



RECRUITMENT NOTIFICATION- NO. - Ad 11/2019 DATED 17-06-2019

**FACT REQUIRES RETIRED PERSONNEL FOR EMPANELMENT FOR
ENGAGEMENT AS OFFICER (HR)/ASSISTANT GENERAL (HR) ON FIXED
TENURE CONTRACT (AD HOC) BASIS**

The Fertilisers and Chemicals Travancore Ltd., Udyogamandal (FACT) invites applications from persons retired from the permanent rolls of the Company (Layer 1 and Non Managerial Cadre) with 3 years work experience in HR for empanelment for engaging as **Officer (HR)/ Assistant General (HR) on fixed tenure contract (AD-HOC)** basis:

The engagement shall be for a period of 3 months. Extension if any at the option of FACT

Upper age limit for applying: 64 years as on 01.06.2019 i.e. should have been born on or after 01.06.1955.

Upper age limit for working under the contract: 65 years.

The engagement is subject to the condition that the candidate is medically fit and continues to be fit during the period of contract. The selection will be on the basis of interview.

Meeting the eligibility criteria and/or appearing for selection will not confer any right on the applicant for selection. FACT reserves the right to debar/ disqualify any candidate at any stage of the selection process for any reason whatsoever.

Candidates engaged will be eligible for consolidated pay of Rs.25,000/- and Rs.22,000/- per month for Officer (HR) and Assistant General(HR) respectively.

Duly filled applications in the format attached shall be submitted with the required attachments to the **Asst. General Manager (HR & LS), FEDO Building, The Fertilisers And Chemicals Travancore Limited, Udyogamandal. PIN-683 501** on or before **25-06-2019**. Envelope containing the application shall be superscribed with "Application for Fixed Tenure Engagement of Retired Personnel's – Officer (HR)/Assistant General (HR)".

Applications shall be accompanied by self-attested copies of certificates to prove age, qualifications and experience in FACT. Originals of the documents shall be furnished when called for.

All further notifications shall be through the Company website and therefore candidates may visit our website www.fact.co.in for updates.

**APPLICATION FOR ENGAGEMENT AS OFFICER (HR)/ASSISTANT GENERAL (HR) FROM
RETIRED PERSONNELS ON FIXED TENURE (AD HOC BASIS)
NOTIFICATION NO: Ad. 11/2019 dated 17.06.2019**

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| Post applied for: | | | | | | |
| Full Name of Applicant: | | | | Photo | | |
| Badge No.: | | | | | | |
| Date of Birth (Proof to be enclosed): | | | | | | |
| Address for communication: | | | | | | |
| Phone No: | | | | | | |
| Land Line with STD Code: | | | | | | |
| E Mail ID (Future correspondence will be to this id) | | | | | | |
| Please tick the relevant box | | | | | | |
| Gender: | | Male | | Female | | |
| Category: | SC | ST | OBC | PWBD | Ex-Serviceman | Unreserved |
| Educational Qualifications (Use additional sheet if required): | | | | | | |
| Name of Institute and University | From | To | Course | Percentage of marks | | |
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Experience Details:

| Post held at the time of retirement (Enclose documents in evidence) | From | To | Pay Scale | Nature of Duties |
|---|------|----|-----------|------------------|
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Declaration

I declare that the details given are true and complete to the best of my knowledge and belief. I understand that suppression of any facts or giving false details in the application will entail disqualification for engagement.

Place:

Date

Signature of the candidate