



**TATA INSTITUTE OF SOCIAL SCIENCES**  
**V.N. Purav Marg, Deonar, Mumbai 400 088**  
A Deemed University under Section 3 of the UGC Act, 1956)

SSW/GAP/002/2019

## **Project Staff Required for an Assessment Study in Kerala and Chhattisgarh**

**Project Name:** Study to review the impact of the skill development programme been implemented in the states of Kerala and Chhattisgarh.

**Project Duration:** 3 months (Expected Start Date beginning of July 2019)

**Date of Notification:** 21 June 2019

**Last Date of Receipt of Applications:** 27 June 2019

**Vacancies to be filled:**

Sl. No.	Position	No.	Duration	Location
1.	Research Associate	1	4 months	Mumbai
2.	Research Officer	3	3 months	Kerala/Chhattisgarh

### **1. Research Associate**

**Terms of Reference:**

- Overall coordination and supervision of the Research Project
- Preparing the plan for data collection; both primary and secondary data
- Prepare the tools of data collection in consultation with the Project Directors
- Undertake necessary review of literature
- Compile and collate all the data and relevant information
- Analyse the field data; both qualitative and quantitative
- Organise Consultation Meetings with officials of Governments of Kerala / Chhattisgarh, Programme Implementing Agencies and Commissioning Agency and TISS
- Assist the Project Directors in Report Preparation
- Coordinating the dissemination workshops
- Any other tasks assigned by the Project Directors
- Travel to both the research locations Kerala, Chhattisgarh.

**Qualifications, Experience and Skills**

PhD and Masters in any Social Science discipline

Independent Research Experience for at least two years

Good writing and communication skills in English

At least two publications (Research Reports will also be considered)

Ability to handle research project and team

Proficiency in MS Office, SPSS and Atlas ti

(Any of the conditions may be relaxed for exceptionally good candidates)

**Remuneration:** Rs.50,000/- per month (Exceptionally good candidates may get a slightly higher pay). Full time PhD Scholars from TISS may get remuneration as per the Institute Regulations on the matter (Travel and other incidental expenses extra).

## 2. Research Officers

### Terms of Reference:

- Conducting Individual Interviews both direct and telephonic
- Operationalising participatory research tools including Case Studies and Focus Group Discussions (FGDs) of Trainers, and trainees.
- Preparing the summary of Case Studies, FGDs and Interviews
- Collection of secondary data from Programme Implementing Agencies, Commissioning Agency and other Government and non-governmental sources
- Submission of complete field level data
- Any other tasks assigned by the Project Directors, Research Associate or Project Manager

### Qualification, Experience and Skills

Masters degree preferably in any social science discipline

Experience of data collection particularly conducting FGDs and individual interviews

Good reading writing and communication skills in Malayalam/ Hindi and English

Willingness to travel and live in moderate conditions in Kerala and Chhattisgarh.

Working knowledge of MS Office and Internet

**Remuneration:** Rs.30,000/- per month (Exceptionally good candidates may get a slightly higher pay). Full time PhD Scholars from TISS may get remuneration as per the Institute Regulations on the matter (Travel and other incidental expenses extra).

Interested candidates may please send their CV along with a covering letter indicating their suitability to the position applied for by 27<sup>th</sup> June 2019 to [recruit-itsmc@tiss.edu](mailto:recruit-itsmc@tiss.edu)

### Project Directors