BIO-DATA / CURRICULUM VITAE PROFORMA

| Α | Name | Name of the post applied for :- | | | | | | |
|--------------------|--|-----------------------------------|------|--|--|--|--|--|
| В | Prefere | nce of place of posting | :- | | | | | |
| | | | | | | | | |
| 01. | Name o | and Address | | | | | | |
| | (in Block Letters) | | | | | | | |
| 02. | Date of | Birth (in Christian era) | | | | | | |
| 03. | i) | Date of entry into service | | | | | | |
| | ii) | Date of retirement | | | | | | |
| | 1 | under Central/Stat | te | | | | | |
| | (| Government Rules | | | | | | |
| 04. | Educati | ational Qualifications | | | | | | |
| | | | | | | | | |
| 05. | | er Educational and other | | | | | | |
| | | ations required for the post a | | | | | | |
| | | d. (If any qualification has bee | | | | | | |
| | | as equivalent to the or | | | | | | |
| | | ped in the Rules, state th | ne | | | | | |
| | | ty for the same) | | | | | | |
| | | | as | Qualifications / experience possessed by | | | | |
| 1 | | the advertisement / vacano | Cy | the officer | | | | |
| circu | | | | | | | | |
| Essential:- | | | | Essential:- | | | | |
| A) Qualification:- | | | _ | A) Qualification:- | | | | |
| | | | | | | | | |
| B) F | xperience | | + | B) Experience:- | | | | |
| D) L | perience | 5. | + | b) Experience:- | | | | |
| | | | | | | | | |
| Desir | able:- | | _ | Desirable:- | | | | |
| A) Qualification:- | | | | A) Qualification:- | | | | |
| 7) Yudillication. | | | | | | | | |
| | | | | | | | | |
| B) Experience:- | | | | B) Experience:- | | | | |
| | • | | | | | | | |
| | | | | | | | | |
| 06. | | tate clearly whether in the ligh | | | | | | |
| | of entri | ies made by you above, yo | | | | | | |
| | meet | the requisite Essentic | | | | | | |
| | Qualific | ations and work experience of | of | | | | | |
| | the post | | | | | | | |
| 07. | Details of Employment, in chronological order. Enclose a separate sheet duly | | | | | | | |
| | authent | ticated by your signature, if the | e sp | ace below is insufficient. | | | | |

| Offic | :e / | Post he | ld on | From | То | * P | ay Band o | and No | ature of Duties | |
|--|--|---|--|--|---|--|--|-------------------------------|---|--|
| Institution | | regular | basis | | 1 | | ade Pay/F | | n detail) high- | |
| | | | | | 1 | | le of the p | - | hting experience | |
| | | | | | | held on regular | | | required for the | |
| | | | | | | bas | is | po | ost applied for | |
| | | | | | | | | | | |
| *lmp | ortant: P | ay Band | and G | ade Pay | granted | und | ler ACP/M | ACP ar | e personal to the | |
| | officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay | | | | | | | | | |
| | | | | | | | | | P/MACP with | |
| | | | | | | enef | its have be | een dra | wn by the | |
| | didate, ma | | | | | | | | - | |
| Of | fice / Instit | ution | 1 | | and and | | Fro | m | То | |
| | | | 100 | | awn unde | er | | | | |
| | | | AC | .P/MACP | Scheme | | | | | |
| | | | | | | | | | | |
| 08. | Nature o | - | - | _ | | | | | | |
| | hoc or Te | | y or Qu | ası-Perm | anent | | | | | |
| 00 | or Permo | | | | امامط دا | | alam utauti | / | wash basis salaassa | |
| 09. | state- | tne pres | ent em | ipioymen | it is neid | on | aeputati | on/conti | ract basis, please | |
| The | date of ini | tial De | riod | of | Name o | f th | e parent | Name | of the post and | |
| | ointment | | pointm | | | | anization | | f the post held in | |
| арропинен | | | deputation | | to which the | | substantive capacity in | | | |
| | | ue | putatio | n | to w | hichر | n the | substa | ntive capacity in | |
| | | | ntract | n | applican | | | | ntive capacity in rent organization | |
| - | | | | n | | | | | | |
| 9.1 N | Note: In co | /co | ntract | | applican | nt be | elongs. | the pa | rent organization | |
| | | /co | ntract fficers o | already o | applican | atio | elongs. n, the app | the pa | rent organization | |
| shou | | ase of O | fficers on the p | already c | applican on deputo | atio | elongs. n, the app | the pa | rent organization | |
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| 12. | Please state whether you | | | | | | | | |
|-------|--|---|-----------------------|------------------------|--|--|--|--|--|
| | in the same Department | and are in | | | | | | | |
| | the feeder grade or feed | er to feeder | | | | | | | |
| | grade. | | | | | | | | |
| 13. | Are you in Revised Scale of | f Pau? If ues | | | | | | | |
| 13. | give the date from which t | | | | | | | | |
| | took place and also indica | | | | | | | | |
| | | ate the pre- | | | | | | | |
| | revised scale | | | | | | | | |
| | 14. Total emoluments per month now drawn | | | | | | | | |
| Basis | s Pay in the Level | Total Emolument | :5 | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| 15. | In case the applicant belo | ongs to an (| Organization which | n is not following the | | | | | |
| | Central Government Pay- | cales, the lat | est salary slip issue | d by the Organization | | | | | |
| | showing the following deta | | | | | | | | |
| Basic | c Pay with Scale of Pay | | y / interim relief / | Total Emoluments | | | | | |
| 1 | rate of increment | | ances etc., (with | rotal Emolaments | | | | | |
| ana | rate of increment | break-up de | | | | | | | |
| | | break-up at | ecuis) | * | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| 16. | Additional information, if o | a rest with the second contract of the second | | | | | | | |
| (i) | to the post you applied fo | | | | | | | | |
| | of your suitability for the pa | ost. | | | | | | | |
| | * | | | | | | | | |
| | (This among other things r | nay provide | | | | | | | |
| | information with regard | rd to (i) | | | | | | | |
| | additional academic quali | ifications (ii) | | | | | | | |
| | professional training and | | - | | | | | | |
| | experience over and abov | | | | | | | | |
| | in the | Vacancy | | | | | | | |
| | | vacaricy | | | | | | | |
| | Circular/Advertisement) | | | | | | | | |
| | | | | | | | | | |
| | (Note: Enclose a separate | sheet, if the | | | | | | | |
| | space is insufficient) | | | | | | | | |
| 16. | Achievements: | | | | | | | | |
| (ii) | The candidates are re | quested to | | | | | | | |
| | indicate information with re | egard to: | | | | | | | |
| | a) Research publications a | nd | | | | | | | |
| | reports and special proje | | | • | | | | | |
| | b) Awards / Scholarships | | | | | | | | |
| | Appreciation | , , Official | | | | | | | |
| | c) Affiliation with the | professional | | | | | | | |
| | | • **** | | | | | | | |
| | bodies / institutions / soci | | | | | | | | |
| | d) Patents registered in ou | | | | | | | | |
| | achieved for the organiz | | | | | | | | |
| | e) Any research/ innovati | ve measure | | | | | | | |
| | involving official recogni | tion | | | | | | | |
| | f) Any other information. | | | | | | | | |
| | | rate sheet if | | | | | | | |
| | the space is insufficient) | | | | | | | | |
| 17. | Whether belongs to SC/ST | | | | | | | | |
| 1.8 * | Tribuitor belongs to 30/31 | | | | | | | | |

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Date:-

(Signature of the candidate)

Address:-

ANNEXURE-II

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He / she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he / she will be relieved immediately.

- Also certified that;
 - There is no vigilance or disciplinary case pending/ contemplated against Shri / Smt.
 - II. His / Her integrity is certified.
- III. His/ Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested in each page by an officer of the rank of Under Secretary of the Govt. of India or equivalent are enclosed.
- IV. No major/ minor penalty has been imposed on him/ her during the last 10 years <u>Or</u> A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Signature of the Employer/ Cadre Controlling Authority with Seal