



राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली

NATIONAL INSTITUTE OF TECHNOLOGY DELHI

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

(An autonomous Institute under the aegis of Ministry of HRD, Govt. of India)

सेक्टर ए-७, इंस्टिट्यूशनल एरिया, नरेला, दिल्ली-११००४०, भारत/ Sector A-7, Institutional Area Narela, Delhi-110040, INDIA

दूरभाष/Tele: +9111-27787500-503, फ़ैक्स/ Fax: +9111-27787503

वेबसाइट/Website: www.nitdelhi.ac.in

File No. NITD/01/Admn/290/2018-19

Dated: 29th May, 2019

RECRUITMENT OF ACCOUNTANT (ON CONTRACT BASIS) **(ADVT. NO. 04/2019)**

LAST DATE OF APPLICATION SUBMISSION:

21st June, 2019

The Institute invites applications from qualified and experienced applicants for selection as an Accountant in the Finance & Accounts Section of the Institute, on purely short-term contract for a period of 11 (Eleven) months, which may be extended or curtailed as per the requirement and performance. The engagement will be temporary in nature and carry a total consolidated pay of Rs.40,000/- (Rupees Forty Thousand Only) per month. Interested candidates with prescribed qualifications may apply for the interview at National Institute of Technology Delhi as per the schedule given below, with all certificates and documents in original and a copy thereof. Due Consideration will be given to SC/ST/OBC/PH candidates as per Govt. of India rules. SC/ST candidates should bring the valid caste certificate from the competent authority. OBC candidates should bring (non creamy layer certificate issued by an officer not below the rank of Tehsildar) as per GOI Rules. PH candidates should bring the valid certificate of permanent disability from the competent authority.

Eligible candidates are required to send their filled application formal only through email: ac.recruit@nitdelhi.ac.in only in the prescribed format available on the Institute website i.e. www.nitdelhi.ac.in on or before the last date i.e. 21st June, 2019. The candidates are required to bring their original certificates/ documents at the time of interview alongwith copy of one set of all certificates/documents. No candidate will be allowed for the interview without showing original certificates/ documents.

NOTE:-

1. No TA/DA will be paid by the Institute.
2. The appointment is purely on short term contract for a period of 11 (Eleven) months.
3. The selected candidate will be appointed through outsourcing agency as an Outsourced Staff with Accountant Designation.
4. Mere fulfillment of prescribed conditions would not entitle the candidates to be called for interview. The Institute reserves the right to restrict the number of candidates to be called for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement and other academic achievements.

REGISTRAR

S. No.	Name of the Post	Qualification	Age Limit	Date and time of Interview
1.	Accountant (On contract basis) No. of Post - 01	<p>1. First Class Bachelor's Degree in Commerce with Honours in Accountancy/Finance or equivalent in grade from a recognized University or Institute. With minimum five years' experience of accountancy in government/ reputed private organization</p> <p style="text-align: center;">OR</p> <p>Master's Degree in Commerce/MBA (Finance) from a recognized University or Institute with excellent academic record. With minimum three years' experience of accountancy in government/ reputed private organization</p> <p style="text-align: center;">OR</p> <p>Chartered Accountant</p> <p>2. Knowledge of computer application viz. word processing, Spread Sheet and Computer-based accounting software (Tally), BRS, TDS etc.</p>	Not exceeding 45 years as on Last date of advertisement, which may be relaxed in meritorious cases	Will be updated on the Institute website

Note: Retired government servant (below 65 years age) having B.Com degree and 15 years of experience as accountant or equivalent may also apply for the above post. Preference will be given to the government servant having experience in Academic Institution(s).

The selected candidate should be prepared to join within a week of the offer of appointment.

10. Work experience :

Sl. No.	Name of the organization	Type of organization (Govt. /PSU/ Pvt.)	Post held	Period			Job Responsibilities	Total Emoluments drawn per month
				From	To	Period in years & months		

11. Any other relevant information :

Name & Signature of the applicant