



**CENTRAL RAILWAY**

**ENGAGEMENT OF JR. TECHNICAL ASSOCIATE (WORKS) ON CONTRACT BASIS FOR A PERIOD OF ONE YEAR**

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NOTIFICATION No.HPB/581/E/C/Contract/SSE/JE/2018

Date:24-05-.2019

Opening Date and Time for Online Applications	<b>24/05/2019 at 17.00 Hrs.</b>
Closing Date and Time for Online Applications	<b>23/06//2019 at 17.00 Hrs.</b>
Website address. <b>cr.indianrailways.gov.in → News &amp; Recruitment → Contractual JE(cons) engagement</b>	

**01) Jr. Technical Associate (Works)**

The engagement will be offered purely on contract basis for a period of one year from the date of contract, which can be renewed as a fresh contract on year to year basis or till such time availability of a regularly selected candidate, whichever is earlier.

**(A) Vacancies: Total vacancies notified are 32 which will be filled from Open Market.**

Units	Total Vacancies notified	
		Jr. Tech Assoc (Works) Level-6
HQ		00
GC		02
JNJ		05
DR		04
PNVL		07
PA		05
ANG		05
BSL		01
NGP		03
<b>TOTAL</b>		<b>32</b>

Percentage of reservation between UR SC, ST & OBC & EWS as per recruitment rules will be maintained. Communal Break up as follow

Total Vac	UR	SC	ST	OBC	EWS
<b>32</b>	<b>13</b>	<b>05</b>	<b>02</b>	<b>09</b>	<b>03</b>

02) **Educational Qualifications / Professional Qualifications**

Candidates should possess the required academic/Technical qualification on or before date of issuing of Notification for applying against the post notified vide notification as given below.

Category of Post	Essential Prescribed Qualification
<b>Junior Technical Associate (Works)</b>  <b>Level-6</b>	Four years Bachelor's degree in (a) Civil Engineering or (b) a combination of any sub stream of basic streams of Civil Engineering from a recognized University / Institute.
	OR (a) three years Diploma in Civil Engineering or B.Sc in Civil Engineering of three years duration (b) a combination of any sub stream of basic streams of Civil Engineering from a recognized University / Institute.

**NOTE:(1)** The candidate must have secured minimum marks in Bachelor's Degree /diploma for Junior technical Associates (Works)as mentioned above as given below.

- 1) **General candidates : 60%**
- 2) **OBC –Non Creamy Layer : 55%**
- 3) **SC/ST Candidates : 50%**

In case the mark sheet of the candidate does not reflect the statement of marks obtained by the candidates then the candidates should be attached the supporting documents from the college/university which issued the mark sheet /degree,clearly mentioning the equivalence of CGA/CPA/CGPA etc to the aggregate marks (in percentage term) with the application form.

03) **Age Limit**

Category	Revised age limit
UR	33
OBC	36
SC/ST	38

04) **EXAMINATION FEE**

(i)	For all candidates except those mentioned in sub-para (ii) below	<b>Rs.500/- (Rupees Five Hundred Only)</b> <b><u>(NON-REFUNDABLE)</u></b>
(ii)	For candidates belonging to SC/ST/OBC/Women/Minorities*/ EWS	<b>Rs.250/- (Rupees Two Hundred Fifty Only)with a provision for refunding</b> the same to those who are found eligible as per notification and actually appear in the Personality/Intelligence Test. If called for. Candidates in this category should check their eligibility thoroughly before applying. Fee in respect of candidates who are ineligible, but still apply, shall not be refunded.

- 1) It is proposed to take payment in the form of Demand Draft (DD) in favor of FA&CAO/C/ C.Rly CSMT.
- 2) Minorities means ,Muslim,Christians,Sikhs,Bhuddists,jains and Zoroastrians (Parses) for claiming waiver of examination fee. Minority candidates should furnished "self declaration" as mention in Annexure-II along with Application Form. Such candidates claiming waiver of examination fee will be required to furnish "Minority Community Declaration" affidavit on Non-judicial stamp paper that he/she belongs to any of the above minority communities.  
**"If the affidavit in this regard is not submitted along with Application form to get the benefit of fee waiver the fee will not be refunded"**
- 3) Economically backward candidates means those annual family income is less than Rs.50,000/-they have to submit income certificate at the time of applying in the prescribed format as given in annexure -III on the letter head of the issuing authority
- 4) EWS: economically weaker section means whose family has annual income below Rs.8.00 Lakh. Income shall also include income from all source i.e. salary, agriculture ,business profession etc for the financial year The benefit of reservation under EWS can be availed upon production of an income certificate issued by combatant authority in prescribed format shall only be accepted.
- 5) DD/Demand draft can be scanned & uploaded along with the ONLINE application form in 200 kb to 300 kb only.
- 6) **Demand Draft should be in F/O of FA&CAO/C, C.RLY CSMT and should be enclosed with the copy of download application form and sent to CAO/CONST, Central Railway, New Administrative building, 6<sup>th</sup>Floor,CSMT Mumbai-400001**
- 7) Details of DD/Demand Draft i.e Name of Bank, Branch, Number, date of issue,etc should be correctly mentioned in online application form.

**05) Refund of Fees:-**Candidates must provide their Bank Details for refund of fees if any, Candidates eligible for refund of Fees must provide their Bank Details correctly in the ONLINE application form.

**Note:** DD must be received along with downloaded application form by CAO/C office by 17.00 hrs on dtd.01/07/2019 .After applying of online application date..DD received along with application form shall not be entertained after expiring of such period and application will be rejected summarily.

**(6) Reservation:**

Reservation for Schedule Caste (SC), Scheduled Tribe (ST), Other Backward Classes [OBC-NCL (Non Creamy Layer)] / EWS whichever applicable and admissible under extant rules.

**Note (I):** While all candidates, irrespective of community may be considered against UR vacancies, those are earmarked for specific communities [SC/ST/OBC-NCL (Non Creamy Layer)], only candidates belonging to that community/group will be considered. For this purpose SC/ST/OBC-NCL (Non Creamy Layer) / EWS, candidates should furnish Caste Certificate from competent authorities as per the prescribed formats [for SC/ST/OBC-NCL (Non Creamy Layer) / EWS candidates] and at the time of personality/intelligence test when called for.. Further in case of OBC-NCL (Non Creamy Layer) candidates, the certificate should be issued during last 1 year from the date of Opening of Notification and specifically indicate that the candidate does not belong to the Persons/Sections (Creamy Layer) mentioned in column 3 of the Schedule of the Government of India, Department of Personnel and Training O.M.No. 23012/22/93-Estt.(SCT) dated 08.09.93 and its subsequent revision through O.M. No. 26033/332004-Estt.(Res) dated 09.03.2004,, 27.05.2013, 13.09.2017 and further revision, if any received till the opening date of the application.

**Note (II):** Candidates applying against reserved vacancies [SC/ST/OBC-NCL (Non Creamy Layer)] / EWS and/or seeking a relaxation must submit requisite caste certificate in the prescribed format (**As per Annexure**) from the competent authority (*The Certificates, as applicable should be scanned & uploaded with Application Form*), otherwise their claim for reserved status [SC/ST/OBC-NCL (Non Creamy Layer)] / EWS will not be entertained and the candidature/application of such candidates, if fulfilling all the summarily rejected.

**Note (III):** Candidates belonging to SC/ST/OBC-NCL (Non Creamy Layer), fulfilling required Educational qualification and Age for UR post can also apply against UR vacancies. Thus he/she needs not to submit Caste certificate and will not have any claim for Reservation.

**NOTE (IV) candidates can apply either for UR Post or for Reserved post.**

**(07) SELECTION CRITERIA - DIVISION OF MARKS**

TOTAL MARKS - 100

- (A) Qualification 55 marks  
(B) Experience 30 marks  
(C) Personality/Intelligence 15 marks

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**100 Marks**

**Junior Technical associate (Works)**

- (i) Minimum qualification is (a) Three years Diploma in Civil Engineering or B.Sc in Civil Engineering in three years duration (b) a combination of any sub stream of basic streams of Civil Engineering from a recognized University/Institute.
- (ii) 50% of overall percentage marks (in all semesters) obtained in diploma/degree in Civil Engineering. The marks will be calculated as explained in (I) (ii) above. 50 marks
- (iii) 5 marks weightage will be given for higher education in Civil Engineering 5 marks
- A) Higher Educational qualification(B.Tech or Equivalent)  
B) Higher Educational Qualification(M.Tech or Equivalent)
- Total 55 marks**
- (B) Experience Jr.T A (Works) – (in Civil Engineering only) 30 Marks**
- (i) Minimum experience should be 01 year in the field of Civil engineering. The total weightage for experience is 30 marks.
- A) Working experience other than Rly **20 Marks**  
B) Working experience in Railways **10 marks**
- (ii) i) Minimum experience should 01 in experience. In Const/Works/civil Engg. In Govt./Semi Govt/PSU Project **05 Marks**
- ii) Additional 01 year /2 year experience In Const/Works/civil Engg. In Govt./Semi Govt/PSU Project 2.5 Marks each year **Max. 5 Marks**
- iii) Those are having CAD/CAM/CATIA/Project Management **10 Marks.**
- (b) Weightage of additional experience of working in Indian railways Projects 10 marks
- (I) **5 marks** per year .experience In Const/Works/civil Engg. In Indian Railways
- (II) Additional 01 year /2 year experience In Const/Works/civil Engg. In Indian Railways 2.5 Marks each year, **Maximum 05 Marks**

**(C) Personality/Intelligence test**

- (i) 15 marks have been kept for assessing personality/intelligence of such other attitudes as necessary for the post. 15 marks

Distribution Of Marks will be as under ( 05 Marks Each for A,B,C)

**A) Technical knowledge in relevant field (Practical & Theoretical knowledge of work, quality test, specification ,codalprovisionetc**

**B) Personality, Initiative & Communication Skill**

**C) Proficiency in CAD/CAM/CATIA, Project management etc.**

Total A+B+C  
**55+30+15 = 100**  
marks

**8.) ON LINE APPLICATION**

8.1 Candidates are required to apply ONLINE by visiting **[cr.indianrailways.gov.in](http://cr.indianrailways.gov.in)**→News & Recruitment →Contractual JE(cons)engagement.

. Detailed instructions for filling up ONLINE applications are available on the website.

8.2 Candidates are required to log on to the website **[cr.indianrailways.gov.in](http://cr.indianrailways.gov.in)**→News & Recruitment →Contractual JE(cons)engagement for filling ONLINE application for recruitment against contractual appointment and fill up the personal details/Bio-data etc carefully.

**NOTE-I:** Candidates should ensure that their name, father's name, date of birth etc exactly match as recorded in Matriculation or equivalent certificate. Any deviation found during Document Verification will lead to cancellation of candidature and also debarment. In case the candidate has changed his/her name then Gazette Notification or any other legal document as applicable should be submitted at the time of Personality test. Such candidates should indicate their changed name in the ONLINE application. However, other details should match with the HSC/SSC or equivalent certificate. Date of such change should be prior to the date of submission of application.

**NOTE-II:** Candidates are advised to indicate their current **active mobile number and valid e-mail ID in the ONLINE application** and keep them active during the entire recruitment process. After sending of ONLINE application candidates should be shortlisted on the basis of Marks/Merit and shall be called for Personality test and same will be intimated in the candidates login ID and website also.

8.3 Applicant has to submit only one application against the notification as per his eligibility whereas submitting more than one application in one category with different particulars like Name/Father's name/Community/Photo (face)/educational and or technical qualification etc or with different E-mail ID/Mobile number are informed that all such applications will be summarily rejected.

8.4 During submission of ONLINE application, a Registration ID will be issued to each applicant. Candidates are advised to preserve/note their Registration ID for further stages of recruitment process/correspondence

**NOTE-I** To avoid last minutes rush, candidates are advised in their own interest to submit ONLINE application much before the closing date to avoid possible inability/failure to log on to the website on account of heavy load on the internet or website jam during the last few days.

**NOTE-II** This office does not accept any responsibility for the candidates not being able to submit their application within the last day on account of aforesaid reasons or any other reason.

8.5 Candidate need not send any application printouts or certificates or copies to this office by post. Candidates information shall be sent by Email/SMS on their ID/Mobile phone number provided by the candidates in their online application. **No separate call letters shall be issued** and information sent is by mode of SMS/Email Candidates are advised to take printout of Email/SMS which is required to be produced at the time of professional ability Test.

9.) **SCANNED PHOTOGRAPH/SOFT COPY OF PHOTOGRAPH**

Candidates are required to upload their colour photograph (size 4.5 cm x 3.5 cm, which should not be older than three months from the date of application in colour, JPG/JPEG format, 100 DPI, size of the file should be between **50 kb -100 kb** with clear front view of the candidate **without cap and sunglasses**. Candidates may note that if it is not proper, at any stage; reject the applications for uploading old/unclear photograph or for any significant variations between photograph uploaded in the Application Form and the actual physical appearance of the candidate. Candidates are advised to keep two additional copies of the same photograph ready with them for bringing at the time of professional ability Test.

10.) **SCANNED SIGNATURE/SOFT COPY OF IMAGE OF SIGNATURE**

Candidates are also required to upload their signature (size 3.5 cm x 2.5 cm, JPG/JPEG format, 100 DPI, size of the file should be between **20 kb-50 kb**.

**11.) DOCUMENTS TO BE UPLOADED**

Candidates are required to upload the following documents in 200 kb to 300 kb only.

- 11.1 Scanned copy of mark sheet of 10<sup>th</sup> class respectively or equivalent, as the case may be.
- 11.2 Scanned copy of mark sheet of 12<sup>th</sup> class respectively or equivalent, as the case may be.
- 11.3 Certificate for proof of date of birth (Standard 10 or its equivalent certificate or mark sheet indicating date of birth or school leaving certificate indicating date of birth).
- 11.4 Scanned copy of caste/ category certificates, for SC/ST/OBC/minorities/EWS candidates, wherever applicable.
- 11.5 three years Diploma in Civil Engineering or B.Sc in Civil Engineering of three years duration (b) a combination of any sub stream of basic streams of Civil Engineering from a recognized University / Institute.

**12.) IMPORTANT INSTRUCTIONS**

- 12.1 **Candidates to ensure their eligibility before applying:** - The candidates should ensure that they fulfill all eligibility conditions prescribed for the post. Eligibility of the candidates for the post notified in this notification would be decided on the basis of the information furnished by them in the ONLINE application. If at any stage, it is found that any information furnished by the candidate in his/her application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria for the post, his/her candidature will be cancelled forthwith.
- 12.2 Production of original documents of Date of birth, Educational Qualification is mandatory without which they will not be allowed to appear in the professional ability Test. Certificates in languages other than English or Hindi should be accompanied by an attested translation in English/Hindi. Photocopy of all documents should be self-attested. No TA/DA/Accommodation will be given for appearing in the professional ability Test.. The Railway administration has all rights reserved to fix any date/place or postpone professional ability Test or cancel due to unforeseen causes against which no claim will be accepted.



- 12.3 Selected candidates will have to undergo training wherever training is prescribed for the post.

**(13) Remuneration:**

Monthly remuneration for technical manpower of Engg (Works) recruited on contract in Construction Organization (in Rupees)			
Pay level against which recruited	Class of City in which posted.		
	“Z” class	“Y” class	“X” class
JE (Works) Level – 6	25000	27000	30000

- 13.1 The number of vacancies indicated in this notification is provisional and may decrease or even become NIL at a later stage depending upon the actual needs of the Railway administration. The railway administration also reserves the right to cancel the notified vacancies at its discretion and such decision will be final and binding on all. In the event of cancellation of notified vacancies, the examination fee paid by the candidates will not be refunded.
- 13.2 Appointment of selected candidates is subject to their passing requisite Medical Fitness Test to be conducted by the Railway administration, final verification of educational and community certificate and verification of antecedents/character of the candidates.
- 13.3 Candidate those who are already in service of PSU/Government Organizations and are eligible for the above should produce “No Objection Certificate” for the same from their employer.
- 13.4 Candidate’s admission for the contractual recruitment will be purely Temporary subject to satisfying the prescribed eligibility conditions. Mere issue of Call Letter/e-admit card via Email to the candidates will NOT imply that their candidature has been finally accepted..
- 13.5 Candidates selected against contractual appointment as Jr.T.A shall be terminated from service, if the information and documents furnished by him/her for recruitment, are found incorrect/fake at any stage.
- 13.6 The decision of selection committee/administration in all matters relating to eligibility, acceptance or rejection of application etc. will be final and

binding on the candidates and no inquiry or correspondence will be entertained in this connection.

- 13.7 Candidates who have been debarred for life from any RRB/RRC examinations or candidates who have been debarred for a specific period which is not yet completed need NOT apply in response to this notification. Their candidature will be rejected during any stage of professional ability Test. as and when detected.
- 13.8 Scanned signature of the candidate, either in English or Hindi, must be in running hand and not in block/capital or disjointed letter. Signatures in different style or language at the time of professional ability Test. may result in cancellation of candidature.
- 13.09 Candidates are required to obtain caste certificates in the proper Proforma from the appropriate authority and produce the original certificate at the time of verification, failing which he/she may be disqualified. This is strictly required as per Chapter 13 of the Brochure (published by Govt. of India, Ministry of Personnel, Public Grievance & Pensions Department of personnel Training, New Delhi) on verification of the claims of Schedule Castes and Schedule Tribes.
- 13.10 Xerox copy of Caste Certificate issued by the Competent Authority, not below the rank of Tehsildar, in case of SC/ST/OBC/Minorities/EWS Candidates. OBC candidates shall also submit **OBC Non-Creamy-Layer Certificate in Central Government format issued on or after 01/04/2018 by the Competent Authority** at the time of trial. Certificates should contain **Caste, Date of Issue** etc and bear the Seal of the Issuing Authority. Format of caste certificate for SC/ST shall be as per **Annexure-D** and for OBC **Annexure-E**.

#### **14) Grounds for Invalid application**

Candidates are requested to read all instructions thoroughly before submitting ONLINE application; otherwise their applications may get rejected on one or more of the following reasons:

- 14.1 Application without scanned signature/scanned signature in capital letters.
- 14.2 Application without scanned photograph.
- 14.3 Application with scanned photo but wearing Sunglasses or with cap or disfigured/small size or unrecognizable.
- 14.4 Not possessing the prescribed Educational Qualification for the post on the date of submission of application.
- 14.5 Over-aged & under-aged, date of birth not filled or wrongly filled.
- 14.6 Candidate's name figuring in the debarred list.
- 14.7 Multiple applications with varied details for same post.

- 14.8 Applications without examination fee of Rs. 500/- wherever applicable or less fee.
- 14.9 Any other form of irregularities found.
- 14.10 DD not received in due course i.e within 17.00 hrs of 01.07.2019 after uploading online application will not entertained and candidature will be cancelled.

**15) GENERAL CONDITIONS:**

**Other Entitlements/Facilities:**

(i) **Daily allowance:** Candidate engaged on Contract basis shall be paid Daily allowance, when on tour as admissible, at the rate of Rs. 500/- (0-6 hours – 30%, 6-12 hours – 70% & more than 12 hours - 100%). This is similar to the pattern of TA admissible for Railway employees except the rate of TA.

(ii) **Leave entitlement:** Candidate engaged on Contract basis shall be permitted off on Sundays and National Holidays. However, they may be called for duty on any day including Sundays & National Holidays for which Compensatory Rest shall be given later. In addition, Candidate engaged on Contract basis shall be granted two days leave for each completed month of engagement in Railways. The accumulated leave lapses as soon as the contractual period is over and cannot be carried over to next contract (if any).

**16) Duration:**

The contract engagement will be for a maximum period of one year or availability of regular selected candidates or completion of project, whichever is earlier.

**17) Medical Examination:**

(I) Candidates will have to undergo medical examination (as applicable for direct recruitment for SSE /JE (works) category) and will be considered for contract appointment only if they are found medically fit. Medical fitness will be examined by the nominated Railway hospitals.

(II) *The candidates should fulfill the requirements of Medical Standard A-3 as given in Chapter 5 of Indian Railway Medical Manual Volume-1 accessible at [www.indianrailways.gov.in](http://www.indianrailways.gov.in)*

**18) Training:**

18.01 The candidates engaged on contract basis, will be given training for a prescribed period regarding orientation in rules, regulations and practices related to safety, technical and other areas before they are deputed on work.

18.02 After completion of training/orientation, the suitability/competency of the candidate will be assessed by a Competent Officer, before deputing him/her for

field job. If required, the candidate engaged on contract basis, need to undergo for another round of Training/s.

### **19) General Guidelines:**

- (i) The above posts are for projects in jurisdiction of Central Railway/Construction for the limited period and are not for the regular establishment of Railway. **No other perks or benefits would be admissible except those mentioned in Notification.**
- (ii) The engagement on contract basis will not confer to any right to the candidate to claim for regular Employment/Absorption/Extension in the Railway.
- (iii) Applicants working in Govt./PSU will have to submit NOC at the time of application and they will have to resign from their organization on their reengagement.
- (iv) **The contract may be terminated by either side by giving one month's notice.** The performance monitoring of contractual appointees shall be done on regular basis and those who are unable to discharge the duties or who fail to perform as per expectations of the administration, may be given 30 days' notice and their contract terminated. However, in case of gross negligence/misconduct/irregularities, the engagement may be terminated with immediate effect.

### **(20) Important Instructions:**

(i) Candidates fulfilling the eligibility criteria should submit their application form ONLINE given in notification duly completed in all respects with **scanned copies of all necessary enclosures (e.g. Certificate of Age, Education, Professional Experience, Caste/Community etc.)**

(ii) Candidates should write his/herself name, father's name/husband's name in capital letters as given in Educational Certificate. Candidates should also indicate other particulars as have been asked in the ONLINE application form.

(iii) One recent passport size colour photograph (4.5X3.5cm), should be scanned with ONLINE application form without fail.

**Note: Photographs:** The colour photograph of size 4.5X3.5cm (*not earlier than three months from the date of Notification*), with clear front view of the candidate without cap and sunglasses, should be scanned on the space provided. Candidates may note that Railway Authority may, at any stage, reject the applications for uploading old/unclear photograph on the application or for any significant variations between photographs scanned/uploaded in the Application Form and the actual physical appearance of the candidate. Candidates are advised to keep two additional copies of the same photograph ready with them for bringing along with valid Photo ID at the time of personality test.

(iv) Signature of the applicant must be full and in running hand, not in block/capital letter or disjointed letters. Candidates are required to sign in English or in Hindi in the prescribed places provided in the ONLINE application form.

(v) Applicant should possess requisite Educational qualification on or before the opening date of notification.

(vi) Candidates belonging to SC/ST/Minorities/Economically Backward Class, /EWS, claiming for less fees as mentioned in para 5(ii), must attach self attested photocopy of requisite Caste Certificate/Minority Certificate or self-declaration/Income Certificate.

(vii) Candidates serving in any Centre/State Government Department including Railways or Public Sector Undertakings should apply through proper channel or should apply directly with NO OBJECTION CERTIFICATE from the employer to avoid delay. The last date of receipt of applications in the office of DY.CPO/C/CR/Mumbai CSMT will not be extended on account of any delay in transmitting the application by the office concerned.

(viii) Applications not fulfilling any of the terms and conditions given in this notification shall be summarily rejected.

(ix) Candidates should be in readiness to appear for the Professional Personality test at short notice after the closing date of online application.

(x) The list of candidates shortlisted for Professional Personality test will be intimated on given valid Email ID/SMS on given mobile no. only **Call letters will not be issued to the Shortlisted applicants to their correspondence address for the Professional Personality test.**

(xi) Candidates should bring all documents uploaded with application form in Original along with one set of **self attested photocopies** on the day of Professional Personality test, without which they will not be allowed to appear in the Professional Personality test. Certificates in language other than English or Hindi should be accompanied by a self-attested translation in English/Hindi.

(xii) Candidate's admission at all stages of the Professional Personality test will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of email/SMS to the candidate will not imply that his candidature has been finally cleared.

(xiii)

Selected candidate will be terminated from work, if the information and documents furnished by him/her for selection, are found incorrect/fake at any stage; observing requisite procedure for termination. An FIR as per appropriate Act may also be registered at the police station in whose jurisdiction CR/ HQ Office is located.

(xiv) The decision of Railway Administration/Screening Committee in all matters relating to eligibility, acceptance or rejection of application, final selection, offer of appointment, suitability for Central Railway (Construction) and assigning of Post & Pay will be final and binding on the candidates and no inquiry or correspondence will be entertained in this connection.

### **(21) Grounds for Invalid application**

. Candidates are requested to read all instructions thoroughly before submitting ONLINE application; otherwise their applications may get rejected on one or more of the following reasons:

- 21.1 Application without scanned signature/scanned signature in capital letters.
- 21.2 Application without scanned photograph.
- 21.3 Application with scanned photo but wearing Goggles or with cap or disfigured/small size or unrecognizable.
- 21.4 Not possessing the prescribed Educational Qualification for the post on the date of submission of application.
- 21.5 Over-aged & under-aged, date of birth not filled or wrongly filled.
- 21.6 Candidate's name figuring in the debarred list.
- 21.7 Multiple applications with varied details for same post.
- 21.8 Applications without examination fee of Rs. 500/- , wherever applicable or less fee.
- 21.9 Any other form of irregularities found.
- 21.10 DD not received in due course i.e within 17.00 hrs of dtd. after uploading online application will not be entertained and candidature will be cancelled.

### **(22) All these selections will be dealt with as**

per Railway Board's letter no. 2018/Trans Cell/S&T/Contractual Staff dated 16.03.2018 and Policy for engagement of technical manpower on contract basis from open market, for construction projects over Central Railway dated 26.04.2019, read with modifications issued by the Railway Board from time to time.

(23) Any subsequent changes in the terms and conditions in the Notification as per extant rules will stand good. Central Railway /Construction organization reserves the right to consider/incorporate any subsequent changes/modification/additions/cancellation in the terms & conditions to selection under this Notification as and when applicable.

(24) The date, venue and time of the Professional Personality test will be intimated to the eligible shortlisted candidates through Registered email/SMS only. General information will be uploaded on the website ([www.cr.indianrailways.gov.in](http://www.cr.indianrailways.gov.in)) of CR.

(25) **Central Railway** /Construction reserves the right to reject the candidature of any applicant at any stage of the process of selection, if any irregularity/deficiency is noticed in the application.

(26) For any Legal Dispute, the Jurisdiction will be Central Administration Tribunal, Mumbai only.

(27) In the event of any dispute about interpretation or any mistake, the English version will be treated as final.

(28) Candidates may also log onto [wwwcr.indianrailways.gov.in](http://wwwcr.indianrailways.gov.in) for downloading application form.

Canvassing in any form shall disqualify the candidate.

### **Important Advisory**

Construction Organization Central Railway has not appointed any Agents or for action on its behalf. Candidates are warned not to fall under the lure against any such claims being made by Persons/Agencies.

Canvassing in any form to officers of Railway for ensuring appointment will be liable to be dealt with severely.

**The ONLINE application for contractual appointment process is a serious matter for recruitment in public service. The applicants are expected to take it in all seriousness. Any attempt by the applicants to manipulate the process by furnishing false information or mischief by uploading obscene/objectionable photograph or matter shall be dealt severely and they shall be liable for criminal action, besides other administrative action.**

DY. Chief Personnel Officer  
(Const.)

**For CAO/C**

**Annexure 'D'**

**FORM OF CASTE CERTIFICATE FOR SC/ST CANDIDATES**

**The format of the certificate to be produced by Scheduled Castes or Scheduled Tribes candidates applying for appointment to posts under the Government of India.**

1. This is to certify that Shri/Smt/Kum\*  
..... Son/Daughter\* of  
Shri /Smt ..... of  
village /town\* ..... District/Division\*  
..... of state/Union Territory\*  
..... belongs to the ..... Caste/Tribe \* which is  
recognized as Scheduled Caste/Schedule Tribe\* under:

The Constitution (Scheduled Castes/Scheduled Tribes) order , 1950

The Constitution (Scheduled Castes/ Scheduled Tribes) (Union Territories) order, 1951 [ as amended by the Schedule Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganization Act 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Area (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order ( Amendment) Act, 1976 ].

The Constitution (Jammu & Kashmir) Scheduled Castes order, 1956.

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes order, 1959 @ as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

The Constitution (Dadra and Nagar Haveli) Scheduled Caste order, 1962

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order, 1962@

The Constitution (Pondicherry) Scheduled Caste order, 1964@

The Constitution Scheduled Tribes (Uttar Pradesh) order, 1967@

The Constitution (Goa, Daman and Diu) Scheduled Caste order , 1968@

The Constitution (Goa, Daman and Diu) Scheduled Tribes order , 1968@

The Constitution (Nagaland) Scheduled Tribes order, 1970@

The Constitution (Sikkim) Scheduled Castes order, 1978@

The Constitution (Sikkim) Scheduled Tribes order, 1978@



The Constitution (Jammu & Kashmir) Scheduled Tribes order, 1989@  
 The Constitution (SC) orders (Amendment) Act, 1990@  
 The Constitution (ST) orders (Amendment) Act, 1991@  
 The Constitution (ST) orders (Second Amendment) Act, 1991@  
 The Constitution (ST) orders (Amendment) Ordinance 1996

**%2.** Application in the case of Scheduled Caste/Scheduled Tribe Persons who have migrated from one State/Union Territory Administration

This certificate is issued on the basis of Scheduled Caste/Scheduled Tribe certificate issued to Shri/Smt/\* ..... Father/Mother of Shri /Smt./Kum\* ..... of village /town\* ..... District/Division\* ..... of state/Union Territory\* ..... who belongs to the ..... Caste/Tribe\* which is recognized as a Scheduled Caste/Scheduled Tribe in State/Union Territory\* issued by the ..... dated .....

**%3.** Shri/Smt/Kum\* ..... and/ or his/her \* family, ordinarily reside(s) in village/town\* ..... of ..... District/ Division\* of the State/Union Territory\* of .....

Signature .....

Designation

.....

(With seal of office)

Place .....

Date .....

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 -----

- (\* ) Please delete the words which are not applicable
- (@) Please quote specific presidential Order
- (%) Delete the Paragraph which is not applicable.

Note: The term\* ordinarily resides\* used will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

\*\* List of authorities empowered to issue Caste/Tribe certificates:

- i. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/I<sup>st</sup> Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- ii. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- iii. Revenue Officers not below the rank of Tehsildar.
- iv. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

Note: ST candidates belonging to Tamilnadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**Annexure 'E'**

**The format of the certificate to be produced by OTHER BACKWARD CLASSES (OBC) applying for appointment to posts under the Government of India.**

This is to certify that Shri/Smt/Kum\*  
..... Son/Daughter\* of  
Shri/Smt  
.....  
of village /town\* ..... District in  
..... State belongs to the .....  
community which is recognized as backward class under  
..... : (indicates Sub-caste)

- 1) Resolution No.12011/68/93-BCC(C) dated 10<sup>th</sup> September 1993, published in the Gazette of India – Extraordinary – part 1 Section 1, No.186 dated 13<sup>th</sup> September 1993.
- 2) Resolution No.12011/9/94-BCC dated 19<sup>th</sup> October 1994, published in the Gazette of India – Extraordinary – part 1 Section 1, No.163 dated 20<sup>th</sup> October 1994.
- 3) Resolution No.12011/7/95-BCC dated 24<sup>th</sup> May 1995, published in the Gazette of India – Extraordinary – part 1 Section 1, No.88 dated 25<sup>th</sup> May 1995.
- 4) Resolution No.12011/44/96-BCC dated 6<sup>th</sup> December 1996, published in the Gazette of India – Extraordinary – part 1 Section 1, No.210 dated 11<sup>th</sup> December 1996.
- 5) Resolution No.12011/68/93-BCC published in the Gazette of India – Extraordinary No.129 dated 8<sup>th</sup> July 1997.
- 6) Resolution No.12011/12/96-BCC published in the Gazette of India – Extraordinary No.164 dated 1<sup>st</sup> Sept. 1997.
- 7) Resolution No.12011/99/94-BCC published in the Gazette of India – Extraordinary No.236 dated 11<sup>th</sup> Dec 1997.
- 8) Resolution No.12011/13/97-BCC published in the Gazette of India – Extraordinary No.239 dated 3<sup>rd</sup> Dec.1997.
- 9) Resolution No.12011/12/96-BCC published in the Gazette of India – Extraordinary No.166 dated 3<sup>rd</sup> Aug.1998.
- 10) Resolution No.12011/68/93-BCC published in the Gazette of India – Extraordinary No.171 dated 6<sup>th</sup> Aug.1998.
- 11) Resolution No.12011/68/98-BCC published in the Gazette of India – Extraordinary No.241 dated 27<sup>th</sup> Oct.1999.

- 12) Resolution No.12011/88/98-BCC published in the Gazette of India – Extraordinary No.270 dated 6<sup>th</sup> Dec.1999.
- 13) Resolution No.12011/36/99-BCC published in the Gazette of India – Extraordinary No.71 dated 4<sup>th</sup> April 2000.

Shri/Smt/Kum\*..... and /or his/her \* family ordinarily reside(s) in the .....District of the ..... State. This is also to certify that he/she\* **does not belong** to the persons/sections (**Creamy Layer**) mentioned in column 3 (of the Schedule to the Government of India, Department of Personnel & Training OM No.36012/22/93- Estt (SCT) dated 8/9/1993) and modified vide Government of India, Department of Personnel and Training O.M. No. 36033/3/2004/Estt.(RES.) dated 09.03.2004.

(\*) Please delete the words which are not applicable

District Magistrate/ Dy.Commissioner/

(With seal of office)

Place .....

Date .....

(\*) Please delete the words which are not applicable

a. The term “Ordinarily reside(s)” used will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

b. Where the certificates are issued by Gazetted Officers of the Union Government or State Governments, they should be in the same form but countersigned by the District Magistrate or Dy. Commissioner (Certificate issued by Gazetted Officers and attested by District Magistrate/Deputy Commissioner are not sufficient)

c. The OBC certificate from the authorities only will be accepted:-

- 1 District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/I<sup>st</sup> Class Stipendiary Magistrate/Extra Assistant Commissioner (not below the rank of I<sup>st</sup> Class Stipendiary Magistrate)/ \* Sub-Divisional Magistrate/ Taluka Magistrate/Executive Magistrate.
- 2 Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- 3 Revenue Officers not below the rank of Tehsildar.
- 4 Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

**ANNEXURE 'B'**

**Declaration for Minority Community Candidates**

It is declared that I,..... belong to the ..... Religion which is Minority Community. Therefore, I seek exemption from the payment of Examination Fee. I hereby undertake to submit the "**Minority Community Declaration**" affidavit on non-judicial stamp paper at the time of verification of the documents, in case I am found suitable.



**Signature of the Candidate**

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**ANNEXURE 'C'**

**FORMAT OF INCOME CERTIFICATE TO BE ISSUED ON LETTER HEAD AS  
PER PARA 3 OF THE LETTER No. E (RRB)/2009/25/21 dated 28/10/2009.**

**Income certificate for the financial year 2018-2019 for waiver of examination  
fees for examinations for Economically Backward Classes (E.B.C.).**

1. Name of candidate :
2. Father's / Husband's name :
3. Age :
4. Residential Address :
5. Annual Family Income :  
(in figures and in words)
6. Date of issue :
7. Signature of Issuing Authority :
8. Name of Issuing Authority :
9. Stamp of issuing authority :

- i) Before applying ONLINE, candidates should scan their Photograph (4.5 cm x3.5cm),signature in Hindi &english In Black colour ball point pen/ink.
- ii) signature in CAPITAL LETTERS will not be accepted.
- lii)Scanning of documents image file should be JPG format and can be saved in JPG by using “Save as” option in the file menu,
- iv) File size should be 50-KB -100KB
- iv) while filling in the ONLINE Application Form the candidates will be provided with link to upload his/her Photograph, signature and educational documents .

**Procedure for uploading the documents.**

- a) While filling in online Application form the candidates will be provided sepetate link for uploading their Photograph (4.5 cm x3.5cm),signature in Hindi &english In Black colour ball point pen/ink.
- b) Click on the respective link “ Upload the documents ‘
- c) If the file size and format are not as per prescribed an arroe message will be displayed
- d) Preview of the uploaded image will help to see the quality of the image ,in case of unclear/smudged the same may be re-uploaded to the expected clarity/quality
- e) After uploading the their Photograph (4.5 cm x3.5cm),signature in Hindi &english In Black colour ball point pen/ink. In the ONLINE application form candidate should check that the images are clear and have been uploaded correctly.
- f) After registering ONLINE candidates are advised to take a printout of their system generated online application form.

**Registration (Step-1)**

- 1) Visit [cr.indianrailways.gov.in](http://cr.indianrailways.gov.in) → News & Recruitment → Contractual JE(cons) engagement
- 2) Click OnLine Registration

**Step -2**

- 1 please ensure that POP-UP are not blocked in browser setting.
2. click on Login Button & enter E-Mail & password
3. After successful logging into the online contractual recruitment portal, the site will display the current opening & post applied for & option of making payment

### **Step 3..How to fill up Online application**

1. Before filling the Online application form, please ensure the following documents kept ready

- i) **Before applying ONLINE, candidates should scan their Photograph (4.5 cm x3.5cm), signature in Hindi & English in Black colour ball point pen/ink.**
  - ii) **signature in CAPITAL LETTERS will not be accepted.**
  - lii) **Scanning of documents image file should be JPG format and can be saved in JPG by using "Save as" option in the file menu,**
  - iv) **File size should be 50-KB -100KB**
- **iv) while filling in the ONLINE Application Form the candidates will be provided with link to upload his/her Photograph, signature and educational documents**

#### **Procedure for uploading the documents.**

- g) While filling in online Application form the candidates will be provided separate link for uploading their Photograph (4.5 cm x3.5cm), signature in Hindi & English in Black colour ball point pen/ink.
- h) Click on the respective link "Upload the documents"
- i) If the file size and format are not as per prescribed an error message will be displayed
- j) Preview of the uploaded image will help to see the quality of the image, in case of unclear/smudged the same may be re-uploaded to the expected clarity/quality
- k) After uploading their Photograph (4.5 cm x3.5cm), signature in Hindi & English in Black color ball point pen/ink. In the ONLINE application form candidate should check that the images are clear and have been uploaded correctly.
- l) After registering ONLINE candidates are advised to take a printout of their system generated online application form.