

No. PB/1/6/2010/Estt.I/Vol.II

Central Administrative Tribunal

Principal Bench

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61/35, Copernicus Marg, New Delhi-110001

Circular

Date: 09.08.2019

Sub: Filling-up of the vacant posts in the Central Administrative Tribunal on deputation basis.

It is proposed to fill up the following posts in the **Central Administrative Tribunal** on deputation basis initially for a period of one year which is likely to be extended or curtailed in administrative exigencies from amongst the serving Govt. servants. The pay and allowances and other terms of deputation of the officers/officials selected for the said posts will be regulated in accordance with the instructions contained in the Department of Personnel & Training OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time. The employees of Central Administrative Tribunal are eligible for and may continue to retain General Pool Residential Accommodation as per extant rules. The name and number of posts, classification, place of posting, tenure, scale of pay and eligibility criteria for filling-up of these posts on deputation basis are as under:-

REGISTRAR (5)

Group A (Gazetted) in the Level-13 of Pay Matrix (Pre-revised Pay Band-4 Rs. 37400-67000/- Plus Grade Pay of Rs. 8700/-). Vacancies in the grade are/will be available at Allahabad, Bengaluru, Chandigarh, Hyderabad and Kolkata Benches of the Tribunal or any other Bench of the Tribunal where the vacancy at the time of selection will be available.

Eligibility Criteria:-

- i) Officers possessing a degree in law and holding :-
- (a) Analogous post in the Central/State Government/High Court; Or
- (b) Posts with Pre-revised Pay Band-3 (Rs. 15600-39100/- Plus Grade Pay of Rs. 7600/-) with a minimum of five year regular service in the grade; **Or**
- (c) Posts with Pre-revised Pay Band-3 (Rs.15600-39100/- Plus Grade Pay of Rs. 6600/-) with a minimum of ten year regular service in the grade; Or
- ii) Officers holding the post of District Judge/ Additional District Judge/ Registrar/Additional Registrar of High Court on regular basis.

2. JOINT REGISTRAR (4)

Group A (Gazetted) in the Level-12 of Pay Matrix (Pre-revised Pay Band-3 Rs.15600-39100/- Plus Grade Pay of Rs. 7600/-). Vacancies in the grade are presently available at Principal Bench (New Delhi), Cuttack, Jabalpur and Jodhpur Benches of the Tribunal or any other Bench of the Tribunal where the vacancy at the time of selection will be available.

Eligibility Criteria:

- . Officers possessing a degree in law and holding :-
- (a) Analogous post in the Central/State Government/High Court; Or
- (d) Posts with Pre-revised Pay Band-3 (Rs.15600-39100 Plus Grade Pay of Rs. 6600/-) with a minimum of five year regular service in the grade; Or
- ii. Judicial officer with minimum of eight year regular service.

3. DEPUTY REGISTRAR (5) Group A (Gazetted) in the Level-

Group A (Gazetted) in the Level-11 of Pay Matrix (Pre-revised Pay Band-3 Rs. 15600-39100/- Plus Grade Pay of Rs. 6600/-). Vacancies in the grade are/will be available one each at Lucknow, Hyderabad, Mumbai and two in Chennai Bench of the Tribunal.. Eligibility Criteria:-

- (i) Officers of the Central Government/State Government/High Courts;
 - (a) (i) holding analogous posts on regular basis; or (ii) with at least five years regular service in the grade pay of Rs. 5400/- or (iii) with at least six years regular service in the grade pay of Rs. 4800/- or equivalent; and
 - (b) Possessing a degree in Law from a recognized University or equivalent.

4. PRINCIPAL PRIVATE SECRETARY (1)

Group A (Gazetted) in the Level-11 of Pay Matrix (Pre-revised Pay Band-3 Rs. 15600-39100 Plus Grade Pay Rs. 6600/-). Vacancies in the grade is presently available at Chandigarh Bench of the Tribunal.

Eligibility Criteria :-

- (i) The Officers of the Central/State Government/High Courts holding analogous post of Principal Private Secretary on regular basis in Pre-revised Pay Band-3 (Rs. 15600-39100 Plus Grade Pay of Rs. 6600/-) **Or**
- (ii) Private Secretary with at least eight years combined regular serivce rendered in Pre-revised Pay Band-2 (Rs. 9300-34800 Plus Grade Pay of Rs. 4800/-) and Pre-revised Pay Band-3 (Rs. 15600-39100 Plus Grade Pay of Rs. 5400/-)

5. DEPUTY CONTROLLER OF ACCOUNTS (1):-

Group A (Gazetted) in the Level-11 of Pay Matrix (Pre-revised Pay Band-3 Rs.15600-39100/- Plus Grade Pay of Rs. 6600/-). Vacancy in the grade is available at Principal Bench, New Delhi.

Eligibility Criteria :-

- (i) The Officers working as Deputy Controller of Accounts from the Central Departmentalized Accounting Organisation of the Controller General of Accounts with minimum of 2 years of service in the grade of Deputy Controller of Accounts under C.G.A., C.G.O.A., P & T Accounts or Railway Accounts service.
- (ii) The Accounts Officer with minimum of 10 years service in the grade of Accounts Officer in the C.G.A., C.G.O.A., P&T Accounts and Railway Accounts.

6. COURT OFFICERS / SECTION OFFICERS (24) :-

Group "B" (Gazetted) in the Level-8 of Pay Matrix (Pre-revised Pay Band-2 Rs. 9300-34800/- Plus Grade Pay Rs. 4800/-). Vacancies in the grade are presently available at Principal Bench (New Delhi), Ahmedabad, Allahabad, Bengaluru, Chandigarh, Chennai, Cuttack, Ernakulam, Guwahati, Hyderabad, Jabalpur, Jaipur, Jodhpur, Kolkata, Lucknow and Mumbai Bench of the Tribunal.

Eligibility Criteria :-

Essential : Persons working under the Central/State Government/High Court/Subordinate Courts :-

- (a) Holding analogous post on regular basis ; \mathbf{Or}
- **(b)** Eight years of regular service in the posts of Assistant or equivalent in the scale of Pre-revised Pay Band-2 (Rs. 9300-34800/- Plus Grade Pay of Rs. 4600/-). **and**

Possessing a Degree of a recognized University or equivalent.

Desirable: Degree In Law.

. PRIVATE SECRETARY (07) :-

Group "B" (Gazetted) in the Level-8 of Pay Matrix (Pre-revised Pay Band-2 Rs.9300-34800 Plus Grade Pay Rs.4800/-). Vacancies in the grade are presently available at Allahabad, Bengaluru, Chennai, Jabalpur, Jodhpur, Kolkata and Mumbai Bench of the Tribunal or any other Bench of the Tribunal where the vacancy at the time of selection will be available.

Eliqibility Criteria:-

Officers holding the post of Stenographers in the Central/State Government/High Courts -

- (a) Holding analogous post on regular basis; Or
- (b) Six years of regular service in the scale of Pre-revised Pay Band-2 (Rs. 9300 34800/- Plus Grade Pay of Rs. 4600/-).

8. ACCOUNTS OFFICER (07):-

Group "B" (Gazetted) in the Level-7 of Pay Matrix (Pre-revised Pay Band - 2 Rs. 9300-34800/- Plus Grade Pay Rs. 4600/-). Vacancies in the grade are presently available at Bengaluru, Chennai, Guwahati, Jodhpur, Kolkata, Mumbai and Patna Benches of the Tribunal.

Eligibility Criteria :-

- (i) Regular Accounts/Audit Officers from any of the Organized Accounts Department.
- (ii) Officers under the Central Government holding an analogous post on regular basis who have undergone training in Cash and Accounts work in ISTM or equivalent and possess experience in Cash & Accounts & Budget work. **Or**
- (iii) Junior Accounts Officer/Accounts Audit Officers or equivalent in the scale of Prerevised Pay Band-2 (Rs. 9300-34800/- Plus Grade Pay of Rs. 4200/-) with 8/5 years regular service respectively under C & AG, Defence A/Cs, P&T, Railway A/Cs Department.

. ASSISTANT LIBRARY AND INFORMATION OFFICER (02) :-

Group "B" (Gazetted) in the Level-7 of Pay Matrix (Pre-revised Pay Band - 2 Rs. 9300-34800/- Plus Grade Pay Rs. 4600/-). Vacancies in the grade are presently available at Bengaluru and Lucknow Benches of the Tribunal or any other Bench of the Tribunal where the vacancy at the time of selection will be available.

Eligibility Criteria :-

Officers under Central or State Government or High Courts and Courts subordinate thereto-

- (a) (i) holding analogous posts; or
- (ii) with at least five years regular service in the Pay Band-2 Rs. 9300-34800/-with Grade Pay of Rs. 4200/-;
- and possessing the qualification and experience

Essential :-

- (i) A Bachelor Degree in Library Science or Library and Information Science from a recognised University or institute;
- (ii) two years' professional experience in a Library under Central or State Government or autonomous or statutory organisation or Public Sector Undertaking or University or recognised Research or educational Institution

 Desirable:-
- (i) Master's Degree in Library Science or Library and Information Science from a recognised University or Institute(ii) Diploma in Computer Application from a recognised University or Institute

10. COURT MASTER/ STENOGRAPHER GRADE 'C' (05):-

Group "B" (Non-Gazetted) in the Level-7 of Pay Matrix (Pre-revised Pay Band-2 Rs.9300-34800 Plus Grade Pay Rs.4600). Vacancies in the grade are presently available at Ahmedabad, Chennai, Chandigarh, Cuttack and Hyderabad Bench of the Tribunal or any other Bench of the Tribunal where the vacancy at the time of selection will be available.

Eligibility Criteria :-

Officers holding the post of Stenographer under the Central Government or State Government or High Courts;

- (i) holding the analogous post on regular basis
- (ii) with eight years regular service in the Stenographer Grade in Pay Band-1 Rs. 5200-20200 with Grade Pay of Rs. 2400/-

11. JUNIOR ACCOUNTS OFFICER (03) :-

Group "B" (Non-Gazetted) in the Level-6 of Pay Matrix (Pre-revised Pay Band-2 Rs.9300-34800 Plus Grade Pay Rs.4200). Vacancies in the grade are presently available at Chandigarh, Lucknow and Patna Benches of the Tribunal.

Eligibility Criteria :-

(a) Officials under the Central Government holding analogous post or SAS Accountant, Junior Accounts Officer in the various Accounting organizations; **Or** (b) Upper Division Clerks of Central Government with 10 years of service in the grade who have undergone Cash & Accounts Training in ISTM or equivalent or possess three years experience of Cash, Accounts and Budget works.

12. CARETAKER (06)

Group 'B' (Non-Gazetted) in the Level-6 of Pay Matrix (Pre-revised Pay Band-2 Rs.9300-34800 Plus Grade Pay Rs.4200). Vacancies in the grade are presently available at Ahmedabad, Bengaluru, Chandigarh, Cuttack, Ernakulum and Lucknow Benches of the Tribunal.

Eligibility Criteria :-

- (i) Officers of the Central Government -
- (a) Holding analogous post on regular basis; Or
- (b) Holding the post in the scale of Pre-revised Pay Band-1 (Rs.5200-20200 Plus Grade Pay of Rs.2400) with eight years of regular service in the grade. **And**
- (ii) Possessing a Degree of a recognized University or equivalent.

Continued on page 28

| | Continued from page 27 | | | | | | |
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| 13. STENOGRAPHER GRADE 'D' (01) :- Group "C" (Non-Gazetted) in the Level-4 of Pay Matrix (Pre-revised Pay Band-1 | | | | | | | |
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| 14. | 14. PHOTOCOPIER (01):- Group "C" (Non-Gazetted) in the Level - 2 of Pay Matrix (Pre-revised Pay Band-1 | | | | | | |
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| | grade pay of Rs.1800/- and having following qualifications:- (i) Matriculation pass or equivalent from a recognized university or Board. | | | | | | |
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