

Format for Application

N.B. - Candidates should fill in the application form in his/her own hand writing.
INCOMPLETE APPLICATION OR APPLICATION WITH DEFECT IN ANY RESPECT WILL BE REJECTED.

Fields Marked with (*) is Mandatory

Advertisement Number* : _____ 01/2019 (SMO) _____
Post Code* : _____
Post Applied for* : _____

Paste recent
passport size
photograph duly
signed by the
candidate

I. Candidate Details

First Name*		Middle name*	
Last Name*		Gender * (M/F)	
Father's Name		Mother's Name	
Date of birth*		Nationality	
Category (Gen/SC/ST/OBC)		State of Domicile	
Physically Challenged (Y/N)		Mobile Number	
Email			
Correspondence Address		Permanent Address	

Note: in case of:

1. Physically Challenged category, certificate issued by appropriate authority should be enclosed.
2. In case of reserved category, copy of latest caste certificate issued by SDM/DC of the State of Jharkhand to be enclosed.

II. Educational Qualification:

- a. All Educational Qualification starting from highest qualification up to Matriculation to be mentioned.
- b. Copy of duly signed certificate and mark sheet of each qualification is to be enclosed.
- c. In case of CGPA, please enclose the appropriate GPA conversion table.

Examination Passed*	Board/ University	Passing Year	% of Marks */GPA
X			
XII			
MBBS			
PG			
Other			

(Duly signed copy of Certificates & Testimonials should be enclosed)

III. Work Experience :

Note: Please do not mention experience gained as a volunteer. Start from most recent experience. If you have worked in most than one area/ post within the same organization, please enter the details separately. Add more rows to the column if required.

Sl.No.	Name of Organization	Designation & Area of Experience	Experience	
			From	To

IV. List of enclosures: List of certificate and mark sheet enclosed is to be mentioned in the table below.

Sl. No.	Details of the particulars enclosed	No. of Page/s
1	Mark sheet & Passing Certificate of X	
2	Mark sheet & Passing Certificate of XII	
3	MBBS Mark sheet Year wise (Please add mark sheet of attempted papers)	
4	Attempt Certificate from college	
5	Experience Certificate	
6	PG/ Master degree	
7	Adhar/Pan/Driving License/Election Card	
	Total No. Of pages	

Certificate:

I the undersigned, certify that to the best of my knowledge & belief that the above mentioned details correctly describe my qualification, experience and other bonafied details.

Date:

Place:

Candidate's Signature