Examination</b>	<b>Year of Passing</b>	<b>Board/College/ University from where passed</b>		<b>Marks %</b>	<b>Remarks</b>	
i							
ii							
iii							
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v							
vi							
v							

## Experience

S. No	Name of Organization/ Institute	Post Name	Duration of experience Dated ..... to Dated	Total Experience in year/ months	Amount of last Salary drawn per month*
1.			..... to .....		
2.			..... to .....		
3.			..... to .....		
4.			..... to .....		
5.					
6.					
Total Experience					
<b>*Note:</b> Please attach proofs of salary e.g. salary slips / salary certificates for every experience mentioned above, issued by concerned organization/ establishment/ Industry, to establish the genuineness of the experience.					

### Give details if having any professional achievements/ appreciations:

*(May attach separate sheets if required)*

### Capabilities which make you exclusive among others for this post, please mention:

*(May attach separate sheets if required)*

### Fill the following information if applicable for the post applied for:

❖ Please mention about your proficiency in Computer Operation:

❖ Please mention about your proficiency in documentation and report writing skills:

❖ Please mention about your good command in written and spoken English.

❖ Please mention about your experience and expertise about conducting workshops/ seminars in the organization(s) you have worked :

*(May attach separate sheets for these proficiency if required)*

I am enclosing herewith the self-attested copies of my educational qualifications, experience etc. with this application form. Apart from this, a Demand Draft No.....dated..... for non refundable application fee of Rs. 500/- in favour of Director General, Skill Development and Industrial Training Department, Haryana, Panchkula is also attached with the application form.

I declare that all the information given on this application form are true and accurate to the best of my knowledge and I fulfill the qualifications for the post applied for. If any document and information filled in this form is found false/wrong at any stage, then I will be responsible for the same and consequences thereof.

Thanking you,

Dated:

Signature of Applicant

Encls.:

Name.....

1.

Address.....

2.

Phone No.....

3.

4.

**Terms & Conditions:**

1. Please submit separate application form for every post if wish to apply.
2. Post wise essential qualifications, experience and age conditions are attached herewith. Before applying for any post, candidate must ensure that he fulfill all these conditions.
3. This Directorate reserves the right to withdraw/ cancel the process of recruitment for any or all the posts and modify any terms and conditions at any stage, without assigning any reason.
4. The applications received in this Directorate after the last date shall not be considered.
5. The posts are of purely contractual nature and will be filled up initially for one year which is extendable until grants are available under World Bank assisted STRIVE project of Govt. of India.