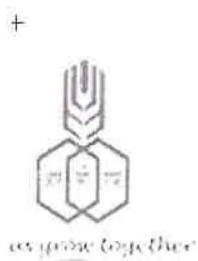


# Rashtriya Chemicals and Fertilizers Limited

(A Government of India Undertaking)



Rashtriya Chemicals and Fertilizers Ltd (RCF Ltd) is a leading profit making company in the business of manufacturing and marketing of Fertilizers and Industrial Chemicals having sales turnover around Rs.7300 crores. The Manufacturing units are in Maharashtra (at Thal - Dist. Raigad and at Trombay - Chembur, Mumbai) with National Level Marketing Network. Company provides excellent career growth opportunities.

The Company invites applications for the post of:

<b>Discipline</b>	<b>No. Of Posts</b>	<b>Eligibility Criteria</b>
<b>Officer (Fire) Post Code No : FIR E1/032019</b>	<b>5</b>	<p><b>Qualification:</b> Regular full time B.E. / B. Tech in Fire OR B.E. / B. Tech in Fire and Safety from University recognised by University Grant Commission (UGC)/ Government Institution / AICTE Approved.</p> <p><b>Minimum Percentage:</b> Aggregate 55% in Graduation. Wherever CGPA/OGPA grade is awarded in a Degree, the candidate will have to obtain equivalent percentage of marks from concerned University/ Institute and mention this % in the Application.</p> <p><b>Experience :-</b> Minimum 2 year post qualification experience of handling fire &amp; chemical/electrical/toxic hazards as Fire Officer / or Fire &amp; Safety officer in the Industry. The candidates should have experience in Fire Fighting operations &amp; system maintenance, operation of fire fighting vehicles, handling safety related work like incident/ accident reporting/ investigation analysis, safety inspection, job safety analysis, shutdown safety, construction safety, conducting safety meetings/ audits, conducting mock-drills, fire &amp; safety training in a Petroleum Refining/ fertilizers/ chemical Industry as on 01/02/2019.</p>

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## RESERVATION:

UR	OBC	SC	ST	EWS	PwBD	Total
4	1	0	0	0	0	5

### Upper Age Limit as on 01.2.2019:

- General – Maximum 30 years
- OBC Category – Maximum 33 years
- Candidate domiciled in Jammu and Kashmir between 01.01.1980 and 31.12.1989 – 5 years.
- Ex-Serviceman – 5 years
- Children / family members of the victims of 1984 riots – 5 years

Age relaxation for all above reserved post is as per Govt. guideline.

The number of vacancies are tentative and may increase or decrease at the discretion of RCF Ltd. and in compliance of the Presidential Directives on reservation at the time of appointment. Accordingly, RCF Ltd. reserve the right to cancel/restrict/modify / alter the requirements advertised, if need so arises, without any further notice or assigning any reason therefor. In addition to the notified vacancies a panel of candidates shall also be created for unforeseen vacancies, including but not limited to vacancies caused by cessation of service of selected candidates, arising within one year from date of empanelment. Posts shall be filled according to reservation position. Accordingly, SC/ST/OBC/EWS/ExSM/PwBD category candidates are encouraged to apply.

### Salary and other Benefits:

Total Monthly Gross emoluments at the minimum of the E1 scale (Rs.40000 -140000) which includes, Basic Pay plus DA, plus House Rent Allowance, and other allowances works out to Rs.66,720/- approximately. Company accommodation, if desired, will be provided subject to availability in lieu of HRA with standard terms and conditions.

Employee is also entitled to Performance Related Pay (PRP), Free Medical Facility for self and dependents, Gratuity, Contributory Provident Fund, Accident Insurance, and Social Security Schemes as per Company rules.

**Selection:** The mode of selection for above post at E 1 grade will be personal interview. The Company reserves the right to call only those candidates who according to its decision, rank high in terms of eligibility criteria from the applications received. Merely meeting the minimum eligibility criteria will not make any candidate automatically entitled for being called for interview. No correspondence will be entertained in this regard. Candidates can exercise the option of appearing in the selection process in Hindi or English language.

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The postings of the selected candidates may be at any of the Units / Area offices of the company as decided by the Management. The selected candidate may be assigned jobs/functions/assignments as per the business requirements of the Company including shift operations.

## PRE-EMPLOYMENT MEDICAL EXAM

Desirous candidates seeking employment with RCF Ltd. need to be medically fit as per RCF Ltd pre-employment medical standards. If candidate referred for a medical examination does not mean final selection. A category wise merit list of combined final scores (wherever applicable) will be drawn for all the candidates who qualify in all the selection parameters & offer of appointment would be extended as per the vacancies available category -wise subject to being declared as Medically Fit by RCF Ltd. designated Physician and subject to fulfillment of other eligibility criteria w.r.t Academic Qualification, Age, valid Cast Certificate (as applicable), Income Certificate, Disability Certificate, work experience, NOC, relieving letter from previous employer etc. as may be applicable

### How to Apply:

1. Candidates are required to apply online providing details regarding age, date of birth, qualification, division and percentage of marks obtained, year of passing, respective School/College/University, work experience Candidates are also required to upload their scanned copy of recent photograph and signature without which their application will not be accepted.
2. Candidates fulfilling the prescribed eligibility criteria should apply online through RCFL website: Candidates have to log on to website [www.rcfltd.com](http://www.rcfltd.com) and go to recruitment section for submitting the online application.
3. The below mentioned information should be readily available while filling up the online application form.

Since the online application form requires details of payment of processing fee (only for General OBC and EWS applicants), caste (in case of SC/ST/OBC applicants) and the percentage of marks obtained in the qualifying examination, the candidates must have the relevant documents/ details readily available with them at the time of filling the online application form.

4. Before registering their application on the website, the candidates should possess the following :

Following are the specifications for uploading the documents -

1. Photo - Image should be in jpg/jpeg/png format and should not exceed 50 KB and not less than 20KB.
2. Sign - Image should be in jpg/jpeg/png format and should not exceed 20 KB and not less than 10KB.

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3. Provision to pay application fee of Rs.700 plus bank processing charges for "General", OBC & EWS candidates. Candidates can opt to pay through internet banking/ credit/ debit card.
5. On submitting the online application, if the same is accepted, the system will generate a Unique Application Number which will get printed on the Application Form.  
It may be noted that mere acceptance of the Online Form by the system does not mean that the candidature is accepted. This is subject to the candidate meeting the eligibility criteria exhaustively.  
On filling up the Online Application Form, the candidate should check the details that he/she has filled in and if any corrections are required, the same should be done. He/she has then to confirm the details by pressing the "Submit Form" button after which no changes will be possible in the details provided. Then he/she is required to take a print of the application form. The candidates can also take the print out of application form later by submitting the application number in the link on the website under recruitment section. The candidates are required to note the application number for future reference.
6. No request with respect to the change in any data entered by the candidate will be entertained once the application is submitted successfully.
7. Candidates should retain a photocopy of their Application Form for future reference.
8. For any queries related to the online form, please email us on [officerfire2019@rcfltd.com](mailto:officerfire2019@rcfltd.com)
9. **How to submit Application Fee through payment Gateway : (only for General, OBC & EWS candidates).**  
There is no application processing fee for SC / ST/PwBD candidate. General, OBC & EWS candidates are required to pay a non-refundable application processing fee of Rs. 700/- .  
The Application Fee is NOT REFUNDABLE in any case. Candidates are therefore requested to verify their eligibility before paying the registration fee.
10. Candidates will have to submit the acknowledgement/ receipt of online payment at the time of Interview.

Please read all the Instructions carefully before filling up the Form.

## GENERAL INSTRUCTIONS:

1. Screening and selection will be based on the details provided by the candidates, hence it is necessary that only accurate, full and correct information is furnished by the applicants. Furnishing of wrong/ false information will be a disqualification and RCF Ltd. will not be responsible for any consequence of furnishing such wrong/ false information.
2. Since all the applications will be screened on the basis of data submitted by the candidate in the online application form, the candidates must satisfy themselves of the

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# Rashtriya Chemicals and Fertilizers Limited

(A Government of India Undertaking)

suitability for the position to which they are applying. If at any stage during the recruitment and selection process, it is found that the candidates have furnished false or wrong information, their candidature will be rejected. Canvassing in any form during any stage of recruitment process will lead to cancellation of candidature.

3. All the details given in the online form will be treated as final and no changes will be entertained.
4. The above qualifications should be acquired from a recognized University/Institute.
5. Mere meeting to the eligibility criteria will not entail a candidate to be called for interview. Management reserves the right to reject the application or raise the standard of specifications in terms of eligibility criteria so as to restrict the number of candidates to be called for the interview.
6. The candidates should specify an active e-mail id and mobile number which should be valid throughout the recruitment / selection process.
7. The eligible candidates will be intimated about the date, time and venue of interview through e-mail / by sms (on the e-mail id as provided by them in the application form).
8. For appearing personal interview all outstation eligible candidates will be reimbursed to and fro III tier AC Train / Bus Fare (restricted to III tier AC Fare). The reimbursement will be made through electronic mode only and candidate must have valid & active Bank details such as Account Number, IFSC code, MICR code & PAN number.
9. The reimbursement will only be done on the basis of actual travel for appearing interview from the place of correspondence address mentioned by the candidate in the Application Form. It will for shortest route & documentary evidence of travel is must.
10. Candidates have to make their own arrangement for lodging and boarding while appearing for interview.
11. Candidates belonging to OBC but coming in 'creamy layer' will not be entitled to reservation benefits and should apply as General category.  
At the time of interview, candidates belonging to OBC (Non creamy layer), submitting certificates in the prescribed format and which are issued by the Competent Authority after 1st April, 2018 (as given in Annexure I) will only be considered in the OBC category. If the certificate is not produced or not produced in the prescribed format, the candidates will be considered in General category. If the candidate has applied for the latest Certificate, a copy of the receipt of application obtained from the Certificate issuing authority is required to be produced at the time of interview for considering them provisionally in OBC Category.
12. Candidates presently employed in Govt. Dept. / PSUs / Semi Govt. Departments will be required to submit the No Objection Certificate from his employer at the time of interview.

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13. RCF Ltd. will not be responsible for any loss/ non-delivery of email/admit card sent/ any other communication sent, due to invalid/wrong email id.
14. No communication (written/telephonic) will be entertained after the closing date for the submission of the Online Application Form, as regards the date of interview etc. the candidates should await the intimation from the Company.
15. Corrigendum/addendum etc with regard to this advertisement, if any, will be made available on following link. Candidates are advised to refer to the below website periodically for updates. Candidates are advised to check their Spam/Junk Folder of the email.  
<http://www.rcfltd.com/index.php/en/hr/recruitment>
16. RCF Ltd. reserves the right to cancel / restrict / modify / alter the recruitment process at any stage, if need so arises, without issuing any further notice or assigning any reasons thereof.
17. The Court of jurisdiction for any dispute will be at Mumbai.

## 18. IMPORTANT DATES

Activity Date	
Commencement of On-Line registration of application by candidates.	09/03/2019 at 8:00 am
Last date for on-line registration of application by candidates	08/04/2019 at 5:00 pm*

**\*Complete filling, submission & payment fees (wherever applicable) must be completed by this end date and time.**

## 19. IMPORTANT INSTRUCTIONS

1. The Online Application shall be deemed to be submitted only upon receipt of Application Fee (wherever applicable) and upload of Self Attested Photograph and Signature within prescribed time limit.
2. Candidates are advised in their own interest to complete the registration process, pay application fee online (wherever applicable) and final submission of online application sufficiently in advance before the last date so as to avoid the possibility of disconnection /inability / failure to log on to the website on account of heavy load on internet or website jam.
3. We hereby caution the general public not to fall prey to the dubious agencies/organizations/individuals/aiming at fleecing money from the innocent public. Don't believe any advertisement/job announcement of RCF Ltd. circulated through e-mail, social media etc. Please rely on information hosted on our website [www.rcfltd.com](http://www.rcfltd.com) for any job/career related information pertaining to RCF Ltd.

Encl.: - Annexure I- OBC Certificate

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**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENTS TO POSTS UNDER THE GOVERNMENT OF INDIA AND CENTRAL GOVT. PUBLIC SECTOR UNDERTAKINGS**

This is to certify that to Shri / Smt. / Kumari \_\_\_\_\_ Son / daughter of \_\_\_\_\_ of village \_\_\_\_\_ District / Division \_\_\_\_\_ in the \_\_\_\_\_ State \_\_\_\_\_ belongs to the \_\_\_\_\_ Community, which is recognized as a backward Class under: -

- (i.) Government of India, Ministry of Welfare Resolution No. 12011/68/93BCC (C), dated 10th September 1993 published in the Gazette of India Extraordinary Part - 1, Section 1. dated the 13th September 1993 and
- (ii.) Government of India, Ministry of Welfare Resolution No.12011/9/94-BCC, dated the 19th October 1994 published in the Gazette of India, Extraordinary, Part - 1, Section 1. No. 163 dated the 20th October 1994.
- (iii.) Government of India, Ministry of Welfare Resolution No.12011/7/95-BCC, dated the 24th May 1995, published in the Gazette of India, Extraordinary, Part - 1, Section 1. No. 88 dated the 25th May 1995.
- (iv.) Government of India, Ministry of Welfare Resolution No.12011/96/94-BCC, dated the 9th March 1996 published in the. Gazette of India, Extraordinary, Part - 1, Section 1. No.60 dated the 11th March 1996.
- (v.) Government of India, Ministry of Welfare Resolution No.12011/44/96-BCC, dated the 6th December 1996 published in the Gazette of India, Extraordinary, Part - 1, Section 1. No.210 dated the 11th December 1996.
- (vi) Resolution No.12011/13/97-BCC, dated the 3<sup>rd</sup> December 1997
- (vii) Resolution No.12011/99/94-BCC, dated the 11th December 1997
- (viii) Resolution No.12011/68/98-BCC, dated the 27th October 1999
- (ix) Resolution No.12011/88/98-BCC, dated the 6th December 1999
- (x) Resolution No.12011/36/99-BCC, dated the 4th April 2000
- (xi) Resolution No.12011/44/99-BCC, dated the 21<sup>st</sup> September 2000

Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District / Division \_\_\_\_\_ of the \_\_\_\_\_ State. This is also to certify that he / she does not belong to the persons / sections ( Creamy Layer ) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training, O.M. No. 36012/22/93 - Estt. (SCT) dated 08-09-1993.

District Magistrate, Deputy Commissioner, etc.

Website advts

Seal

Place

Date :

Strike out whichever is not applicable.

NB

- a.) The term "Ordinarily " used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.
- b.) Where the certificates are issue by Gazetted Officers of the Union Government or State Governments, they should be in the same form but countersigned by the District Magistrate or Deputy Commissioner (Certificates issued by Gazetted Officers and attested by District Magistrate/Deputy Commissioner are not sufficient).