

APPLICATION FORMAT FOR THE POST OF ANIMATOR UNDER DIRECT RECRUITMENT

The Director,
Satyajit Ray Film & Television Institute,
E. M. By Pass Road,
P.O. Panchasayar,
Kolkata – 700 094

*Paste a recent
colour
photograph*

Sir/Madam,

Sub: **Application for the recruitment to the post of Animator under direct recruitment basis, in SRFTI.**

This has reference to your advertisement published in on in connection with recruitment to the post of in Satyajit Ray Film & Television Institute, Kolkata, under direct recruitment basis.

2. I would like to apply for the post of in Satyajit Ray Film & Television Institute, Kolkata, under direct recruitment basis. The required details are furnished below:-

01.	Name (in block letters)	
02.	Father's / Husband's Name	
03.	Present Address	
04.	Permanent Address	
05.	Date of Birth	
06.	Age as on last date of receipt of application	
07.	Educational Qualification	
08.	Experience	
09.	Nationality	
10.	Religion	
11.	Caste	
12.	Marital Status	
13.	Contact No.	
14.	Email Address	
15.	Present Occupation, if any	
16.	Other Information, if any	
17.	Demand Draft No., Date and Amount	

I hereby declare that the above information is true, correct and complete to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my application/candidature is liable to be rejected summarily.

- Encl: a) self-attested copy of certificate as proof of age
b) self-attested copies of certificates of qualifications
c) self-attested copy of certificate of caste
d) self-attested copies of certificates of experience
e) two copies of recent passport size photographs
f) Demand Draft of Rs.200/-

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Signature of the Applicant

**APPLICATION FORMAT FOR DIRECT RECRUITMENT
UNDER SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES (HH & OH CATEGORY)**

The Registrar,
Satyajit Ray Film & Television Institute,
E. M. By Pass Road,
P.O. Panchasayar,
Kolkata – 700 094

*Paste a recent
colour
photograph*

Sir/Madam,

Sub: **Application for the post of _____ by Direct Recruitment
under Special Recruitment Drive for Persons with Disabilities, in SRFTI.**

This has reference to your advertisement published in on in connection with recruitment to the post of in Satyajit Ray Film & Television Institute, Kolkata, by Direct Recruitment under Special Recruitment Drive for Persons with Disabilities.

2. I would like to apply for the post of in Satyajit Ray Film & Television Institute, Kolkata, by Direct Recruitment under Special Recruitment Drive for Persons with Disabilities. The required details are furnished below:-

01.	Name (in block letters)	
02.	Father's / Husband's Name	
03.	Present Address	
04.	Permanent Address	
05.	Date of Birth	
06.	Age as on last date of receipt of application	
07.	Educational Qualification	
08.	Experience	
09.	Nationality	
10.	Religion	
11.	Caste	
12.	PWD Category (HH / OH)	
13.	Marital Status	
14.	Contact No.	
15.	Email ID	
16.	Present Occupation, if any	
17.	Other Information, if any	

I hereby declare that the above information is true, correct and complete to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my application/candidature is liable to be rejected summarily.

- Encl: a) self-attested copy of certificate as proof of age
b) self-attested copies of certificates of qualifications
c) self-attested copy of caste certificate
d) self-attested copy of disability certificate
e) self-attested copies of certificates of experience
f) two copies of recent passport size photographs

.....
Signature of the Applicant

FORMAT FOR APPLICATION ON DEPUTATION BASIS

The Director,
Satyajit Ray Film & Television Institute,
E. M. By Pass Road,
P.O. Panchasayar,
Kolkata – 700 094

*Paste a recent
colour
photograph*

Sir,

Sub: **Application for the post of Registrar, on deputation basis, in SRFTI**

This has reference to your advertisement published in on in connection with recruitment to the post of Registrar in Satyajit Ray Film & Television Institute, Kolkata, **on deputation basis.**

2. I would like to apply for the post of Registrar in Satyajit Ray Film & Television Institute, Kolkata, on deputation basis. The required details are furnished below:-

01. Name of the post applied for:
02. Name & Address (in block letters) with valid Ph. No & e-mail id:

03. Date of birth (in Christian Era):
04. Age as on last date of receipt of application :
05. Date of retirement under central/state government/central autonomous bodies rules:
06. Educational and other Qualifications
07. Whether Educational and other qualifications required for the post satisfied.

Qualification/Experience required	Qualification/Experience possessed by the Officer
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08. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
09. Details of Employment in chronological order: Enclose a separate sheet duly authenticated by your signature if the space below insufficient.

Office/Instt./Orgn.	Post held	From	To	Scale of pay/ Basic Pay	Nature of duties
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10. Nature of present employment – Ad-hoc / Temporary / Permanent
11. In case the present employment is held on deputation/contract basis, please state
 - a. The date of initial appointment :
 - b. Period of appointment on deputation/contract :
 - c. Name of the parent office/organization to which you belong:
12. Please state whether working under: (a) Central Government (b) State Government (c) Universities (d) recognized Research Institutions (e) Central Autonomous Bodies
13. Are you in revised scale of pay? Give the date from which the revision took place and also indicate the pre-revised scale
14. Total emoluments per month now drawn
15. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the space is insufficient.
16. Whether belong to SC/ST/OBC
17. Complete official address of the candidate including valid telephone number & email id:

18. Demand Draft No., Date and Amount

Date:

Yours faithfully,

Signature of the applicant

CERTIFICATE

(To be filled in by the Authority forwarding the application)

1. Certified that the particulars furnished by the applicant have been checked from available records and found to be correct.
2. Certified that the candidate is eligible for the post as per condition mentioned in the circular
3. Certified also that no vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is certified.
4. Photocopies of upto date C.R. dossier of the officer for the last 5 years, duly attested, are enclosed.

Signature:.....

Name & Designation of the forwarding

Officer with seal