



# NAGALAND UNIVERSITY

(A Central University Estd. By the Act of Parliament No.35 of 1989)

Headquarters : Lumami - 798627

## APPLICATION FORM FOR NON-TEACHING POSTS

**Affix  
Latest Colour  
Passport  
Photograph**

Post applied for : \_\_\_\_\_

Advertisement No and Date: \_\_\_\_\_

Post Sl.No. and Scale of Pay: \_\_\_\_\_

1. Full Name in Block Letters: \_\_\_\_\_

2. Father's/Husband Name: \_\_\_\_\_

3. Mother's Name: \_\_\_\_\_

4. Date of Birth (*copies of evidence to be enclosed*): \_\_\_\_\_

5. Age as on (08.07.2019): \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days

6. Sex :Male/Female: \_\_\_\_\_

7. Nationality: \_\_\_\_\_ 8. Religion \_\_\_\_\_

9. Marital Status : \_\_\_\_\_

10. Category: UR/SC/ST/OBC/PWD \_\_\_\_\_  
(*Copies of evidence to be enclosed*)

11. Permanent Address (in full) with nearest Police station: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

12. Present Postal Address (in full) for correspondence: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. Mobile No.(Mandatory) : \_\_\_\_\_

14. E-mail address: \_\_\_\_\_

15. Details of Examination passed from Matriculation/School leaving certificate onwards  
(To be supported with true copies duly attested).

Name of the School with Board/Council, College and University	Examination passed	Class or Division	Marks obtained in percentage	Year	Subject of studies

16. Technical qualification if any (Enclose true copies duly attested).

Name of the School with Board/Council, College and University	Examination passed	Class or Division	Marks obtained in percentage	Year	Subject of studies

17. Details of Present & Previous Employment (To be supported with certificate from the employer).

**Give particulars in descending order starting with the present post:**

Employer	Status of Institute/University Central / State. Govt. Quasi Govt./ Autonomous/ Private.	Post held	Scale of Pay	Period of Employment			Nature of duties/ work
				From	To	Length of service	

18. Give name of two persons for (reference), not related to you, with full address:

Name:

Name:

Occupation:

Occupation:

Address:

Address:

M. No:

M. No:

E-mail:

E-mail:

**Particulars of remittance:**

Amount Rs. \_\_\_\_\_ ( Rupees \_\_\_\_\_ ) only

Date of deposit \_\_\_\_\_ Name of the Bank with address \_\_\_\_\_

\_\_\_\_\_ Branch Code No. \_\_\_\_\_

20. List of Enclosures attached:

- (a) \_\_\_\_\_
- (b) \_\_\_\_\_
- (c) \_\_\_\_\_
- (d) \_\_\_\_\_
- (e) \_\_\_\_\_
- (f) \_\_\_\_\_
- (g) \_\_\_\_\_
- (h) \_\_\_\_\_
- (i) \_\_\_\_\_
- (j) \_\_\_\_\_
- (k) \_\_\_\_\_

I hereby declare that the entries made in this form as above is true and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect my candidature/services are liable to be terminated without any notice.

Dated: \_\_\_\_\_

Signature of the applicant

Place: \_\_\_\_\_

Name: \_\_\_\_\_

Note :

Where space provided in the form is found to be inadequate, annexure may be given in plain paper quoting the numbers under which additional information is supplied.

**TO BE FILLED BY THE EMPLOYER FOR CANDIDATE ALREADY IN SERVICE**

1. Certified that Dr./Mr/Mrs/Miss \_\_\_\_\_ is a permanent/  
temporary employee who has been serving in this organization as \_\_\_\_\_  
with effect from \_\_\_\_\_ to \_\_\_\_\_.
2. It is also certified that no **disciplinary/departmental/vigilance** enquiry is either pending or  
contemplated against \_\_\_\_\_ and that he/she is not undergoing  
any penalty.
3. His/Her integrity is certified
4. The institution/organization has, therefore, no objection to his/her candidature being  
considered for the post applied for.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the Head of the Institution  
(With Seal)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

**Note:**

1. Where space provided in the form is found to be inadequate, annexure may be given in plain  
paper quoting the numbers under which additional information is supplied.