

# JAWAHARLAL NEHRU PORT TRUST

# Advt. No. A/PE/A-02/2019/AD-05/2019

Applications are invited from eligible Officers working in Government / PSUs / Autonomous Bodies for filling up Class-I officer post on Deputation basis.

- NAME OF POST : Manager(Port Planning and Development).
- PAY SCALE : Rs. 32900-3%-58000 (IDA pattern)
- NUMBER OF POST : 01 (One)
- QUALIFICATIONS : <u>Essential :</u> Degree or equivalent in Civil Engg. from a recognized University/Institution.
- EXPERIENCE : Officers holding analogous posts or officers holding post of Superintendent Engineer and equivalent posts in the respective discipline of Civil Engg. Dept. in the scale of pay of Rs. 24900-50500 with 3 years regular service in the grade in Govt./PSUs/Autonomous Bodies.

# **OTHER DETAILS**

**SELECTION :** Selection is by merit for which the bench mark in overall grading in the ACRs will not be below "Very Good".

**DEPUTATION**: The normal period of deputation is 3 years which is extendable to four years. In exceptional circumstances, this can be extended to five years by Chairman of JNPT. Appointment will be as per the terms & conditions of deputation.

### **<u>REMUNERATION</u>**:

An Officer shall draw salary in the scale attached to the post. He/she shall also be eligible for DA, H.R.A. (in case not stay at JNPT Township), Cafeteria allowance (as applicable) and medical scheme/facilities as per JNPT Rules and Regulations.

### HEALTH:

Applicant should be of sound health and should meet the medical standards.

### **<u>GENERAL CONDITIONS</u>** :

- 1) Mere submission of application will not entail any right for claiming employment.
- 2) Before applying, the candidate should ensure that he fulfills the eligibility and other norms mentioned in this advertisement
- 3) The eligibility criteria will be determined as on the last date of receipt of application.
- 4) In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcoming/s is/are detected even after appointment, his/her services are liable to be terminated.
- 5) JNPT reserves the right to cancel the advertisement and or the selection process at any stage without assigning any reason.
- 6) Canvassing in any form or bringing outside influence will be a disqualification.
- 7) Applicants will have to apply through proper channel of their respective organization.
- 8) Concern Organisation will have to forward the application of eligible and suitable candidates along with following details :
  - a) Certificate in the enclosed format from head of office of the applicant.
  - b) Duly attested Photo-copies of the ACRs of the applicant for the last 5 years.
  - c) Attested Photo copies of all educational qualifications certificates.
  - d) Vigilance and Administrative clearance of the concerned organization.

- 9) Applications shall be accepted on only working day only by post/speed post/registered post/courier and not by e-mail, etc .On the envelop "**Application for the post of Manager(PP&D**)" should be mention clearly.
- 10) Applications should reach, on or before 29<sup>th</sup> June, 2019 (upto 5.00 p.m.) at :

Manager(P&IR), Jawaharlal Nehru Port Trust, Administration Building, Sheva, NAVI MUMBAI – 400 707.

- 11) Along with the application, details of applicants shall be given in the **prescribed format** given below. Attested photocopies in proof of age, qualifications, experience, training, caste, etc. and a passport size photograph are required to be attached to the application, failing which the application will not be considered.
- 12) Decisions of the Jawahalal Nehru Port Trust in all matters regarding eligibility and selection would be final and binding on all candidates. No representation or correspondences will be entertained in this regard.
- 13) JNPT takes no responsibility to consider any certificate sent separately.
- 14) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mumbai.
- 15) In case any dispute arises on account of interpretation of this advertisement in a version other than English, English version will prevail and the version displayed on website shall be final.

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# **PROFORMA**

# Post applied for : <u>Manager (PP&D) in JNPT</u>

Recent Passport size Photograph

1. Full name (in block letters) :

2. (a) Address for communication :

- (b) Telephone No./Mobile No. :
- (c) Fax / E-Mail address :
- 3. Name of present employer, post held with pay scale

4. Date of Birth :

- 5. Age as on 1<sup>st</sup> May, 2019 :
- 6. Whether belongs to SC/ST/OBC/ : PWD/EX-SERVICEMAN
- 7. Educational & other qualification

Sr. No.	Degree/Diploma	Name of University/ Institution	Year of passing	Marks obtained/ Out of	% of Marks

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### 8. Details of employment / experience in chronological order :

Name of the Organization	Post held	Scale of pay	From	То	Nature of duties

- 9. State clearly whether in the light : of the entries made by you above, you meet the requirements of the post.
- 10. Nature of present employment : and post held.
- **11.** Documents attached to the application :

#### 12. Any other information :

The above information is correct and if at any time it is found that the information furnished above is incorrect/false, my candidature will stand cancelled. If any shortcoming/s is/are detected even after my selection/ appointment, my services are liable to be terminated at any time.

In the event of my selection to the above post, I will not withdrawn my candidature and undertake to accept the posting.

Date : / /2019

(Signature of applicant)

# Certificate to be given by Head of Office of the applicant :

- (1) The particulars furnished by the applicant are correct and he/she fulfills the eligibility criteria.
- (2) No disciplinary /vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle.
- (3) His/Her integrity is certified.
- (4) No major/minor penalties have been imposed on the applicant during the last 10 years.
- (5) Attested copies of ACRs for the last five years are enclosed.

SIGNATURE & SEAL

Date :

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