

**For website**

<b>Sr. No.</b>	<b>Name of the post</b>	<b>Wages (PM)</b>	<b>No. of Posts</b>	<b>Age of limit (as on 01.01.2019)</b>	<b>Essential Qualification and experience as per CICTO Employees Service Rule Regulation, 2011</b>
1.	Jr. Engineer (Electrical)	Rs.40,000/- + 5% annual increase	02	Between 18 to 37 years	<p>i. Diploma in Electrical Engineering as the case may be equivalent from recognized University Institute.</p> <p>ii. 3 years experience in execution /maintenance of relevant engineering Works/field.</p> <p><b>Desirable:-</b> Degree in Engineering /Electrical or equivalent from a recognized University / Institute.</p>
2.	Restaurant Executive	Rs.26,670/- +5% annual increase	01	Between 18 to 37 years	<p>i) 3 years diploma /degree in Hotel Management or equivalent from a recognized University /institute.</p> <p>ii) 3 years experience of working as Supervisor (Captain/Barman) in a hotel of 3-5 star category.</p> <p style="text-align: center;"><b>OR</b></p> <p>i) 10+2 examination or equivalent from recognized Board /Institute.</p> <p>ii) Diploma in Food and Beverage Services or equivalent from recognized University /Institute.</p> <p>iii) 7 years experience of working in supervisor capacity (as captain /Barman/Maitre De Hotel or equivalent in F&amp;B Service outfit in a hotel/restaurant of repute.</p>
3.	Floor Supervisor	Rs.13,200/- +5 % annual increase	01	Between 18 to 37 years	<p>i) Senior Secondary Part-II (10+2 pattern) Examination pass or equivalent from a recognized Board</p> <p>ii) Diploma in Housekeeping Operation or equivalent from a recognized institute</p>

					Organization iii) 2 years relevant experience in a hotel of repute.
4.	Accounts Clerk	Rs.20720/- +5% annual increase	03	Between 18 to 37 years	i) Bachelor degree in Commerce or equivalent from a recognized Board/University. ii) Successfully completed at least 3 months computer course from a recognized institute/Organization covering areas of financial accounting and MS Office like tally
5.	Bill Clerk	Rs.20720/- +5% annual increase	02	Between 18 to 37 years	i) Senior Secondary (10+02) pattern or equivalent from a recognized Board. ii) Successfully completed at least 03 months computer Course from a recognized institute/organization covering areas of Fundamentals of Computer and MS Office and Tally. iii) Diploma in Food & Beverage services or equivalent from a recognized institute/organization
6.	Clerk	Rs.20720/- +5% annual increase	05	Between 18 to 37 years	Bachelor's degree and Proficiency in operation of computer (Word processing and spread sheets) and a speed of 30 words per minute in English typewriting
7.	Jr. Programmer	Rs.20720/- +5% annual increase	01	Between 18 to 37 years	i) Master degree in mathematics /statistics/Operational Research/BE/B.Tech/ Bachelor degree in computer application or equivalent from a recognized University / institute ii) One year Post Graduate diploma in Computer science or equivalent from a recognized University/institute <b>Desirable</b> Experience in programming, System analysis and design under multi-user environment.

					<p style="text-align: center;"><b>OR</b></p> <p><b>i)</b> Bachelor degree or equivalent of a university  <b>ii)</b> One year Post graduate diploma in Computer science or equivalent from a recognized University/institute  <b>iii)</b> 02 years experience of system development and programming</p>
8.	Commis-I	Rs.22,300/- +5% annual increase	02 Indian : 01 Continental : 01	Between 18 to 37 years	<p>i) 3 years diploma /degree in Hotel Management or equivalent from a recognized University/Institute.</p> <p>ii) 3 years relevant experience in a Hotel of repute. Or</p> <p>i) Senior Secondary Part II Examination (10+2 pattern) pass or equivalent from a recognised Board.</p> <p>ii) Diploma in Food Production or equivalent from a recognized Institute/Organization</p> <p>iii) 5 years relevant experience in a Hotel of repute as Commis-II.</p>
9.	Commis-II	Rs.16,886/- +5% annual increase	04 Indian : 02 Continental : 01 Chinese : 01	Between 18 to 37 years	<p>i.) 3 years diploma /degree in Hotel Management or equivalent from a recognized University/Institute.</p> <p>ii.) One year relevant experience in a Hotel of repute. Or</p> <p>i)Senior Secondary Part - II(10+2 pattern) Examination pass or equivalent from a recognised Board.</p> <p>ii) Diploma in Food Production or equivalent from a recognized Institute/Organization.</p> <p>iii) 5 years relevant experience as Commis-III (Indian / Continental/ Chinese/ Pantry / Tandoor) in a Hotel of repute .</p>
10	Commis-III	Rs.13,200/- +5% annual increase	03 Indian : 01 Continental : 02	Between 18 to 37 years	<p>i. Senior Secondary Part - II(10+2 pattern) Examination pass or equivalent from a recognised Board.</p>

					<p>ii. Diploma in Food Production or equivalent from a recognized Institute/Organization.</p> <p>iii. 2 years relevant experience as Commis-III (Indian/Continental /Pantry /Tandoor) in a Hotel of repute.</p>
11	Steward	Rs.13,200/- +5% annual increase	03	Between 18 to 37 years	<p>i. Senior Secondary Part-II Examination (10+2 Pattern) or equivalent pass from a recognized Board.</p> <p>ii. Diploma in Food &amp; Beverages Services or equivalent from a recognized Institute / University.</p> <p>iii. 05 years relevant experience in a hotel of repute.</p>
12	Asstt. Barman	Rs.13,200/- +5% annual increase	01	Between 18 to 37 years	<p>Senior Secondary Part-II Examination (10+2 Pattern) or equivalent pass from a recognized Board.</p> <p>ii Diploma in Food &amp; Beverages Services or equivalent from a recognized Institute / University.</p> <p>iii)05 years relevant experience in a hotel of repute.</p>
13	Waiter	Rs.10,800/- +5% annual increase	10	Between 18 to 37 years	<p>i) Senior Secondary Part-II Examination (10+2 Pattern) pass or equivalent from a recognized Board.</p> <p>ii)Diploma in Food &amp; Beverages Services or equivalent from a recognized Institute / Organization</p>

**General Conditions:-**

1. The candidates are required to submit application in the prescribed format with detailed educational qualification, age, experience, and one recent passport photograph. Copies of all testimonial and passport size photograph-duly self attested upto 03:00 PM on 20.08.2019.
2. Prescribed educational qualifications are minimum and mere possession of the same does not entitle the candidate to be called for interview. Where numbers of applicants are large in response to this advertisement, Selection Committee may restrict number

of candidates/ applicants for interview to a reasonable limit by holding a qualifying test, if required.

3. Incomplete applications are liable to be rejected straightway and no correspondence shall be entertained in any regard.
4. Envelopes containing the application must be super-scribed in bold letters as **"APPLICATION FOR THE POST APPLIED FOR"**.
5. In case of any clerical error in the advertisement, the candidate shall have no claim of any kind.

**PRESCRIBED FORMAT**

<b>Name of the Candidates</b>	<b>Age</b>	<b>Post applied for</b>	<b>Qualification</b>	<b>Experience</b>

**MANAGING DIRECTOR**

Regd. Office SCO No. 121-122, Sector 17 B, Chandigarh-160017  
PH.0172-4644430-34, 2704761, FAX: 0172-4644441,  
E-mail: [vacancy@citcochandigarh.com](mailto:vacancy@citcochandigarh.com)