

DIU HIGHER EDUCATION SOCIETY, DIU  
U.T. ADMINISTRATION OF DAMAN & DIU  
OFFICE OF THE PRINCIPAL  
DIU COLLEGE, EDUCATION HUB, KEVDI, DIU – 362520 (U.T.)

No. 12011/6/2018-GOV COLLEGE DIU- Part (1)/84

Date: **25/05/2019****WALK-IN-INTERVIEW**

Diu College, Diu Higher Education Society, Diu is going to conduct a Walk-in interview on **17<sup>th</sup> June 2019** for the various below mentioned posts under the DHES on short term contract basis for 11 months.

Sr. No	Name of Post(s)	No. of Post(s)	Educational Qualifications	Age Limit / Relaxation
1.	Assistant Accounts Officer  (Salary Rs. 30,000/- fixed per month)	01 (One)	<p><b>Essential:</b></p> <p>i. Graduate in Commerce from a recognized University/Institute or ICWA or CA;</p> <p>ii. 3 years' experience in Cash, Account and Budget work in a Government office/PSU/Autonomous body/ statutorybody/private sector.</p> <p>iii. CCC</p> <p><b>Note 1:</b> Qualifications are relaxable at the discretion of the Selection Committee in the case of candidates otherwise well qualified.</p> <p><b>Note 2:</b> The qualification(s) regarding experience is/are relaxable at the discretion of the Selection Committee, for reasons to be recorded in writing in the case of candidates belonging to the SC or ST, if at any stage of selection, the Selection Committee is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>	<p>Not exceeding 35 years.</p> <p><b>Note:</b> Relaxable for SC/ST/OBC/PH and other special categories in accordance with the instructions or orders issued by the Central Government or UT Administration.</p>
2.	Lower Division Clerk  (Salary Rs. 17,000/- fixed per month)	02 (Two)	<p><b>Essential:</b></p> <p>i. Any graduate or equivalent qualification from recognized Board or University</p> <p>ii. Speed of 35 wpm in English typing.</p> <p>iii. Certificate Course in Computer (CCC) from recognized Institute/University</p> <p><b>Desirable:</b> Working knowledge of Computers</p>	<p>Not exceeding 30 years</p> <p><b>Note:</b> Relaxable for SC/ST/OBC/PH and other special categories in accordance with the instructions or orders issued by the Central Government of U.T administration Daman and Diu.</p>

**GENERAL CONDITIONS:**

1. The eligible candidates should report along with self-attested photocopies of requisite documents and certificates on 17<sup>th</sup> June 2019 sharp at 8.00 A.M. in Collectorate Office, Diu, with a copy of bio-data and original certificate of their Educational Qualification and experience.
2. Typing test for Lower division clerk will be held at Diu College Diu on 17<sup>th</sup> June 2019 at 9.30 am.
3. Registration and Document verification will be carried out at the venue from **8.00 am to 9.15 am only**.
4. The above posts are purely temporary on short term contract basis. The selected candidate will not have any rights to claim for permanent post in future. The contract appointment can be terminated at any time by the DHES, Diu without any compensation of any sort.
5. Candidate having domicile certificate of Daman & Diu will be given preference.
6. No TA/DA shall be paid for attending the interview.

Digitally signed by:

(Dr. Apurva Sharma, DANICS)

Dy. Collector, Diu / Principal,  
Diu College, Diu.

Email: [diucollege.diu-dd@nic.in](mailto:diucollege.diu-dd@nic.in)

Phone: (02875) 254115

Copy to:

1. NIC, Diu to upload on the website
2. The Education Department, Diu/Daman
3. The Registrar, Saurashtra University, Rajkot.

Signature valid

Digitally signed by APURVA  
TEJRAM SHARMA  
Date: 2019.05.25 11:30:15 IST  
Reason: Approved

