

**FORMAT OF APPLICATION**

To:

General Manager (Engg.),  
Air India Engineering Services Ltd. (NR)  
New Engineering Complex  
Sahar, Vile Parle (East)  
Mumbai - 400099

Paste recent  
colour  
Photograph  
and sign across

POSITION APPLIED FOR: **UTILITY HANDS**

1/a Full Name (in Block letters): \_\_\_\_\_  
First Middle Surname

1/b) Father's Name: \_\_\_\_\_

2. Date of birth (DD/MM/YYYY)  
: \_\_\_\_\_

3. Place and State of Birth: \_\_\_\_\_

4. Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Pin Code: \_\_\_\_\_

a) Telephone No. (Residence with STD Code): \_\_\_\_\_

b) Mobile: \_\_\_\_\_ c) E-mail (mandatory) \_\_\_\_\_

5. Gender (Please tick whichever applicable): MALE/FEMALE

6. Marital Status: Mark "X" in appropriate Box

Unmarried	Married	Divorcee	Widow(er)	Separated

7. A) Nationality: \_\_\_\_\_ B) Religion: \_\_\_\_\_

8. i) Do you have fluency in English : Yes/No  
 ii) Conversant with local language : Yes/No

9. a) Whether SC/ST/OBC/GEN/OTHERS: (Also mention sub-caste):

	SC	ST	OBC	GENERAL	OTHERS
Sub Caste					

(Indicate category to which you belong by marking "X" in the appropriate Box and also mentioned sub-caste.

- i) If SC/ST - attach copy of the caste certificate as per Central Govt. Format.  
 ii) If OBC, furnish current certificate including the "Non-Creamy Layer Clause". OBC Community should be as per the Central List of OBCs published by the Govt. of India.

b) **Whether Ex-Servicemen** : **YES/NO**

(If yes, furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents).

c) **Whether working in any Govt./Semi-Govt./Public Sector Undertaking or autonomous body.**

(If "YES" enclose "No Objection Certificate") **YES/NO**

10. Educational/Technical Qualifications: (Matriculation/SSC onwards):

Examination(s) passed	Name of the University/ Institution	Date, Month & Years of passing	Duration	Percentage of Marks (%)
SSC(10 <sup>th</sup> Standard)				
10+2 (HSC)				
Graduation				

Details of current valid driving licence.

(Copy of the driving licence to be attached)

Candidate **must carry** all original testimonials along with a set of photo copy of SSC, HSC and Graduation (inclusive of Mark sheets, passing certificates.)

11. Experience: (Candidates must carry experience certificates to substantiate five years of Aviation Industry /Airlines Experience) The total experience indicated in the columns should not be less than five years.

Name of the organization	Post Held	Period		Nature of job
		From	To	

12. Particulars of Demand Draft (in favour of Air India Engineering Services Ltd. Payable at Mumbai.

Name & address of the issuing bank	Date of issue	Demand Draft No.	Amount Rs.

Declaration: I hereby certify that the foregoing information is best to my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfill the eligibility criteria according to the advertisement, then my candidature will be rejected/services terminated at any time without giving any notice or reason therefore.

13. Place:

14. Date:

(SIGNATURE OF THE APPLICANT)

#### DECLARATION

I hereby declare that the above information is correct to the best of my knowledge and belief. I also undertake that if I have suppressed any factual information, my candidature may be rejected.

Date:

(SIGNATURE OF THE APPLICANT)

**TO BE FILLED IN BY SC/ST CANDIDATES ONLY**

**AIR INDIA ENGINEERING SERVICES LTD :: WESTERN REGION :: MUMBAI**

**To:**  
**The General Manager (Engg)**  
**AIESL, WR, Mumbai**

Dear Sir,

Sub: Claim for Reimbursement of Second Class Rail/Bus Fare – Walk In / Interview for the post of **Utility Hand** held on \_\_\_\_\_ at Mumbai.

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Name	
Community Status	SC / ST
Address	
Whether Working	Yes / NO
IF Yes, Please Specify	Govt. / Semi Govt. / Public Sector Undertaking / Autonomous Body
Distance from Address to the Venue	kms
II Class Rail Fare by the shortest route	Rs.
II Class Bus Fare by the shortest route	Rs.
Travelled By	Rail / Bus / Any Other

Actual Fare as per the tickets enclosed	Rs.	(To)
	(+) Rs	(Fro)
	Total Rs	
Bank Name		
Bank Address		
Bank IFSC Code		
Bank MICR Code		
Cancelled Bank Cheque Copy		

I state that the above information is true and correct. In case, I do not fulfill the eligibility criteria for the post, at any time of the Engagement process, my candidature may be cancelled.

I attach herewith, copies of (1) Community Status, (2) Original To & Fro Tickets and (3) Xerox Copy of Cancelled Blank Cheque Leaf along with this application for Reimbursement.

Signature:

Name:

Encl:a.a.

Date :