

Rashtriya Chemicals and Fertilizers Limited

(A Government of India Undertaking)



Rashtriya Chemicals and Fertilizers Ltd (RCF Ltd) is a leading profit making company in the business of manufacturing and marketing of Fertilizers and Industrial Chemicals having sales turnover around Rs.7300 crores. The Manufacturing units are in Maharashtra (at Thal - Dist. Raigad and at Trombay - Chembur, Mumbai) with National Level Marketing Network. Company provides excellent career growth opportunities.

1. The Company invites applications for the post of:

Discipline	No. Of Posts	Eligibility Criteria
Nurse Grade II (A6 Grade) (Rs. 22000- 60000) Post code no: NURSE A6/022019	8 Posts (4 Male, 4 Female)	Qualification: As on 01.01.2019 B.Sc. (Nursing) or HSC + 3 years course of General Nursing and Midwifery Percentage: 50% marks in last year (Average/Aggregate of last two semesters) of B.Sc.(Nursing) / 3 years course of General Nursing and Midwifery (45% for SC/ST category candidates). Qualification acquired through Govt. recognized institute only. Age Limit as on 01.01.2019: 30 Years. Experience as on 01.01.2019: Two years' experience after acquiring minimum required qualification in reputed minimum 20 bedded hospitals with Operation Theatre and ICU facilities. The candidates will be required to have a valid registration as Nurse from the Central / State Nursing Council. The experience should be after acquiring the minimum required qualification i.e. after the results are declared of the qualifying examination.

Rashtriya Chemicals and Fertilizers Limited

(A Government of India Undertaking)

Instructions related to Qualification:

- A) The number of vacancies are tentative and may increase or decrease at the discretion of RCF Ltd. and in compliance of the Presidential Directives on reservation at the time of appointment. Accordingly, RCF Ltd. reserves the right to cancel/restrict/modify / alter the requirements advertised, if need so arises, without any further notice or assigning any reason therefor. In addition to the notified vacancies a panel of candidates shall also be prepared for unforeseen vacancies, including but not limited to vacancies caused by cessation of service of selected candidates, arising within one year from date of empanelment. Posts shall be filled according to reservation position. Accordingly, SC/ST/OBC category candidates are encouraged to apply.
- B) The prescribed qualification shall be a regular & full time course.
- C) The candidate who are not fulfilling the required eligibility criteria will not be considered.
- D) The Candidates appearing in Final Examination of prescribed qualification for the post are not Eligible to apply. Candidates who are appearing at the qualifying exam/awaiting result of qualifying exam /who do not have mark sheet of qualifying exam are not eligible for applying.

Reservation

Total posts	SC	ST	UR	OBC (NCL)	PWBD
8	-	-	5	2	1 (OH - OL)

Abbreviations used : SC - Scheduled Caste, ST - Scheduled Tribe; UR - Unreserved; OBC - Other Backward Class (Non Creamy Layer), PWBD - Person with Benchmark Disability (OH - OL) (Orthopedically Handicapped - One Leg)

Age Criteria:

Upper Age Limit as on 01.01.2019:

For UR/SC/ST - Maximum 30 years,

For OBC (Non-Creamy Layer) Category - Maximum 33 years

For PWBD - Maximum 40 years

For ExSM - As per Govt. guidelines

Place of Posting:

The postings of the selected candidates may be at any of the Units of the company as decided by the Management.

Rashtriya Chemicals and Fertilizers Limited

(A Government of India Undertaking)

The job requires working in rotating shifts including night shift and RCF reserves the right to offer initial posting /subsequent transfer post appointment at any other location of RCF based on business requirement from time to time.

Salary and Other Benefits:

- 1) The Township Accommodation will be provided at Trombay as well as at Thal Unit.
- 2) In the payscale of Rs. 22000-60000/- minimum Total Monthly Gross emoluments would include Basic Pay, HRA plus DA, and other allowances.
- 3) Performance Related Pay (PRP), Free Medical Facility for self and dependents, Gratuity, Contributory Provident Fund, Pension Scheme and Social Security Schemes as per Company rules.
- 4) Medical facility will be free of cost for self and dependants.
- 5) Available Sports Complex facility will be provided by RCF Ltd.

Career Growth:

The selected candidate will have an opportunity for promotion up to Senior grade in unionised category and thereafter to Officer category on the basis of performance and fulfilling the eligibility criteria applicable from time to time.

Nature of Job

The selected candidates will be required to work in shifts or general shift as per the requirement.

Selection Methodology:

1. Written / Online test
2. Pre-Employment Medical Test

1) Written / Online test

- a) Candidates will be called for the written / Online test at Centre in Mumbai. No request of change in date of test or centre of test will be entertained for any reason whatsoever.

The written / online test will assess the candidates on:

- (i) Professional Knowledge
- (ii) Quantitative Aptitude
- (iii) Reasoning
- (iv) General Awareness
- (v) Knowledge of English

Rashtriya Chemicals and Fertilizers Limited

(A Government of India Undertaking)

- b) The Written / Online Test will consist of objective type question with 80% weightage for Professional knowledge and 20% for Quantitative Aptitude, Reasoning, General Awareness & Knowledge of English.
- c) The company reserves the right to define the cut off marks for the Written / Online Test. No queries will be entertained in this regard.
- d) Candidates can exercise the option of appearing in the Written / Online Test in Marathi, Hindi or English.

2) Pre – employment medical test :

Final Appointment of the candidates will be subject to medical fitness. The candidates qualified in the Written / Online Test will be called for medical test. If any candidate is medically fit and not meeting the eligibility criteria at the time of document verification, his candidature shall be cancelled. Documents will be verified at every stage of recruitment. Candidate meeting the eligibility criteria will only be processed further.

The wait list of candidates will be prepared and will be operated as and when required.

How to Apply:

1. Candidates are required to apply online providing details regarding age, date of birth, qualification, division and percentage of marks obtained, year of passing, respective School/College/University, work experience. Candidates are also required to upload their scanned copy of recent photograph and signature without which their application will not be accepted.
2. Candidates fulfilling the prescribed eligibility criteria should apply online through RCFL website. Candidates have to log on to website www.rcfltd.com and go to recruitment section for submitting the online application. Candidates sponsored by Employment Exchange also need to apply online through this mode only. No other means / mode of application will be accepted.
3. The below mentioned information should be readily available while filling up the online application form.

Since the online application form requires details of payment of processing fee (only for General and OBC applicants), caste (in case of SC/ST/OBC/ applicants), PWBD/ExSM category applicants and the percentage of marks obtained in the qualifying examination, the candidates must have the relevant documents/ details readily available with them at the time of filling the online application form.

4. Before registering their application on the website, the candidates should possess the following:

Following are the specifications for uploading the documents –

1. Photo - Image should not exceed 50 KB and not less than 20KB.
2. Sign - Image should not exceed 20 KB and not less than 10KB.
3. Provision to pay application fee of Rs.500/- plus bank processing charges for “UR” and OBC candidates. Candidates can opt to pay through internet banking/ credit/ debit card.

Rashtriya Chemicals and Fertilizers Limited

(A Government of India Undertaking)

5. On submitting the application, online, if the same is accepted, the system will generate a Unique Application Number which will get printed on the Application Form.

It may be noted that mere acceptance of the Online Form by the system does not mean that the candidature is accepted. This is subject to the candidate meeting the eligibility criteria exhaustively.

On filling up the Online Application Form, the candidate should check the details that the candidate has filled in and if any corrections are required, the same should be done. The candidate has then to confirm the details by pressing the "Submit Form" button after which no changes will be possible in the details provided. Then the candidate is required to take a print of the application form. The candidates can also take the print out of application form later by submitting the application number in the link on the website under recruitment section. The candidates are required to note the application number for future reference.

6. Candidates should retain a photocopy of their Application Form for future reference.
7. For any queries related to the online form, please email us on nurse2019@rcfild.com.

8. **How to submit Application Fee through payment Gateway : (only for General and OBC candidates)**

There is no application processing fee for SC / ST / PWBD. General & OBC candidates are required to pay a non-refundable application processing fee of Rs. 500/- .

The Application Fee is NOT REFUNDABLE in any case. Candidates are therefore requested to verify their eligibility before paying the registration fee.

9. Screening and selection will be based on the details provided in the on-line application form, hence it is necessary that only full and correct information is furnished by the applicants. Furnishing of wrong/false information will be a disqualification and RCF LTD will NOT be responsible for disqualification as a consequence of furnishing of such wrong/false information.

Please read all the Instructions carefully before filling up the Online Application Form.

GENERAL INSTRUCTIONS

1. Candidates should possess a valid email ID. Candidates are advised to keep the email ID (to be entered compulsorily in the online application form) active for at least one year. No change in the email ID will be allowed once submitted. All information/communication regarding participating in the selection process shall be provided through email to the candidates, found apparently eligible, based on the online application data. Responsibilities of receiving and downloading of information/communications, etc. will be of the candidate. RCFL will not be responsible for any loss of email sent, due to invalid/wrong email ID provided by the candidate and no correspondence in this regard shall be entertained. The eligible candidates will be intimated about the date, time and venue of Written / Online test / pre-employment medical test through e-mail (on the e-mail id provided by them) in the application form.

Rashtriya Chemicals and Fertilizers Limited

(A Government of India Undertaking)

2. The candidates should specify an active mobile phone number which will be valid throughout the recruitment / selection process.
3. Candidates have to make their own arrangement for lodging and boarding while appearing for Written / Online test.
4. For appearing for the written / online test, the outstation SC / ST candidates will be reimbursed to and fro II sleeper class/bus (restricted to second sleeper class Rail Fare) fare by the shortest route on production of the ticket ((on the basis of correspondence address provided in the application form only) (beyond local train limit).

The reimbursement will be made through electronic mode only and candidate must have valid & active Bank details such as Account Number, IFSC code, MICR code & PAN number.

If any Candidate is found not eligible to appear Written/Online Test, then, he will not be eligible for reimbursement of Travelling expenses.

5. Candidates presently employed in Govt. Dept. / PSUs / Semi Govt. Departments will be required to submit NOC.
6. Candidates domiciled in the state of Maharashtra will only be considered for the post of Nurse Grade II. The domicile certificate issued by the competent authority will be accepted as valid proof in this regard.
7. Knowledge of Computers is desirable.
8. Merely, meeting the minimum eligibility criteria will not make any candidate automatically entitled for being called for Written/ Online Test. No correspondence will be entertained in this regard. Management reserves the right to reject the application or raise the standard of specifications so as to restrict the number of candidates.
9. Candidates belonging to OBC but coming in 'creamy layer' will not be entitled to reservation benefits and should apply as General category. No relaxation in age is applicable for this category.

Candidates belonging to OBC (Non creamy layer), submitting certificate in the prescribed format and which is issued after 1st April, 2018 (as given in Annexure A) will only be considered in the OBC category.

Candidates applying under SC/ST category, but not submitting the application along with caste certificate in the prescribed format (as given in Annexure B) will not be considered in SC/ST category.

The candidates have to strictly follow the instructions as regards the Caste Certificate.

10. At the time of Written/Online test, the PWBD candidate has to submit certificate in the prescribed format issued by the competent authority (as given in Annexure C). The PWBD candidates not submitting certificates in the prescribed format at the time of selection will not be considered in PWBD category.
11. In case of selection in RCF LTD, the candidates shall be required to bring the following original certificates along with self-attested photocopies as documentary proof at the time of reporting (as applicable):
 - (i) Proof of Age. (SSC certificate/Birth Certificate/School leaving certificate)

Rashtriya Chemicals and Fertilizers Limited

(A Government of India Undertaking)

- (ii) Educational Qualifications (All the Mark sheets & Certificates).
 - (iii) Self-Attested copy of Scheduled Caste/ Scheduled Tribe/ Other Backward Class (Non - Creamy)/ PWBD / ExSM (as applicable). OBC certificate produced by candidates should clearly indicate that they do not belong to creamy layer and certificate and should be issued on or after 01.04.2018.
 - (iv) Domicile Certificate of Maharashtra issued by competent authority.
 - (v) Certificate of Nurse from the Central / State Nursing Council.
 - (vi) Documents showing Experience of two years after completing prescribed qualification etc.
 - (vii) In the absence of any of the above documents, the candidate will not be allowed to join.
12. Candidature of a registered candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining if any information provided by the candidate is false or is not found to be in conformity with eligibility criteria mentioned in the advertisement.
13. Corrigendum/addendum etc., with regard to this advertisement, if any, will be made available on following link. Candidates are advised to refer to the below website periodically for updates.
<http://www.rcfltd.com/index.php/en/hr/recruitment>
14. Any change in the advertisement shall be reflected on RCF LTD website.
15. Application Form of SC/ST candidates without a copy of the prescribed certificate from competent Authority will be rejected.
16. No communication (written/telephonic) will be entertained after the closing date of the submission of the Application Form, as regards the date of Written / Online test etc. The candidate should await the intimation from the Company.
17. Canvassing in any form will be disqualification.
18. The candidate should ensure that the Candidate fulfils the eligibility criteria and other norms mentioned in this advertisement. The candidates should meet the eligibility criteria subject to clearing the document verification at any stage of recruitment process. The candidates who do not meet eligibility criteria not to apply.
19. The decision of Management will be final and binding on all candidates on all matters related to eligibility, acceptance or rejection of the applications, mode of selection, and cancellation of selection process either in part or full, etc. No correspondence will be entertained in this regard.
20. RCF LTD reserves the right to cancel the advertisement and/or the selection process there under without assigning any reason.
21. Suppression/false information shall render a candidate ineligible for consideration at any stage of selection & will be terminated at any time during engagement, if engaged.
22. Candidates may kindly note that, the candidates possessing higher qualification than the prescribed qualification in the advertisement will not be given any consequential benefit for their higher qualification in later stage or at any stage of service period if selected. The candidate cannot claim for such benefit on account

