

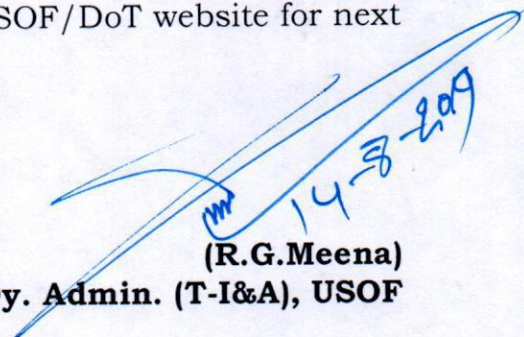
No. 30-170(i)/2019-USOF(Part-I)
Ministry of Communications
Department of Telecommunications
Universal Service Obligation Fund
O/o Administrator, USO Fund

Dated 14.08.2019

Subject:- Advertisement of notification for vacancy circular to fill up Assistant Director (AD) and Junior Telecom Officer (JTO) posts in Universal Service Obligation Fund (USOF), Department of Telecommunications, Ministry of Communications, Sanchar Bhawan on deputation basis.

With respect to the subject cited above, kindly find enclosed herewith the advertisement, with annexure A&B, I,II,III,IV & V, along with soft copy, to fill up Assistant Director (AD) and Junior Telecom Officer (JTO) posts in Universal Service Obligation Fund (USOF), Department of Telecommunications, Sanchar Bhawan on deputation basis for uploading on the USOF/DoT website for next 51 days till 04.10.2019.

Encl.:- As above


(R.G.Meena)
Dy. Admin. (T-I&A), USOF

To,

1. DDG(IT), DoT, for uploading for publishing on the DoT website
2. Shri Sahil Garg, Dy. Administrator (F-I), USOF for publishing on the USOF website.

Copy to:-

1. PPS to Administrator, USOF

Government of India
Ministry of Communications
Department of Telecommunications
O/o Administrator, USO Fund

NOTIFICATION

No. 30-170(i)/2019-USOF(Part-I)

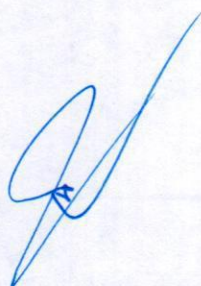
Dated: 14.08.2019

Subject: Vacancy circular to fill up vacant posts of Assistant Director (AD) and Junior Telecom Officer (JTO) in Universal Service Obligation Fund (USOF), Department of Telecommunications, Ministry of Communications, Sanchar Bhawan, New Delhi on deputation basis.

USOF, Department of Telecom invites applications to fill up the vacant posts in Assistant Director (AD)/SDE and Junior Telecom Officer (JTO) grade on deputation basis, from among the staff working in Central, State Governments/PSUs/Autonomous bodies as per the details given below:

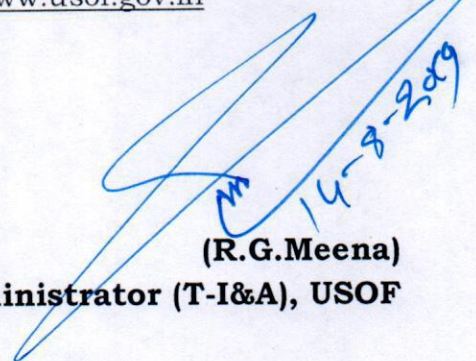
Name of the posts	Scale of pay (as per 6th pay Commission)	Grade pay	Level as per 7th CPC	No. of posts likely to be filed	Place of posting
Assistant Director	PB-2 Rs. 9300-34800	Rs. 4800/-	Level 8	06	New Delhi
Junior Telecom Officer	PB-2 Rs. 9300-34800	Rs. 4600/-	Level 7	02	New Delhi

2. The above vacancies are provisional and may vary as per the actual requirements at the time of finalization of the selection.
3. The eligibility condition applicable for the above posts are given in Annexure-I. Job profile is given in Annexure-II.
4. The period of deputation initially will be for 3 (three) years and can be extended, if required in the exigencies of public service.
5. The terms and conditions of the deputation as stipulated in DOP&T OM No.AB.14017/71/89-Estt.RR dated 03.10.89 and OM No. 06.08.2009-Estt. (Pay-II) dated 17.06.2010 and subsequent circulars if any from DOP&T in this regard are applicable. Pay, allowance, medical facilities etc. shall be governed as per the above referred DOP&T OMs and subsequent circulars if any in this regard.



6. The terms and conditions of the deputation for BSNL/MTNL employees, shall be governed by DoT OM No. 34-8/2001-SEA (Vol. II) dtd. 24.11.2017.
7. The applications of the willing and eligible officials whose services can be spared on their selection may be sent in the prescribed Proforma (Annexure-III, IV & V) duly recommended by the Head of office / Department with attested copies of the APARs for the last 5 years, Integrity Certificate and Vigilance clearance to the Joint Administrator (T&A), USOF 4th Floor, Room No. 404, Sanchar Bhawan, 20 Ashoka Road, New Delhi on or **before 04.10.2019 (last date)**. Officers who volunteer for the post will not be permitted to withdraw their names later. Delayed / incomplete applications will be rejected summarily.
8. Advance/direct copy of application may be sent to Joint Administrator (T&A), USOF 4th Floor, Room No. 404, Sanchar Bhawan, 20 Ashoka Road, New Delhi. However, these will be processed only if the application through proper channel is received well within stipulated time.
9. For more details visit the website www.dot.gov.in & www.usof.gov.in

Enc: Annexure A&B, I, II, III, IV & V


(R.G.Meena)
Dy. Administrator (T-I&A), USOF

Copy to:

1. PPS to Member (S), DoT
2. PPS to Administrator, USOF
3. DDG(Estt.), DoT HQ, New Delhi
4. DDG(IT)/Dy. Administrator (F-I), USOF for publishing on DoT/USOF websites

**Government of India
Ministry of Communications
Department of Telecommunications
O/o Administrator, USO Fund**

Advertisement No. 30-170(i)/2019-USOF(Part-I)

Dated: 14.08.2019

Filling up vacant posts of SDE/JTOs on deputation

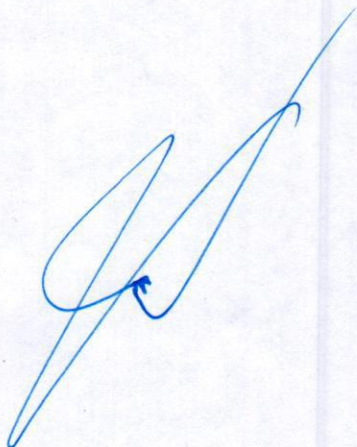
USOF, Department of Telecom invites applications to fill up the vacant posts in Assistant Director /SDE and Junior Telecom Officer grade on deputation basis, from among the officers working in Central/State Governments/PSUs/Autonomous bodies. Last date of receiving applications is 04/10/2019. For details visit www.dot.gov.in, www.usof.gov.in


(R.G.Meena)
Dy. Administrator (T-I&A), USOF

Annexure-A

Guideline for applicants

1. The eligibility conditions for selection to the posts of Assistant Directors (AD)/SDE, Junior Telecom Officers (JTOs), brief description of duties and application form are attached at Annexure-I, II, III, IV & V.
2. The terms and conditions for this deputation are attached at Annexure B.
3. The period of deputation is three years initially extendable further up to 5 years to till superannuation whichever is earlier. The deputation can be terminated at any time prior to completion of deputation tenure as per requirement.
4. The age of the applicant shall not exceed 56 years as on the closing date of receipt of application.
5. The pay and terms & conditions for deputation of the officers selected shall be regulated in terms of O.M No. 6/08/2009-Estt (pay II) dated 17.06.2010 and subsequent O.M. No. 2/11/2017-Estt (Pay II) dated 24/11/2017 of Ministry of Personnel Public Grievance and Pension (Department of Personnel and Training) and other rules and instructions on deputation as amended from time to time.
6. Only those applications, which are received through proper channel along with attested copies of APARs for preceding 5 years and vigilance clearance, shall be considered for selection.
7. Selection shall be approved by Administrator, USOF.
8. The application against this advertisement should reach latest by **04.10.2019** to the office of Joint Administrator (T&A), USOF 4th Floor, Room No. 404, Sanchar Bhawan, 20 Ashoka Road, New Delhi.



Annexure-B

Terms & Conditions of Group "B" (Non-gazetted)/Group "C" staff of BSNL working on deputation in DOT and its field offices.

(Vide letter no. 1-50(22)/2005-Estt. Dated 11-12-2017)

The admissibility of various allowances to BSNL staff who are on deputation in DoT & its field offices has been under consideration in view of the instructions in DoT OM dated 10.01.2012 wherein it was prescribed that the engagement of BSNL Staff in field offices of DoT is to be brought under the purview of standard terms of deputation under the provisions of DoP&T OM No.6/8/2009-Estt. (Pay 11) dated 17.06.2010. The field offices of DoT were instructed therein to regularize the existing arrangement of BSNL staff under the provisions of para 7.6 of the above cited OM dated 17.06.2010 and allowances as are not admissible to regular employees of corresponding status in the borrowing department / organization shall not be admissible to the officers / officials on deputation/ foreign service, even if they are admissible in the parent department / organization. The conditions in respect of tenure of deputation/ foreign service, leave rules and premature reversion will also be regulated in accordance with DoP&T O. M. dated 17/06/2010.

2. The pay and allowances of BSNL staff on deputation in DOT & its field offices shall be regulated as under: -

2(a): The pay fixation and admissibility of various allowances/ facilities expressly as provided in the DoP&T OM dated 17.06.2010 will be regulated accordingly as provided in the OM.

2(b): The ad-hoc CDA Bonus as declared by GoI during the deputation period, may be paid to the BSNL employees on deputation to DoT as they will not be eligible to get BSNL/ PLI, if any, declared by BSNL for its employees.

3.

- (i) **HRA/Transport Allowance:** The employee on deputation will draw these allowances w.r.t the option exercised for fixation of pay. If the option is exercised for fixation of pay in the Government, the employee concerned will be governed by the rules of GoI for drawal of HRA/Transport allowance. If the option is for drawing the scale of pay of the parent organization, the same will be regulated as per the rates admissible to employees of BSNL at the station. BSNL specific allowances viz. Professional Up-gradation, furnishing allowance,

Outdoor Medical facilities will not be given to BSNL employees on deputation to DoT.

- (ii) JT/JT pay: The joining time, where applicable, will be allowed under CCS (JT) Rules, 1979. Joining time pay will be the pay drawn immediately before the relinquishment of the charge of the post. The JT pay while proceeding and repatriation will be drawn/ borne by the borrowing Department.
 - (iii) TA Transfer TA: Tour TA will be regulated w.r.t. rules applicable to Central Govt. employees, at par with the corresponding grade of employees. Transfer TA will be borne by the Govt., for both transfer on deputation and repatriation on completion of deputation, as admissible to corresponding grades of employees.
 - (iv) CEA: This will be regulated in accordance with the rules in the GoI and the cost will be borne by the Govt., for the corresponding years / blocks as applicable to the period of deputation. In the event of the official on deputation not availing this facility during his stay on deputation there shall not be any reimbursement/ adjustment on accrual basis.
 - (v) Encashment of Leave at the time of LTC: Presently, no facility exists in BSNL. As such, it will not be payable. In case of subsequent restoration of LTC facilities by BSNL, matter will be relooked into.
4. Pension Contribution in respect of absorbed employees is normally payable to GOI by BSNL on account of pension liability under rule 37 A of CCS (Pension) rules, 1972. Pension contribution in respect of BSNL employees on deputation to DOT shall be exempted from payment to GOI during the period of deputation of the employee in Govt. A remark to this effect will be recorded in the service record of the official during the period of deputation. In cases of employees covered under EPFO Scheme, employer's contribution shall continue to be paid by BSNL to EPFO. However, DOT shall reimburse to BSNL on a quarterly basis.
 5. Leave salary Contribution will be borne by the GoI as per extant rules in FR/SR Part I.
 6. The deduction of subscription/ recovery towards GPF made from the salary of these employees will be accounted in DoT in respect of the employees who are subscribers to GPF.
 7. The employees of BSNL while on deputation with DoT will be entitled to CGHS facility in accordance with the rules of borrowing organization i.e. as applicable to staff of DoT Units. The CGHS card is required to be surrendered at the time of repatriation.

8. The family planning allowances will be regulated as per GoI MoF OM No. 07(39)EIII/79 dated 19th July 1980u under Rule FR 27. The Compulsory Insurance Scheme and Standard License Fees will be regulated as per option of employees.
9. In case of any dispute, in r/ o interpretations of any of the clauses of this understanding, the decision of Secretary, DoT will be final and binding.

A handwritten signature in blue ink, consisting of several overlapping loops and a long, sweeping stroke extending downwards and to the left.

ANNEXURE -I**ELIGIBILITY CONDITION****1. Assistant Director (AD):**

A. Office working under the Central/State Govt. of Their PSUs/Autonomous bodies.

i. Holding analogous post of Assistant Director on regular basis in Central/State Govt. or their PSUs in the Pay scale of PB2 with Grade Pay of Rs. 4800 (As per 6th CPC.)

Or

ii. Holding SDE/Sr. SDE or analogous post in BSNL/MTNL/ITI/TCIL/Any other PSU on regular basis in the Pay Scale of 20600-46500/24900-50500 in re-revised IDA scale.

Or

iii. Holding a post in PB2 with GP of 4600 in CDA (6th CPC) with minimum of 3 years of regular service OR holding a post in the pre-revised pay scale of 16400-40500 in IDA with minimum of 3 years of regular service in the grade.

B. Minimum Educational Qualification:

i. Bachelor Degree in Engineering or Technology or Equivalent in any one discipline among Communications/Telecommunication/Electronics/computer/Radio/Information Technology/instrumentation/Electrical Engineering.

Or

ii. MS (Electronics/Computers/IT/Cyber Security/Physics) or Equivalent from recognized university.

C. Desirable Experience

- i. Working knowledge in Computer utility software such as MS Office/MS Access/MS Excel/Linux /Power Point Presentation
- ii. Work experience in the field of Mobile Communications, switching , Transmission, Administration, Establishment, Planning, project implementation.

D. Age Limit: Maximum up to 56 years as on dated **04.10.2019**

2. Junior Telecom Officer (JTO):

A. Officer working under the Central Government/State Government or their PSUs/Autonomous bodies.

i. Holding analogous post of Junior Telecom Officer on regular basis in Central/State Government or their PSUs in pay scale of PB-2 with the grade pay of Rs. 4600/- on regular basis (as per 6th CPC)

- ii. Holding JTO or analogous post in BSNL/MTNL/ITI/TCIL/Any other PSU in the pay scale of 16400-40500 in current IDA scales on regular basis.
Or
- iii. Holding a post in PB2 with GP of 4200 in CDA(6th CPC) with minimum of 3 years of regular service or holding a post in the pre-revised pay scale of 13600-25420 in DA with minimum of 3 years of regular service in the grade.

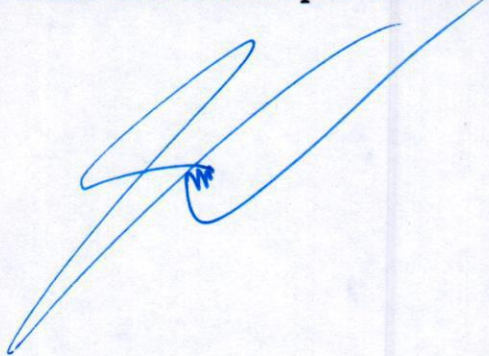
B. Minimum Educational Qualification

- i. Bachelor Degree in Engineering or Technology or Equivalent in any one discipline among communications/Telecommunications/Electronics/Computer/Radio/Information Technology/Instrumentation/Engineering.
- ii. M.Sc./Masters (Electronics/Telecommunication/Computer/IT/Cyber Security/Physics) or Equivalent from recognized university.

C. Desirable Experience:

- i. Working knowledge in computer using utility software such as MS Office/MS access/Linux/MS Excel/Power point presentation.
- ii. Working experience in the field of Mobile communication, Switching, Transmission, administration, establishment ,planning, project implementation

D. Age Limit: Maximum up to 56 Years as on 04.10.2019.



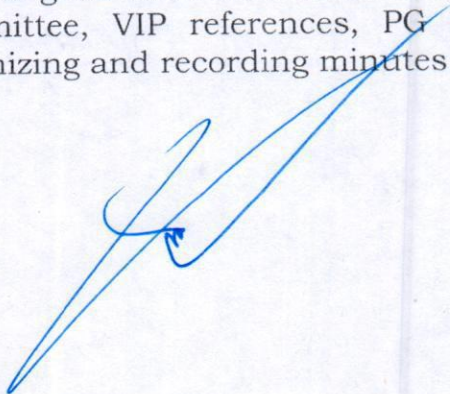
Annexure-II**Nature of work /job profile in USOF, DoT****I About USOF**

USOF is an attached office of Department of Telecommunications under Ministry of Communications with the mission of providing universal access of vital telecom /communication services to Indian people.

- USOF formulates and implement various schemes/projects to provide non-discriminatory access to quality ICT services at affordable prices to people in rural and remote areas.
- Ensure that universal telecom services are provided in an economically efficient manner.
- Ensure that by developing hitherto unconnected and un-serviced areas, the benefits of inclusive growth are reaped by our nation, digital divide are bridged, and rural India are digitally empowered.

II Job Profiles

- Handling and supervision of all works related to various schemes/projects of USOF. Presently, Following major projects are under implementation/formulation:
 - BharatNet : Aims to provide broadband connectivity to all 2,5 lakh GPs
 - Mobile Towers in Left Wing Extremist Areas
 - Comprehensive telecom development plan in NE States
 - Comprehensive telecom development plan in A&N, and Lakshadweep Islands
 - New, Innovative, and special projects to connect far flung, and remote areas
- Helping project formulation, execution, steering and monitoring: DPR examination/scrutiny, survey, preparation of RFP, EOI, Tender documents, stakeholder consultation, Efficient reporting, etc.
- Establishment, administration, Infra management, and other routines of central govt. ministries such as handling Parliament questions, parliamentary committee, VIP references, PG cases, Audit para, RTI, Periodic reporting, organizing and recording minutes of the meetings, planning, coordination, etc.



ANNEXURE -III**APPLICATION FOR DEPUTATION FOR THE POST OF ASSISTANT DIRECTOR AND JUNIOR TELECOM OFFICER IN USOF, DOT SANCHAR BHAWAN**

1. Name of post applied for (AD or JTO):
2. Name of applicant with complete office:
Address, e-mail & Telephone no.
With name of Dept./Ministry
3. Residential address with phone no. :
4. Date of Birth (dd/mm/yyyy) :
5. Post held on regular basis and the date
From which held with pay scale :
6. Date of retirement under Central/State
Govt./PSU rules :
7. Education Qualification and work experience

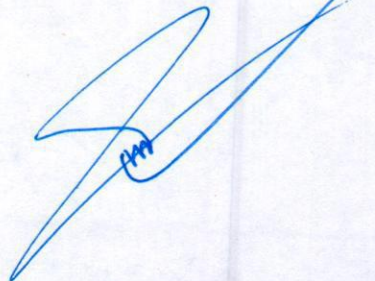
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Qualification	SL.	Qualification/Experience Required	Qualification/Experience possessed by the officer
Essential	1		
	2		
Desirable	1		
	2		

8. Whether Educational qualifications required
For the post are satisfied (IF any qualification
Has been treated as equivalent to the one
Prescribed in the Rules, state authority for the
Same) :
9. Please state clearly whether in the light of entries
Made by you above, you meet the requirement of
the post :
10. Details of employment in chronological order
(attach separate duly authenticated by your
Signature sheet if required) for last ten years :

Sl. No	Name of office/organization where employed	Post held	From	To	Scale of pay/pay band with grade pay	Nature of duties performed
Please use separate sheet						

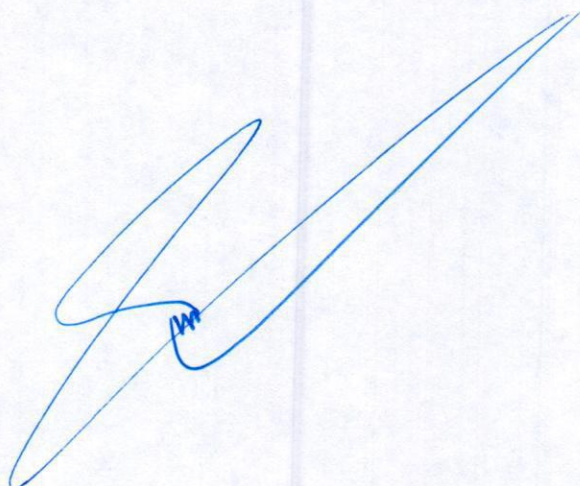
11. Nature of present employment i.e. whether :
permanent, temporary, adhoc or quasi
permanent



12. In case the present employment is held on :
Deputation/contract basis, please state
- a) The date of initial appointment :
 - b) The period of appointment on
Deputation/contract :
 - c) Name of the parent office/
Organization to which you being :
13. Present basic pay, scale of pay and total
Emoluments drawn per month. :
14. Additional information if any which
May support your suitability for the
Post :
15. Remarks, if any :

Date:

Signature of the applicant
Mobile No

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Annexure-IV

Declaration

I,hereby declare that my posting as.....in
USOF, Department of Telecommunications, New Delhi is purely on
temporary basis and shall not have any right to claim for seniority in the
said post in respect of service rendered by me on deputation basis.

II. I am not entitled to absorption asin the Department
of Telecommunications and therefore will not resort to lay any claim for the
same.

III. I am liable to be repatriated to my parent department/organization for
any inaccuracies in the details noted above or contravention of any provision
in the rules/order governing deputation.

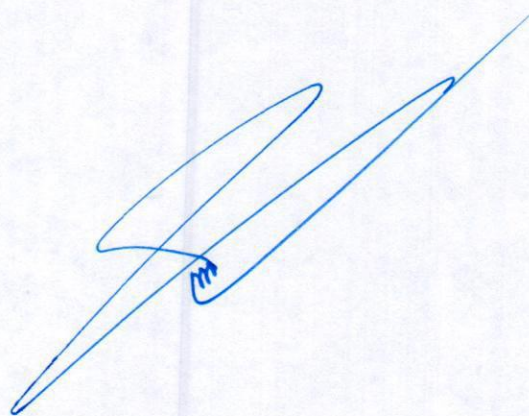
Place:

Date:

Signature of the Official

Countersigned

Signature of the controlling officer with official seal

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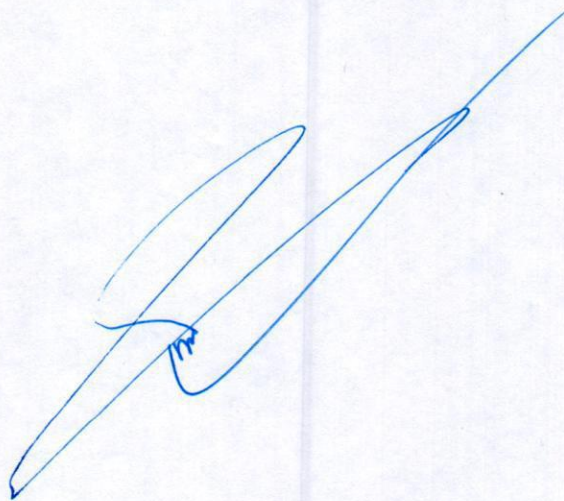
Annexure-V

Certificate to be recorded by the Head of office/Department while forwarding the application

Certified that:

1. The particulars given by the applicant are true and have been verified from the service record.
2. The applicant, if selected, will be relieved immediately along with relevant detail e.g. leaves availed/balance, LPC etc.
3. Attested copies of ACR/APAR for the last five years are enclosed.
4. No Disciplinary/Vigilance case is pending or contemplated against him/her. There is nothing against the candidate which makes him/her ineligible for consideration of appointment to the post applied for.
5. No major/minor penalty is in force or current against the official.
6. Recommendations:

**Signature of Head of office/Department
with official seal& Telephone no.**

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