

# APPLICATION FORMAT



**HINDUSTAN AERONAUTICS LTD.**  
**KORAPUT DIVISION, SUNABEDA-763002, ODISHA**

Advertisement No.: **ADVT.No.: KPT-01/2019**

Paste  
 self attested  
 recent passport size  
 photograph

Application for the Post of \_\_\_\_\_

01.	Name (In Capital Letters)		
02.	Gender (Put <input type="checkbox"/> mark)	(Male / Female)	
03.	Date of Birth (DD/ MM/YYYY)		
04.	Age as on: 31/05/2019	.....years    ..... months    .....days	
05.	Father's Name (In Capital Letters)		
06.	Mother's Name (In Capital Letters)		
07.	Marital Status (Put <input type="checkbox"/> mark)	(Married / Unmarried)	
08.	Name of Spouse & Occupation		
09.	State of Domicile		
10.	Nationality		
11.	Category (Put <input type="checkbox"/> mark) (Enclose copy of Certificate in case of SC/ST/OBC (Non creamy layer) / EWS)	GEN / OBC (NCL)/ SC / ST / EWS	
		Sub Caste: .....	
12.	Are you a Person with Benchmark Disability (PwBD)? If Yes, mention the category of Disability (VH/OH/HH) (Enclose a copy of disability certificate)	Yes / No	VH/OH/HH : ..... % of Disability .....
13.	Contact No.	Mobile No.:	
		Telephone No.(with STD Code):	
14.	E-mail Id		
15.	Permanent Home Address (with PIN code):	Address for correspondence (with PIN code):	

16.	<b>Nearest Railway Station</b>																
17.	<b>Religion (Put <math>\surd</math> mark)</b>	<b>Hindu / Muslim / Sikh / Christian / Neo Buddhist / Jain / Zoroastrian / Others</b>															
18.	<b>Were you domicile of Jammu &amp; Kashmir during the period from 01.01.1980 to 31.12.1989? If so, please enclose the proof.</b>	<b>YES / NO</b>															
19.	<p>a) <b>Are you an Ex-Serviceman?</b> If Yes, mention the last Rank held and the number of years served in the Rank.</p> <p>b) <b>Are you Serving as Officer in the Armed forces (Navy / Army / Air Force)?</b> If Yes, mention the present Rank and the number of years completed in the Rank.</p>	<p>a) Yes / No .....</p> <p>.....</p> <p>b) Yes / No .....</p> <p>.....</p>															
20.	<p><b>Have you applied for any post in HAL earlier? Yes /No _____</b></p> <p><b>If yes, Please furnish the Details :</b></p> <p>i) <b>Division for which you have applied : _____</b></p> <p>ii) <b>For which post applied : _____</b></p> <p>iii) <b>Recruitment Year / Notification No. : _____</b></p> <p>iv) <b>Please put the tick mark (<math>\surd</math>) against appropriate column, below :</b></p> <table border="1"> <tr> <td>a)</td> <td>Not called for Interview by M/s HAL</td> <td></td> </tr> <tr> <td>b)</td> <td>Appeared Interview, but not qualified</td> <td></td> </tr> <tr> <td>c)</td> <td>Provisionally selected but found unfit during pre-employment medical examination</td> <td></td> </tr> <tr> <td>d)</td> <td>Final offer issued to me but not joined HAL</td> <td></td> </tr> <tr> <td>e)</td> <td>Any other reason</td> <td></td> </tr> </table>	a)	Not called for Interview by M/s HAL		b)	Appeared Interview, but not qualified		c)	Provisionally selected but found unfit during pre-employment medical examination		d)	Final offer issued to me but not joined HAL		e)	Any other reason		
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d)	Final offer issued to me but not joined HAL																
e)	Any other reason																
21	<b>Whether any of your close relatives are working in HAL? If yes, please provide details</b>	<p><b>Name: .....</b></p> <p><b>Designation:.....</b></p> <p><b>Division: .....</b></p> <p><b>PB No.:.....</b></p> <p><b>Relation : .....</b></p>															
22	<b>Languages known (Please put the tick mark (<math>\surd</math>) against appropriate language/ability)</b>	<p>a) <b>Hindi (Write / Read / Speak)</b></p> <p>b) <b>English (Write / Read / Speak)</b></p> <p>c) <b>Odia (Write / Read / Speak)</b></p> <p>d) <b>..... (Write / Read / Speak)</b></p>															

**23. EDUCATIONAL QUALIFICATION:**

**(a) Basic Degree**

Name of Qualification with specialisation wherever applicable	Institution / University	Nature of the Course (Full Time / Part Time / Correspondence)	Duration of the Course	Subjects / Specialisation	Class / Division	% of Marks	Month & year of Passing
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

**Note:** (i) In case of CGPA or any other similar assessment criteria, equivalent percentage is to be mentioned as per norms adopted by the University / Institute. (ii) Please give full & complete information. Use separate sheets if required.

**(b) Post Graduate Degree/PG Diploma /Other Higher Qualifications, if any:**

Name of Qualification with specialisation wherever applicable	Institution / University	Nature of the Course (Full Time / Part Time / Correspondence)	Duration of the Course	Subjects / Specialisation	Class / Division	% of Marks	Month & year of Passing
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

**Note:** (i) In case of CGPA or any other similar assessment criteria, equivalent percentage is to be mentioned as per norms adopted by the University / Institute. (ii) Please give full & complete information. Use separate sheets if required.

**24. Details of Training undergone in the last 5 years**

Name of the training Program	Institution / Organization	In India / in Abroad	Duration of the Training	
			From (dd/mm/yyyy)	To (dd/mm/yyyy)

*(Use separate sheets, if required)*

**25. Professional Experience (from the First Job onwards to Current Job)  
(Chronological Order):**

Designation / Name of the position /Name of the post	Name of the Organization/ Establishment / Employer	Central Govt. /State Govt./ Central PSU / State PSU / Private Org.	On Contract / Ad-hoc /permane nt / Temporar y / On- the-job training	Date		Pay Scale	Gross Pay	Reas on for Leavi ng
				From (dd/mm/yy)	To (dd/mm/yy)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

*Note : Please give complete details for the experience profile like Date, Month & year. Use separate sheets if required).*

<b>26. How many years of Post Professional Qualification Experience in the executive category, you possess?</b>	:
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**27. Detailed picture of the current Position held by you in the present organization.**

**(To be hand-written or typed in about 100 words. If place is not sufficient here, the same may be enclosed to the application with your name on the top of the paper):**

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**28. Present Scale of Pay \_\_\_\_\_ :**

**Basic Pay \_\_\_\_\_ , DA \_\_\_\_\_ , Grade Pay \_\_\_\_\_**

**Gross Pay \_\_\_\_\_**

**29. Date of Seniority (in the present post / Grade / Rank):**

**30. Pay expected from HAL : \_\_\_\_\_ per month**

**31. If Selected, How soon can you join HAL? \_\_\_\_\_**

**32. Have you availed Voluntary Retirement (VRS) from any PSU?**

**If yes, please mention details:**

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