

Application Format for Recruitment of Group General Manager (Marketing) at E8 Level

in

OIL AND NATURAL GAS CORPORATION LIMITED

Affix latest
colour
photograph

Post Applied for	Group General Manager (Marketing)
Reservation (Unreserved/OBC/SC/ST/EWS)	Unreserved

1. Personal Details:

- i. Name: _____
(As written in 10th class certificate)
- ii. Father's name: _____
(As written in 10th class certificate)
- iii. Date of birth (DD/MM/YYYY) (As written in 10th class certificate): _____
- iv. Age as on 10th July 2019 (Years, Months , Days): _____
- v. Category as per central govt. rules (Gen/EWS/OBC/SC/ST): _____
- vi. Person with Disability (Yes/No): _____
If Yes, Type of disability (OH(OA/OL/BL) / HH / VH(LV/B)): _____
- vii. Gender (Male/Female): _____
- viii. Whether ONGC Departmental Candidate(Yes/No): _____
If Yes, CPF No.: _____
- ix. Religion: _____
- x. Mailing Address: _____

- xi. Phone no. with STD code (Landline/basic): _____
- xii. Mobile no.: _____
- xiii. E-mail address: _____

2. Qualification (Class X and above)

S. No.	Exam. Passed	Name of the Univ./ Instt./ Board	Year of Passing	Branch /Subject(s) <i>(Please indicate specialization if applicable)</i>	Percentage / CGPA	Division / Class
1.						
2.						
3.						
4.						

3. Experience Required:

(In descending Order i.e. from current organization onwards. All experience certificates to be attached.)

Sl. No	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Organization / Annual Turnover (in crore)	Designation	Level	Experience in Oil & Gas Marketing function (Y/N)	Broad Function / Responsibility	Pay-scale (for PSU/Govt.) / CTC (For Pvt. Co.) (Rs.)
1.								
2.								
3.								

Note: Please provide the executive levels of current company (bottom to top) along with corresponding pay-scale / CTC of your company in a separate sheet. CTC for different levels is required for Pvt. Company if the same is a declared policy of the company.

4. Pay Details for last two consecutive years:

(Self-certified copies of pay slips to be attached as proof)

S. No	Year	Company	Type of company (PSU/Private)	Level of post in case of PSU (Minimum E7 equivalent of ONGC)	Basic Pay /month (a) (Rs.)	Allowance s / month (b) (Rs.)	Total Emoluments (a+b) (Rs.)	Pay Scale* / CTC# (Rs.)
1.								
2.								

*Applicable to candidates working with PSUs/Govt. Candidate should have minimum 2 years' experience in the next lower post i.e. E7 of ONGC carrying the pay scale of Rs.1,20,000 – 2,80,000/-

Applicable to candidates working with Private Companies. Candidate should have minimum CTC of Rs. 41 Lakhs per year for last two years.

5. Write up by the candidate:

Please provide a brief about yourself in not more than 600 words highlighting attributes relevant for the post of GGM (Marketing) in ONGC

Declaration: I hereby declare that the particulars furnished above are true & correct to the best of my knowledge. I also declare that I am fulfilling the requisite criteria of qualifications and experience against the notified Advertisement No. 5/2019(R&P) for the post of GGM (Marketing) at E8 level in ONGC. In case any information provided by me is found to be incorrect or false or any relevant information is found suppressed, my candidature is liable to be cancelled at any point of time. I also declare that I am a bonafide citizen of India.

Date:

Place:

(Signature)

Enclosures:

1. High school certificate showing DOB.
2. Essential Qualification(Graduate) Mark sheet and Certificate
3. MBA/PGDM Mark sheet and Certificate(If applicable)
4. PWD Certificate(If applicable)
5. Experience certificates
6. Pay slips of January & July 2017, January & July 2017 and January and May 2019
7. Executive levels of the company along with corresponding pay-scale / CTC (if applicable).