



भारतीय प्रबंध संस्थान कोषिकोड
आई आई एम् कोषिकोड कैम्पस- पी ओ, कोषिकोड -673 570, केरल
INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE
IIM Kozhikode Campus P.O., Kozhikode-673 570, Kerala

Advertisement No. R-02/2019

Indian Institute of Management Kozhikode invites **online applications** from suitable candidates for the following posts.

1. SENIOR SYSTEMS MANAGER (Group-A) Post Code: SSM	
No. of vacancies	01 (One) (UR-01)
Pay Level	Level-12; ₹. 78,800-2,09,200/-
Qualification: M.E/M.Tech (Computer Science & Engineering)/IT or MCA	
Experience: Fifteen (15) years relevant experience with a minimum service of five (05) years in Pay Level-11 (₹.67700-208700) or combined relevant service of six (06) years in Pay Level-10 (₹.56100-177500) and Pay Level-11 (₹.67700-208700) or equivalent relevant service and pay.	
Note:	
➤ Relevant experience means "Supervisory experience in IT services/Computer Services", preferably in an academic Institution of National or State importance/PSUs/Reputed private firms.	
➤ Details of equivalent pay for non-Govt. officials:- Five years in Pay Level-11 or combined service of six years in Pay Level-10 & Pay Level-11	
Pay Level-11	Minimum basic pay of ₹.67,700/- for the year 2016 onwards & ₹. 25,350/- for the earlier periods.
Pay Level-10	Minimum basic pay of ₹. 56,100/- for the year 2016 onwards & ₹. 21,000/- for the earlier periods.
Age Limit: 50 years. Age Relaxation for Ex-Servicemen/Differently abled: As per Govt. of India Rules	
Method of selection: Interview only	

2. SENIOR MANAGER (ENGINEERING OPERATIONS)(Group-A) Post Code: SMEO	
No. of vacancies	01 (One) (UR-01)
Pay Level	Level-12; ₹. 78,800-2,09,200/-
Qualification: ME/ M.Tech in Civil Engineering	
Experience: Fifteen (15) years relevant experience with a minimum service of five (05) years in Pay Level-11 (₹.67700-208700) or combined relevant service of six (06) years in Pay Level-10 (₹.56100-177500) and Pay Level-11 (₹.67700-208700) or equivalent relevant service and pay.	



Note:

- Relevant experience means “Supervisory experience in Operational and Maintenance aspects of Civil Engineering Jobs and preferably with some exposure to Electrical Engineering jobs”, preferably in an academic Institution of National or State importance/PSUs/reputed private firms.
- Details of equivalent pay for non-Govt. officials:- Five years in Pay Level-11 or combined service of six years in Pay Level-10 & Pay Level-11

Pay Level-11	Minimum basic pay of ₹. 67,700/- for the year 2016 onwards & ₹. 25,350/- for the earlier periods.
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Pay Level-10	Minimum basic pay of ₹. 56,100/- for the year 2016 onwards & ₹. 21,000/- for the earlier periods.
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Age Limit: 50 years.

Age Relaxation for Ex-Servicemen/Differently abled: As per Govt. of India Rules

Method of selection: Interview only

3. SENIOR FINANCE & ACCOUNTS OFFICER (Group-A) Post Code: SFAO

No. of vacancies	01 (One) (UR-01)
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Pay Level	Level-12; ₹. 78,800-2,09,200/-
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Qualification: CA/ICWA

Experience: Fifteen (15) years relevant experience with a minimum service of five (05) years in Pay Level-11 (₹.67700-208700) or combined relevant service of six (06) years in Pay Level-10 (₹.56100-177500) and Pay Level-11 (₹.67700-208700) or equivalent relevant service and pay.

Note:

- Relevant experience means “Supervisory experience in financial accounting”, preferably in an academic Institution of National or State importance / reputed financial or banking institutions.
- Details of equivalent pay for non-Govt. officials:- Five years in Pay Level-11 or combined service of six years in Pay Level-10 & Pay Level-11

Pay Level-11	Minimum basic pay of ₹. 67,700/- for the year 2016 onwards & ₹. 25,350/- for the earlier periods.
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Pay Level-10	Minimum basic pay of ₹. 56,100/- for the year 2016 onwards & ₹. 21,000/- for the earlier periods.
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Age Limit: 50 years

Age Relaxation for Ex-Servicemen/Differently abled: As per Govt. of India Rules

Method of selection: Interview only



4. ASSISTANT ADMINISTRATIVE OFFICER (Group-B) Post Code : AAO			
No. of vacancies	05 (Five) (UR-04, OBC-01)		
Pay Level	Level-07(₹.44900-142400)		
Qualification: Graduation in any discipline.			
Experience: Total Ten (10) years' relevant administrative experience having a minimum service of five (05) years in Pay Level-06 (₹.35400-112400) or equivalent service and pay.			
Note:			
<ul style="list-style-type: none"> ➤ Relevant experience means "Experience in administrative matters", preferably in Central Govt. Service or State Govt. Service / in an academic Institution of National or State importance / Service in PSUs/Reputed private firms. Desirable: Experience in customer relations and social media communication. ➤ Equivalent pay for non-Govt. officials:- 			
Pay Level-06	Minimum basic pay of ₹. 35,400/- for the year 2016 onwards & ₹. 13,500/- for the earlier periods.		
Age limit: 40 years (as on the last date of submission of online application)			
UR :	40 years	UR-differently abled :	50 years
OBC :	43 years	OBC-differently abled :	53 years
Age Relaxation for Ex-Servicemen/Differently abled: As per Govt. of India Rules			
Method of selection: Written test and interview (80% weightage for written test and 20% weightage for interview).			

5. Junior Technical Assistant-IT (Group-C) Post Code : JTA	
No. of vacancies	02 (Two) (UR-02)
Pay Level	Level-04 (₹. 25500-81100)
Qualification & Experience: Three year Diploma Course in Computer Engineering with minimum five (5) years relevant post qualification experience in Pay Level-03 (₹.21700-69100) or equivalent relevant service and pay	
OR	
BCA with minimum three (3) years relevant post qualification experience in Pay Level-03 (₹. 21700-69100) or equivalent relevant service and pay.	
OR	
B.E/B.Tech (Computer Science & Engg/ Information Technology) / MCA with two (2) years relevant post qualification experience in Pay Level-03 (₹. 21700-69100) or equivalent relevant service and pay.	



Note:

- Relevant experience means "Executive/technical experience in IT services, networking, system administration/trouble shooting, web/portal services, programming, digital media networking, MS windows, Linux, web programming applications & packages, ERP if any", preferably in an academic Institution of National or State importance /large PSUs/public IT service companies. Service **will not** include apprenticeship period, training period etc.
- Equivalent pay for non-Govt. officials:-

Pay Level 3	Minimum basic pay of ₹. 21,700/- for the year 2016 onwards & ₹. 8,460/- for the earlier periods.
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Age Limit: 35 years

Age Relaxation for Ex-Servicemen/Differently abled: As per Govt. of India Rules

Method of selection: Written test only**6. Junior Accountant (Group-C) Post Code : JAC**

No. of vacancies	02 (Two) (UR-02)
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Pay Level	Level-04 (Rs. 25500-81100)
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Qualification: B.Com/ BBA/ Inter-CA/ Inter-ICWA**Experience:** Five (05) years relevant post qualification experience in Pay Level-03 (₹. 21700-69100) or equivalent relevant post qualification service and pay.**Note:**

- Relevant experience means "Financial accounting work experience", preferably in an Academic institution of National or State importance/ reputed PSUs/private companies; but **will not** include articleship, apprenticeship, trainings period etc. under accountancy/consultancy firms.
- Equivalent pay for non-Govt. officials:-

Pay Level-03	Minimum basic pay of ₹. 21,700/- for the year 2016 onwards & ₹. 8,460/- for the earlier periods.
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Age limit: 35 years.

Age Relaxation for Ex-Servicemen/Differently abled: As per Govt. of India Rules

Method of selection: Written test only

Instructions:

1. Application is to be submitted **online** from **31.07.2019** to **30.08.2019 (up to 23.59 hours)**.
2. **Printed copy of the application submitted online duly signed** along with **self-attested copies of following documents/certificates** should be sent by Speed Post/ Registered Post/ Courier, clearly writing on the top Left Corner of the Envelope **“Application for the post of _____ Post Code___”** addressed to :

Senior Administrative Officer (HR)
Indian Institute of Management Kozhikode
IIM Kozhikode Campus P.O
Kozhikode, Kerala – 673 570

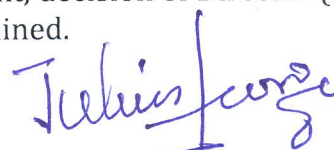
- a) SSLC as proof of date of birth.
- b) Educational qualification certificates with final marks sheet as specified for the post.
- c) Experience certificate (from latest employment to earlier ones mentioning period of employment)
- d) Salary certificate (as per the requirements specified for equivalent pay)
- e) Community certificate for SC/ST/OBC (Non-Creamy Layer)/EWS in the format prescribed by the Govt. of India.
- f) Discharge Certificate for Ex-servicemen/ Medical Certificate from Medical Board for differently abled.

Last date for receipt of printed copy of application at IIMK - 17:30 hrs on 16.09.2019

3. For calculation of age, **30.08.2019** ie. the last date of submission of online application will be taken into account.
4. Application fee of ₹.118/-, inclusive of GST is to be paid through online payment system. There is no application fee for SC/ST/Differently Abled/Women and Departmental Candidates of IIMK. **Application fee once remitted will not be refunded.**
5. Separate application along with application fee is to be sent for each post.
6. The eligibility, age, qualification, etc. prescribed shall be as on the last date of receipt of online application.
7. There is no upper age limit for departmental candidates holding regular position in IIMK for direct recruitment posts.
8. Candidates working in Government/ Semi-Government/ Public Sector/ Autonomous Bodies **must forward their applications through proper channel.** Print out of application can be sent as advance copy. However their applications will be considered, subject to receipt of print out of the application through proper channel or submission of NOC at the time of written test/interview.
9. Experience should not include Apprenticeship and Training of any form. Experience is calculated in years/months/days of the same/different organizations worked, added to arrive at total years of service. While doing so, 30 days and 12 months will be taken as one month and one year respectively.
10. Incomplete applications and applications without supporting documents will be summarily rejected. Submission of online application **alone** will be considered as incomplete application.



11. While calculating prior experience, equivalent pay (basic pay without any allowances) for non-Govt. officials should be equivalent to the entry pay in the corresponding level of 7th CPC.
12. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for written test/interview. The Selection Committee reserves the right to fix the criteria for selection.
13. Short listed candidates alone will be called for written test/interview for the posts applied. At the time of written test/interview, there will be certificate verification as part of selection process and those candidates, who are not meeting the criteria as fixed, will be rejected from the process of selection, even though they have been called for the written test/interview.
14. Candidates have to bring one of the documents viz, Passport/Electoral Identity Card/Aadhaar Card as proof of their identity at the time of Written Test/Certificate Verification or otherwise their applications will be rejected and they will not be permitted to attend the written test/Interview.
15. Candidates are required to regularly visit our website (www.iimk.ac.in) for getting updates and no correspondence/interim enquiries/telephonic enquiry regarding test/interview/ selection will be entertained.
16. In the event of any of the particulars declared by the Candidate or documents submitted were found to be false, even at a later date, the candidature will be cancelled and will be treated as null & void. The service will be terminated as required.
17. Application of candidates will be rejected if they do not fulfill Minimum Pay Criteria or relevant Experience criteria in respective areas as appended below each post and/or if copies of supporting Documents/Pay Slips/Pay details certified by the respective firm, are not attached with the application form.
18. Canvassing in any form will be a disqualification.
19. In all matters relating to conduct, selection and appointment, decision of Director (IIMK) shall be final and No Query on the Subject would be entertained.



Lt. Col. M Julius George (Retd.)
Chief Administrative Officer

Date: 26.07.2019
IIM Kozhikode Campus

IMPORTANT	
Date of opening of online application	31 JULY 2019 (WEDNESDAY)
Last date of submission of online application	30 AUGUST 2019 (FRIDAY)
Last date for receipt of printed copy of application at IIMK	16 SEPTEMBER 2019 (MONDAY)
Address to which the application should be sent	Senior Administrative Officer (HR) Indian Institute of Management Kozhikode IIM Kozhikode Campus P.O Kozhikode, Kerala - 673 570

