

Recruitment of Chief Security Officer (Scale IV)

Tamilnad Mercantile Bank Ltd., is looking for experienced Army / Police personnel to hold the position of Chief Security Officer on contract basis for a period of 3 years.

Chief Manager (Chief Security Officer)

Educational Qualification	1. Major and above in army or a person of equivalent rank in navy / air force. 2. A police officer of the rank of SP or person of equivalent rank in para military forces.
Age	50 years and above
Experience	He should possess knowledge in handling technological gadgets prevailing in the market for security purpose.
Period of the Contract	3 years.
Remuneration	<ul style="list-style-type: none">• Consolidated pay of Rs.80,000/-• Reimbursement of house rent as applicable to other Scale IV Officers of the Bank.• Eligible for casual leave of 12 days per year.

Roles and Responsibilities of Chief Security officer:

1. Evolving security policy / program for the bank based on the Government /RBI/IBA guidelines from time to time.
2. Inspection and improvement of layout of branches for security effectiveness.
3. Hardening targets by improved systems of locking, introduction of safety gadgets such as burglar alarms, fire extinguishers, emergency lights, etc.
4. Evolving and maintaining security standards at all areas.
5. To plan the strategy for the security and to maintain it in a state of high efficiency. Responsible for the training, discipline and morale of Bank's security staff including Security Officer deployed in Regional Offices and Security Guard at Branches / Offices etc.
6. To maintain close liaison with the Police and other Central / State Government authorities, Fire Brigade and other local functionaries, so as to secure their co-operation and co-ordination.
7. To collect intelligence data so as to keep himself informed of internal and external developments on matters affecting the security of the Bank.
8. To undertake visits to various offices of the Bank and surprise checks of branches / ATMs on security aspects from time to time.
9. To formulate guidelines for the use of security staff in areas such as escorting cash from one place to another, both within the branch and outside, steps to be taken before, during and after a hold-up, what is to be done when there is a disturbance, riot, fire, search by police, etc.

Procedure of Selection:

The candidates should appear for personal interview. The venue, date and time for interview will be communicated to the eligible candidates individually.

General Conditions & Instructions:

The candidates should submit the duly signed application and it should be accompanied by the following documents:

- One recent passport size color photograph (Size: 2" x 2" ONLY) to be affixed in hard copy of the application. Do not use stapler pins.
- Age Proof (Self attested photo copy of SSLC or Higher Secondary Mark Sheet or Transfer Certificate).
- Self attested photo copy of Degree Certificate and SSLC, Higher Secondary & consolidated Degree mark sheet.
- Experience certificate/s.

The cover containing the application with enclosures should be superscribed as "Application for the post of Chief Security Officer" and it should be sent **not later than 27/06/2019 to:**

**The General Manager,
Human Resources Development Department,
Tamilnad Mercantile Bank Ltd.
Head Office, # 57, V. E. Road,
Thoothukudi 628 002.**

The completed applications will be verified and eligible/shortlisted applicants will be communicated individually by post / e-mail with details of the interview to be attended. Application with incorrect / incomplete particulars, received without copies of certificates and not received within the stipulated date are liable to be rejected. Any information found to be wrong or any candidate found ineligible at any stage of the process or later will result in disqualification of the candidate. The Bank reserves the right to reject any application at any point of time without assigning any reason and Bank's decision in the matter of eligibility, conduct of interview and selection would be final. No correspondence in this regard will be entertained by the Bank.