



NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.

(A joint venture of Govt. of India and participating State Govts.)

APPLICATION FOR THE POST OF EXECUTIVE DIRECTOR (CIVIL)

(Ref. Vacancy Notice No.19/2019)

A. PERSONAL DETAILS:-

| | | | |
|-----|---|--|---|
| 1. | Applicant's Name | | Affix your latest passport size photograph, duly self attested across |
| 2. | Father's/ Husband's Name | | |
| 3. | Date of Birth | | |
| | Age as on 01.07.2019 | Yrs.....Months.....Days | |
| 4. | Gender | | |
| 5. | Category (UR/SC/ST/OBC/PWD) | | |
| 6. | Organisation/ Department | | |
| 7. | Employer organization status (Strike-out which are not applicable) | Central/ State Govt./ PSU/ CPSE/Autonomous Body/ Other Govt. instrumentality | |
| 8. | Present Designation | | |
| 9. | Present Pay-Scale and Basic pay | Pay-scale- Present Basic Pay- | |
| | Holding present pay-scale w.e.f. | | |
| | Working at L14 (SAG/NFSAG)/ E8 level since |/...../..... (Total period YearsMonths days) | |
| | Working as and Executive/ Group-'A' level since (E2 level/ L10 and above) | | |
| 10. | Present Address | | |
| | Permanent Address | | |
| 11. | Contact No. (with STD code) | Phone.....Mobile..... | |
| 12. | E-mail ID | | |
| 13. | AADHAR No. | | |

B. EDUCATION DETAILS

| S.N. | Qualification | Name of Board/ Institute/ University | Year of passing | Division/ Grade/ Percentage |
|------|---------------|---|-----------------|--------------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

(Attach separate sheet, if required)

C. EXPERIENCE DETAILS:-

| S.N. | Period | | Designation | Organisation | Place of posting | Responsibilities in brief/ Detail of Projects executed |
|------|--------|----|-------------|--------------|------------------|---|
| | From | To | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

(Attach separate sheet, if required)

- Total work experience in Civil construction field -..... Years.
- Civil work experience in Railways/ Railways CPSEs/ Metro Rail at Officer/ Executive level- Years.

D. OTHER DETAILS

| | | | |
|----|---|---------|--|
| 1. | Whether any punishment awarded in last 10 years. | Yes/ No | |
| | If Yes, please furnish details | | |
| 2. | Whether any disciplinary action/ inquiry is contemplated against the applicant | Yes/ No | |
| | If Yes, please furnish detail | | |
| 3. | Furnish Annual Performance Appraisal Report (APAR) grading (Outstanding/ Very Good/ Good/ Average/ Below average), if applicable. | 2014-15 | |
| | | 2015-16 | |
| | | 2016-17 | |
| | | 2017-18 | |
| 4. | Time required for joining, if selected | | |

F. CONFIRMATION: I do hereby confirm that I am fulfilling the following criteria:-

| S. N. | Criteria | Fulfilling (Yes/No) | Remarks(If any) |
|-------|--|---------------------|-----------------|
| 1. | Age (as on 01.07.2019) | | |
| 2. | Qualification | | |
| 3. | Presently working with Govt. org./ CPSEs/ PSU/ Autonomous Body/ Govt. instrumentality/ Private Company | | |
| 4. | Working in the required grade/ Pay-scale/ Pay-package | | |
| 5. | Fulfilling total Experience criterion | | |
| 6. | Supporting documents attached | | |

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

Date:

(Signature of the candidate)

Place:

Name.....

Desig.....

.....
Annexure-II

CERTIFICATE

1. Certified that the particulars furnished by Shri/Smt./Ms. have been verified from his/her service record and found correct.
2. No vigilance case is either pending or contemplated against Shri/Smt./Ms. His/her integrity is certified.
3. No major/minor penalty was imposed on Shri/Smt./Ms.during the last 10 years as per records in the Ministry/Department.

In case of selection he/she will be relieved for normal tenure of three years on deputation/ absorption.

Date:

Signature of Head of Office /Department

Place:

(Office stamp)