



No. NIE/PE/Advt/2019/001

Date: 31.05.2019

WALK-IN INTERVIEW / WRITTEN TEST

Candidates are invited to attend Walk-In Interview / Written Test between 9.00 AM to 10.00 AM for various project posts on contract basis **at ICMR-NIE, Chennai** on the dates mentioned against the post as detailed below (please refer website for changes if any in the date of interview)

Name of the post	Upper Division Clerk (UDC)
Number of posts	1 (one) (EWS)
Date of Interview	19th June 2019
Name of the Project	Cohorts for Zika Epidemiology in India (COZEI)
Place of posting	ICMR-NIE, Chennai
Essential Qualification	12th pass or equivalent from a recognized board with 5 years experience of administrative work OR Graduate in any discipline with 2 years experience of administrative work AND A typing speed test of not less than 8000 key depressions per hour (KDPH) in English on computer
Emoluments	Rs. 17,000/- per month.
Age Limit	28 years
Nature of Duties	a. Preparation of budget and utilization statements for the project a. Preparation of pay bills & returns b. Processing of TA claims c. Maintenance of accounts and receipts d. Maintenance of budget and fund transfer records e. Preparation of letters of correspondence etc. f. Any other work assigned by the Director/PI/Co-PI/superior officer
Duration	12 months (Extendable until end of the project (3 years) on the basis of performance)

Name of the Post	Research Assistant
Date of Interview	20th June 2019
Number of post	04 (four) (UR-02, EWS-01, ST-01)
Name of the Project	NACO
Place of posting	Chennai
Essential Qualification	Graduate degree in Social Work/Sociology subjects from a recognized university with three years relevant work experience from a recognized institutions OR Master's degree in Social Work/Sociology subjects from a recognized university
Desirable Qualification and Experience	1. Working experience with High Risk Groups (FSW/MSM/TG/IDU) 2. Knowledge of computer applications
Emoluments	Rs. 31,000 /-per month
Age Limit	UR- 30 Years , EWS-30 Years, ST – 35 years (including 5 years age relaxation)
Nature of Duties	1. Mapping, respondent interview and community preparation activities 2. Coordinate with stakeholders in the field area for data collection 3. Managing the data and inventories 4. Any other work assigned by the /PI /Co-PI /Superior officer
Duration	09 months

Name of the post	Project Scientist C (Non-Medical) (Approach Coordinator)
Number of posts	02 (two)
Date of Walk Interview	21st June 2019
Name of the Project	“Model District for Public Health Preparedness, Surveillance and Response: Multi-Strategic Integrated Approach in Thiruvallur District, Tamil Nadu, India)
Place of posting	NIE, Chennai/ Field Office in Thiruvallur & Tirunelveli districts and Other places in Tamil Nadu

Essential Qualification	<p>1st Class Master Degree (MPH/M.Sc./ MAE) in Epidemiology / Public Health from a recognized university with 4 years' experience.</p> <p>OR</p> <p>2nd Class Master Degree (MPH/M.Sc./ MAE) in Epidemiology / Public Health with PhD degree in relevant subjects from a recognized University with 4 years experience</p> <p>OR</p> <p>BDS/B.V.Sc degree & AH degree with 5 years experience in Public Health research or teaching after BDS/B.V.Sc.</p>
Desirable Qualification and Experience	<p>a) MPH, PhD in relevant subjects from a recognized university b) Additional Post-Doctoral research/ teaching experience in above subjects in recognized institute(s)</p> <p>b) Knowledge of Computer Applications/Data Management</p>
Emoluments	Rs.51,000 /- + HRA Per Month
Age	40 years
Nature of Duties	<p>To provide support for planning, managing and implementation of various components of the project Coordinate with district level officials in the implementation of the project Prepare study protocols / SOPs / teaching and training materials Supervise data collection / project implementation Analyze data and prepare the technical reports on status of the programme implementation Conduct meetings / workshops / training programs To Travel anywhere in Tamil Nadu/India Any other work assigned by the Director / PI / Co-PI / Superior officer</p>
Duration	6 months (renewable for the project duration subject to performance and project requirement)

Name of the post	Project Scientist- B (Non-Medical)
Date of Walk-in Interview	24th June 2019
Number of posts	01 (one) (ST)

Name of the Project	Impact of measles rubella (MR) vaccination campaign on population immunity in India (IMRVI) study
Place of posting	ICMR-NIE, Chennai
Essential Qualification	First class Master's degree in Statistics/Bio statistics/Public Health/Epidemiology from a recognized university with Two (2) years R&D/ teaching experience in the relevant subject. OR Second class Master's degree with Ph.D. in Statistics/Bio statistics/Public Health/Epidemiology from a recognized university.
Desirable Qualification and Experience	<ul style="list-style-type: none"> • Knowledge of data handling, analysis and interpretation, report writing • Knowledge of Computer Application • Use of Statistical packages in handling large volume of Health Data
Emoluments	Rs. 48,000/- + HRA
Age	40 years (including 5 years age relaxation)
Nature of Duties	<ul style="list-style-type: none"> • Training and monitoring of the project staff by visiting study sites • Monitoring online data entry • Data analysis using statistical software • Assist PI in project management • Coordinate with project staff in study sites • Any other work assigned by the Director/PI/Co-PI/Supervisory officer
Duration	1 year

Name of the post	Project Technical Officer (Social Worker)
Date of Interview	25th June 2019
Number of post	01 (one) (ST)
Name of the Project	Establishing a network of population based influenza surveillance platforms for elderly persons in India
Place of posting	NIE, Chennai
Essential Qualification	Graduate in Social Sciences/ Social Work from a recognized university with 5 years working experience from a recognized institution. OR Masters degree in Social Sciences/ Social Work

Desirable Qualification and Experience	a) MSW from a recognized university/ institute b) Experience in conducting interviews in field based health research projects c) Experience in conducting verbal autopsy d) Experience of working as part of a research project team e) Proficient to speak and read in Tamil f) Experience should be supported by experience certificates/ testimonials/ publications etc. from public sector/ private medical research institutes/ universities.
Emoluments	Rs. 32000/- Per Month
Age Limit	35 years (including 5 years age relaxation)
Nature of Duties	a) Collect baseline demographic information b) Collect baseline healthcare utilization information c) Conduct hospital scanning and liaison with hospitals d) Carry out verbal autopsy e) Documentation and maintenance of all project records f) Perform any other work assigned by the Director/PI/Co-PI/Superior officer
Duration	9 months (Renewable for the project duration subject to performance and project requirement)

Instructions to the candidates:

1. Bring the filled in application with one set of photocopy of qualification and experience and other testimonials.
2. Candidate should submit all certificates / testimonials in original for verification. Candidates who fail to bring the Original Certificates for written test / Interview will not be considered.
3. Age relaxation is admissible in respect of SC/ST/OBC candidates, Retrenched Government Employees, Departmental Candidates (including projects) and Ex-Servicemen in accordance with the instructions issued by the Central Government from time to time. Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons.
4. Experience certificate should clearly state the nature of work during the period of employment.
5. No- Objection Certificate from the current employer (for Govt./AB/PSU Servants only).
6. All posts are Contractual for the duration offered. The appointment may be renewed after every specific period of time subject to satisfactory performance and project requirement.
7. The incumbents selected will have no claim for regular appointments under NIE/ICMR or continuation of his/her services in any other project.
8. TA/DA will not be paid by NIE for attending the written test/ interview.

9. The Director, ICMR-NIE reserves the right to increase or decrease the number of posts or cancel the recruitment or re-advertise the posts, without assigning any reasons thereof, no further correspondence will be entertained in this regard.
10. Any further information may be downloaded from ICMR-NIE website which will be updated from time to time.
11. **Date of Walk-in Interview may be changed due to administrative reasons, hence, candidates are advised to check website before appearing Walk-in Interview.**

The Director/Selection Committee has the right to accept / reject any application without assigning any reason thereof.

Canvassing and bringing pressure in any form for short listing, interview and employment will be a disqualification and barred from selection process.

DIRECTOR