



ODISHA STAFF SELECTION COMMISSION
Barrack No.1, Unit - V, Bhubaneswar - 751054

Advertisement No. IIE-202/2017/ 4454 /OSSC ; Date:- 30.12.2017
Combined Recruitment for the post of Statistical Assistant of Labour Commissioner, Directorate of ESI Scheme and Directorate of Factories & Boilers under Labour & ESI Department on contractual basis

Post code- (SA/24)

website -:www.osscc.gov.in

IMPORTANT:

- Online application form will be available from Dt. 14.08.2019 to Dt. 13.09.2019 by 11.55 P.M.
- Candidates are to be extra vigilant while filling up the Form as there is no edit option.
- Candidates should not send the Detailed Application Form(DAF), copies of the certificates/documents or the originals to Odisha Staff Selection Commission.
- Candidates should upload the documents as listed in Clause -8(i to xi) of the Advertisement while applying online. They have to produce the originals of the same and a set of self attested photo copies of the uploaded certificates/ documents at the time of Viva Voce Test.
- The certificates/documents uploaded as per clause 8 (i to xi) of this advertisement must have validity.
- It should be noted that in case any discrepancy is noticed during certificate verification between the originals and the uploaded copies of the documents, the candidature of the candidate shall be cancelled on the ground of submission of false documents.
- The minimum educational qualification for the post is Bachelor's Degree in Mathematics/Statistics/Physics/Economics/Commerce/Sociology with Basic Knowledge in Computer. Candidates having Bachelor's Degree in Sociology must have passed Intermediate/+2 level with Mathematics as one subject.

- The prescribed age limit for the post is from 21 years to 32 years as on 1.1.2017 with as usual age relaxation in favour of SC/ ST/ SEBC/ Women/ PWD /Ex-serviceman/ In-service contractual employees completed one year of continuous service prior to effective of Group-B Contractual Appointment Rules-2013.
- Candidates applying for the post must go through the detailed advertisement and ensure that they fulfil all the eligibility criteria prescribed for the post as laid down in this advertisement. Admission of a candidate for the Written Examination shall be provisional and would be on the basis of the information furnished by him/her in the online application form.
- The candidates should exercise their option for the post of Statistical Assistant under Labour Commissioner/ Directorate of ESI Scheme/ Directorate of Factories & Boilers in order of their preference for selection. Option exercised in the online application form shall be final. However, the Commission may select a candidate to any one office basing on his/her merit position, availability of vacancy in his/her category & as per option exercised in order of preference. The decision of the Commission in this regard shall be final and binding.
- If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her online application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria for the post, his/her candidature for the examination will be cancelled forthwith and he may be debarred from appearing at any further recruitment examination conducted by OSSC either temporarily or permanently.
- The scanned signature and the scanned photograph & the documents uploaded (as listed at clause-8 of the advertisement) should be clearly identifiable and visible. If the same are not visible/ Identifiable, the

application is liable to be rejected and no correspondence in this regard shall be entertained.

- Appointment to the post shall be guided by Odisha Group-B posts (Contractual Appointment) Rules, 2013 notified vide G.A. Department Notification No. GAD-SC-Rules-0061-2013-1147/Gen dt. 17.01.2014 and amended up to date.
- No Call letter/Admission letter for the recruitment at any stage shall be sent to the candidates by post. The candidates are therefore advised to be in constant touch with Commission's website www.osscc.gov.in to know about the status of their applications and Date of Examinations.
- The names of the candidates who will not attend the Viva Voce Test will be deleted from the merit list.
- Any Application other than online mode shall not be accepted by the Commission and summarily rejected.
- Online applications not properly filled in or found incomplete in any respect or furnished false information are liable for rejection without entertaining any correspondence with the applicants on that score.

Online Applications are invited from intending candidates for selection of 14(fourteen) posts of Statistical Assistant under Labour Commissioner, Odisha, Bhubaneswar, 1(one) post of Statistical Assistant under Director of Employees State Insurance Scheme, Odisha, Bhubaneswar and 1 (one) post of Statistical Assistant under Director of Factories and Boilers, Odisha, Bhubaneswar (Labour & ESI Department). The appointment to the post will be initially on contractual basis on monthly remuneration of Rs. 16880/-(for 1st year) subject to revision as per orders of Government from time to time as per G.A. Department Notification No. GAD-SC-Rules-0037-2017-19569/Gen dt. 12.09.2017.

1. How to apply:

The applicants have to go through the detailed advertisement before filling up the online application.

1. (a) Aspirants have to apply online using the website of the Commission "www.osscc.gov.in". The applicants other than the category of S.C, S.T. & PwD

candidates are required to deposit non refundable examination fee of **Rs.100/-** only through online mode using S.B.I. collect portal following the procedure as detailed at **clause-2** of this advertisement to apply for the post. By clicking on the tab 'online application' in the home page of the website, different advertisements for online application along with different useful details will be displayed on the computer screen. The instructions provided in this Advertisement are required to be read carefully before proceeding to complete the application process.

There will be 2 links under "**Form Links**" column for the Advertisement.

(1)For Registration (2)For registered user login

All the Candidates first need to complete the Registration process before filling the Application Form.

For Registration the candidate needs to **click** the link "**For Registration**" present in the Form Link section.

On clicking the link mentioned, he/she will be redirected to the **Registration Form**, where few basic Details will be required like:-

- i. **Nationality**
- ii. **Applicant's Full Name**
- iii. **Applicant's Father's Name**
- iv. **Applicant's Mother's Name**
- v. **Name of the Husband(In case of Married female applicant)**
- vi. **Gender**
- vii. **10th Standard Roll Number (As Mentioned in the Certificate)**
- viii. **Name of 10th Standard Year of Passing**
- ix. **10th Standard Board**
- x. **10th Standard Passed Exam Type**
- xi. **Whether passed minimum Seventh class examination in Odia subject**
- xii. **Mobile Number**
- xiii. **Email Address**

All the above fields need to be filled in mandatorily by the candidate.

Caution: The candidate must submit the correct data in this section as the subsequent section will be automatically populated with the data filled in this section. No change in the section will be allowed after the candidates submit the 'I agree' box.

Once the above details are filled in by the candidate, one CAPTCHA image will be shown to the candidate which he/she needs to enter correctly in the field given below and then need to check the box "**I Agree**" for declaration and submit the registration form.

4



On Submitting the registration form a unique Application Sequence No. will be generated and will be shown to the candidate.

Application Sequence No. generated will act as the **“user id”** for the candidate. Email and SMS will be sent to the candidates through his registered **email id** and **mobile no** intimating the **‘User id’** and **‘password’**.

Note: The details submitted by the candidate for 10th Standard Roll Number (As Mentioned in the Certificate), 10th Standard Board, 10th Standard Year Of Passing & 10th Standard Passed Exam Type (Annual or Supplementary) need to be furnished correctly.

Furnishing of any wrong information may lead to rejection of the application and no request in this regard for correction of the same will be entertained.

User registration is required only once while applying for a specific post/advertisement.

After successful submission of the registration form in the top right hand corner of the **“Go To Application Form”**, **“Logout”** button will be visible. Candidate needs click the **“Logout”** button if he/she wishes to exit the current session.

Candidate can also click on the **“Go to Application Form”** to continue with the filling up of the application form.

(2) For registered user login

In order to fill up the Application form candidates need to click the link present under **“For registered user login”** present in the Form Link section.

The same will redirect the candidate to the login page of the Application Form. The candidate needs to login using the **‘user id’** and **‘password’** he/she received after registration though **e-mail** as well as **SMS** in the registered e-mail id & mobile no respectively.

Once the candidate successfully logs in into the application form he/she will be getting 4 tabs

- 1. Personal Details**
- 2. Additional Details**
- 3. Qualification and Post Applied Details**
- 4. Document Upload**

All the details required in the above 4 tabs need to be furnished correctly by the candidate. The details submitted by the candidate during submission of the registration form will be auto populated in the respective fields of the application form.

The candidates have the option of filling the application form in more than one session but before logging out he/she needs to ensure that all the data filled by him/her **has been saved** by clicking **“Save & Continue button”** present in the end of each tab.

Candidate can **preview** the application by clicking the **“Preview Application”** button present in the end of **“Document Upload”** tab as and when required.



All candidates mandatorily need to upload the scanned image of their **recent passport size photograph and scanned image of full signature** in the online Application Form which **must be within max-80 kb (The Format supported is JPEG/JPG)**.

In addition to the above requirements all the candidates need to upload their **10th Standard mark sheet and Certificate containing the 10th Standard Roll Number, +2 or equivalent certificate/mark sheet, Degree certificate & mark sheet (Bachelors Degree in Mathematics/ Statistics/ Physics/Economics/Commerce/Sociology with Mathematics at intermediate level)** (each File size max-300kb, format supported-pdf) in **“Document Upload”** section.

Candidates claiming **SC, ST and SEBC** need to upload their caste certificate (File size max -300kb, format supported-pdf) in **“Document Upload”** section.

Candidates claiming **“PwD (Person with Disabilities)”** need to upload their PwD certificate (File size max-300kb, format supported-pdf) in **“Document Upload”** section.

Candidates claiming age relaxation under **“Ex-Serviceman”** category need to upload Ex-Serviceman Documents like **(Discharge Certificate/I-card/NOC (indicating the Date of joining, Date of Discharge & years of service rendered in Defence Forces))**, in **“Document Upload”** section (File size max-300kb, format supported-pdf).

Candidate who has not passed Odia in HSC Examination, has to upload Odia Pass certificate of **M.E. Standard (Class-VII) (File size max-300kb, format supported - pdf)** in **“document upload”** section.

In-service contractual employees having completed one year of service prior to effective of Odisha Group-B posts (Contractual appointment rules, 2013), in the category I & II (G.A. Department Notification No. GAD-SC-Rules-0061-2013-1147/Gen Dtd. 17.01.2014) must upload the required certificate issued by the concerned employer indicating therein the date of appointment, Order No. with date, years of contractual service rendered and scheme under which appointed **(File size max-300kb, format supported -pdf)** in **“Document Upload”** section.

All candidates need to upload computer proficiency certificate (File size max-300kb, format supported -pdf) in **“Document Upload”** section.

The candidates must ensure that the uploaded documents must be clearly identifiable /visible, otherwise their application will be liable to be rejected and no correspondence in this regard will be entertained.

The candidates are also advised to fill up relevant details under different tabs, mentioning category, Sub-Caste as per Caste Certificate (Only for SC, ST & SEBC candidates), Special Category, Present Address, permanent address, full marks, marks secured and percentage of mark in H.S.C, +2 or equivalent examination, Degree certificate which are required for eligibility of every candidate. The filled in Application Form can be submitted by clicking on the **‘Submit’** button. Before submitting the Online

Application the applicant must re-check the information filled in and ensure that the information provided are correct and the scanned signature, scanned photographs and all documents uploaded are clearly identifiable and visible and then click the 'Submit' button. After clicking the submit button, the system will redirect all the candidates (except SC/ST/PwD category) to S.B. collect portal for payment of Examination fees, the details of which has been furnished at **clause-2** of this advertisement. After successful payment of Examination fees (as applicable) the form will be submitted in the OSSC website. In case of applicant in the category of SC, ST & PwD, the form will be submitted directly.

NOTE: -

(1)-Candidates should note that category (UR/SC/ST/SEBC), Sub caste in case of SC/ST/SEBC candidates and Spl. Category (Ex-serviceman/ PWD) once submitted in the on-line application is final. Any request for change in category or Spl category shall not be entertained by the Commission subsequently.

(2)As there is no edit option, the candidates are to be extra vigilant while filling all the information. Furnishing of wrong or false information will be liable for cancellation of their candidature for the post.

1. (b) After the form is successfully submitted, the Candidate has to take two printed copies of application, one OSSC copy and other Applicant's copy. The Applicant's copy contains the 'USER ID' printed at the bottom of the Application Form. The applicant needs to use the same to know the status of his/her application and also to download Admission Letter from OSSC website at different stages of the recruitment to appear the examination. The OSSC copy is to be preserved by the applicant for future use. If the candidate is shortlisted for Viva Voce Test, he has to submit the same alongwith self attested photo copies of certificates /documents as listed in **clause-8** of the advertisement as uploaded in the website for verification with original on the date of Viva Voce Test.

1. (c) Applications received through any mode other than online mode are liable to be summarily rejected.

1. (d) If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his application is false/incorrect or the candidate has suppressed any relevant information or the candidate does not satisfy the eligibility criteria prescribed for the post or has not paid the requisite examination fee his/her candidature will be cancelled forthwith. Further, the Commission reserves the right to debar such candidates from applying for other recruitment examinations conducted by the Commission either temporarily or permanently.



1. (e) The candidate may find out the status of his/her application for the examination, by accessing OSSC website, clicking therein 'Online Application' tab, and thereafter clicking on the link present under "For registered user login" in Form Link section against that particular advertisement/post, by using the user ID and password.

1. (f) Candidates should possess a valid e-Mail Id & Mobile number which should remain active till publication of the final result pursuant to this Advertisement. The Commission shall not be responsible for any loss/ non receipt of message/information sent on the wrong /invalid e-Mail Id/ Mobile Number provided by the candidate in the online registration form or for delay/non-receipt of information if a candidate fails to access his/her e-Mail or Mobile phone in time.

Candidates will be allowed in the examination only if they possess Admission Letter for the particular examination downloaded from the Commission's website alongwith a valid Photo Identity proof issued by any Govt. Authority.

2.Payment of Examination Fees:

The candidates except SC/ST and persons With Disabilities (PwD) category have to pay a non refundable examination fee of Rs.100/-. The fees can be deposited only through online mode using Internet Banking/ Debit Card/Credit card/UPI in SBI payment gateway linked with the online application form following the procedure as detailed below:-

Online Fee Depositing process in State Bank of India(SBI) through State Bank Collect Portal

Important: Candidate other than SC, ST & PwD category needs to "Make Online Payment" of Rs. 100/- for submission of online application form for the post.

Once SBI Collect of State Bank of India portal is opened, then DO NOT click Refresh or Back Button.

Steps to be followed in SB Collect portal for Online Payment

1. System will redirect you from online application form portal to State Bank Collect Portal after clicking on the 'Submit' button.
2. Kindly preview the application to check & confirm the details shown on the screen i.e Application Sequence No., Date of Birth, Name, Mobile No, e-mail ID, post & category etc., before clicking "Submit" Button.
3. Select any one of the Online Payment Option (Internet Banking/Debit Card/Credit Card/UPI) with bank charges as applicable mentioned therein.
4. Kindly make the online payment via Credit card or Debit card or Net Banking or UPI and retain the transaction slip for future reference.

Candidates are advised to keep with them the copy of the e-receipt as a token successful payment of required examination fee for future reference.

Candidates are advised to make required payment using SBI MOPS for final & successful submission of form.

* SC, ST & PWD candidates are exempted from paying examination fee.



3. Last date for receipt of applications:

Online application will be activated from dt.14.08.2019. The last date for online submission of Application in response to this advertisement is **11.55 P.M. of Dt.13.09.2019**. The system will be automatically disabled from **00.00hrs.** of the said date after which the application form for this particular post will not be generated any more at the candidate's end.

4. Vacancy position.

(a) Number of posts to be filled up and reservations:

As per requisition received from Labour Commissioner, Director of Factories & Boilers & Directorate ESI Scheme, the category-wise break-up for Male, Female & Trans-gender of the total no. of posts to be filled up by this recruitment are as follows:

Sl. No	Name of the Post	Vacancy details					Vacancy for Special category
		SC	ST	SEBC	UR	Total	
1	2	4	5	6	7	8	9
1	Statistical Assistant under Labour Commissioner	02 (W-1)	03 (W-1)	02 (W-1)	07 (W-2)	14 (W-5)	1 post for PwD candidate
2	Statistical Assistant under Director ESI Scheme	Nil	Nil	Nil	01	01	Nil
3	Statistical Assistant under Director Factories & Boilers	Nil	Nil	Nil	01	01	Nil
	Total	02 (W-1)	03 (W-1)	02 (W-1)	09 (W-2)	16 (W-5)	

NOTE:- SC - Scheduled Caste
ST- Scheduled Tribe,
SEBC- Socially & Educationally Backward Class,
UR- Un-Reserved
W- Woman
PwD- Persons with Disability.

Special category(PwD, Ex-Serviceman & Sports Person):-

Out of 14 vacancies under Labour Commissioner, one post is reserved for Persons with Disability (PwD) candidates, and no post is reserved for Ex-Serviceman & Sports person. No special category vacancy is reserved for the office of the Director of ESI & Director of Factories & Boilers.

As per the Govt. Of Odisha in Social Security & Empowerment of Persons With Disabilities Department Resolution No. 7140/SSEPD Dated 05.09.2017 & clarification obtained from Requisitioning Authority the types of persons with disability eligible for above post are as follows:-



Category	Types of Disabilities
Category-II	(b) Deaf and Hard of hearing
Category-III	(c) Locomotor disability(one arm, one leg, both legs)including cerebral palsy, Dwarfism, acid attack victims, leprosy cured and muscular dystrophy.

PwD candidates intend to use Scribe /reader may apply for the same to the Commission before 7 days of the date of examination as detailed at clause-12(b) of advertisement.

4(b) The number & other conditions of vacant posts to be filled up on the basis of this recruitment are subject to change without any prior notice as per discretion of the Commission and the Requisitioning Authorities / the Government.

5. Scale of Pay & Condition of Service.

(a) The appointment for the post shall be made initially on a monthly remuneration of Rs. 16880/- as per Odisha Group-B posts (Contractual Appointment) Rules, 2013 notified vide G.A. Department Notification No. GAD-SC-Rules-0061-2013-1147/Gen dt.17.01.2014 and amended there to. The salary/scale of pay may vary according to decision of the Government from time to time.

6. Eligibility:

6(a) Age:

(i) The minimum age for both posts is 21 years and the maximum age is 32 years as on 01-01-2017. The upper age limit is relaxable by 5 years for candidates belonging to SEBC, SC, ST & Women candidates, 10 years for candidates belonging to PwD category and the total period of service rendered in Defence Service in case of Ex-Servicemen Personnel. A candidate can avail only any one type of age relaxation which is more beneficial to him/her. However PwD candidates in the ST & SC category shall be entitled to cumulative age relaxation of 10 years over & above the normal age relaxation specified for the category. To be eligible, candidates not enjoying any relaxation of upper age limit must not have been born earlier **than 2nd January, 1985 and not later than 1st January 1996**. The persons in defence force discharged by 30.06.2018 are eligible to apply for the post as Ex-serviceman.

(ii) Note: Border Security Force, Indian Coast Guard, CRPF and other Para Military Forces are not within the definition of Ex-Servicemen and such candidates are not eligible to avail any relaxation under Ex-serviceman category.

There is no vacancy reserved for Ex-Serviceman. Only age relaxation is applicable for them.

(ii) However, the upper age limit is relaxable for in-service contractual employees engaged by the Govt. or through manpower service provider agencies in the State Govt. offices or the State Govt. of Odisha who have completed at least one year of continuous service prior to effective of "Odisha Group-B posts (Contractual appointment) Rules, 2013. ". As such they must be less than 45 years as on 1.1.2017.

They should upload the required certificate from their employer for availing the age relaxation as mentioned in **clause- 8(xi)** of the advertisement and produce the original at the time of certificate verification on the date of Viva Voce Test.

(iii) Date of birth entered in the High School Certificate Examination by the Board of Secondary Education, Odisha or equivalent Certificate issued by the recognised Board/Council/ by an Indian University as equivalent there to shall only be acceptable to the Commission.

6(b) Educational Qualification

The minimum educational qualification for the post is the candidate must have possessed Bachelor's Degree by **31.12.2017** having Mathematics/ Statistics/ Physics/ Economics / Sociology as a subject with basic knowledge in Computer or Bachelors Degree in Commerce with basic knowledge in Computer. **Candidates those who possess Bachelor's Degree having Sociology as a subject must have posses Mathematics at Intermediate/ equivalent (+2) level with Mathematics as one subject.**

6(c). General eligibility criteria

In order to be eligible for appearing in the examination a candidate must satisfy the following conditions.

- (i) The candidate must be a citizen of India.
- (ii) Be able to speak, read & write Odia.
- (iii) Be of good moral character & conduct.



- (iv) Be of good mental condition and bodily health and free from any physical defect likely to interfere with the discharge of his duties in the service.
- (v) If married, must not have more than one spouse living:
- (vi) Candidate must have passed Middle School Examination with Odia as a language subject or have passed the High School Certificate Examination or equivalent examination with Odia as a subject/medium of examination in non-language subject or have passed a test in Odia in M.E School standard conducted by School & Mass Department.

Not fulfilling any of the eligibility criteria shall render the applicant's candidature invalid & rejected.

7.Option:-

Candidates shall have to fill up option for posts (Statistical Assistant under Labour Commissioner/ Directorate of Factories & Boilers / Directorate of ESI Scheme) at the appropriate field in the online application form in order of preference. The option so exercised is final. However, while allotting the selected candidates to a post, the candidate's eligibility for the said post, his/her position in the Common Merit List and availability of category wise vacancies will be taken into consideration. Each selected candidate will be allotted to only one post. The decision of the Commission regarding allotment of candidates to different posts will be final and binding.

8. Copy of self attested documents to be uploaded and to be submitted at the time of Document Verification:

The candidates have to upload the following documents from (i) to (xi).

- The candidates who will be shortlisted for Document Verification and Viva Voce Test shall have to produce the Originals of the following certificates/documents and a set of self attested photo copy of the uploaded documents alongwith OSSC Copy of the Online Application legibly signed at appropriate place and ID proof such as Voter ID/ PAN card/Aadhar/Driving Licence (Any one) issued by any Govt. authority before the verifying officer for necessary verification on the date of Viva Voce Test.
- i. HSC certificate & mark sheet or equivalent certificate in support of Date of Birth, issued by the concerned Board/Council.
 - ii. +2 certificate & mark sheet or equivalent certificate issued by the concerned Board/Council.
 - iii. Certificate as well as mark sheet of Bachelor Degree (Mathematics/ Statistics/ Physics/Economics/Commerce or Sociology).

- iv. Certificate relating to Computer proficiency.
- v. Caste certificate in case of ST, SC candidates issued by the competent authority for the purpose of employment/service.
- vi. SEBC certificate issued by the competent authority. SEBC certificate must be issued after 01.01.2016.
- vii. Copy of online payment slip showing successful payment of examination fees of Rs. 100/- as applicable(Except SC,ST & PwD candidates)
- viii. Disability certificate issued by concerned District Medical Board in case of PWD candidates valid on the last date of online application form.
- ix. Certificate in support of passing Odia in M.E. standard/Class-VII issued by competent authority in case the candidate has not passed HSC examination with Odia as a compulsory subject.
- x. Discharge certificate, identity card and P.P.O indicating the date of entry, date of discharge & the period of service rendered in defence forces in case of Ex-Servicemen candidates.
- xi. Certificate from the employer indicating therein the Date of Appointment, Period of Service completed as contractual employee , Post held, Nature of post, Scheme under which appointed and No Objection to appear the examination in case of in-Service Contractual employees.

Note:- It should be noted that in case any discrepancy is noticed during certificate verification between the originals and the uploaded copy of the documents, the candidature of the candidate shall be rejected on the ground of submission of false documents.

9. Plan of Examination.-The Plan of examination is as follows.

Sl. No	Stages	Types of exam.	Nos. of paper	Mark	duration	Remark
01	Stage-I	Main Written Exam.	2(Two papers)	200(100 mark for each paper)	1&1/2 hours(in each paper)	Candidates three times of vacancy in order of merit category wise basing on sum total of marks secured in Paper-I & Paper-II taken together in the Main written examination shall be shortlisted for Viva Voce Test.
02	Stage-II	Viva Voce Test		20 Marks		
Total			220 Marks			

9(1)Main Written Examination:-200 marks

Paper	Subject	Full Mark	Duration
Paper-I	Composite Paper- i-English(25 marks) ii-Odia(25 marks) iii-General Studies & Computer Fundamentals (50 marks)	100	1&1/2 hours (Objective type with multiple choice of answers) (in OMR sheet)
Paper-II	Technical Paper- (Economics, Statistics, Mathematics & Sociology)	100	1&1/2 hours (Objective type with multiple choice of answers) (in OMR sheet) (0.25 negative marking for each wrong answer)

Syllabus:-**Composite Paper (Paper-I)- 100 marks**

Composite paper consists of 100 questions of multiple choices of answers of following subjects.

Syllabus-(i)English & (ii)Odia-The questions shall be to test the candidate's proficiency in English and Odia language, grammar and usage.

(iii)General Studies & Computer fundamental Theory- The questions shall include subjects like General Science, current events, History and Geography of India with special reference to Odisha, Indian Polity & Constitution of India, Socio-economic Scenario of India/Odisha, issues in Environment & Human rights, quantitative aptitude and numerical skill, problems in logic and reasoning and questions on Computer Fundamental Theory.

The standard of question shall be as expected from a candidate having Bachelor's Degree qualification.

Technical Paper (Paper-II):- 100 marks

Questions on Technical Paper will be from Economics, Statistics & Mathematics & Sociology as expected from a candidate of +2 standards prescribed by Council of Higher Secondary Education, Odisha.

Technical paper consists of 100 questions of multiple choices of answers. Each question will carry 1 (one) mark. For each correct answer one (1) mark will be awarded.

There will be 100 questions. Each question will carry 1(one) mark. For each correct



answer one (1) mark will be awarded. There will be a negative marking @ 0.25 marks per each wrong answer. However, no mark will be awarded or deducted for any question left unattempted.

9(II). Viva Voce Test:- There shall be a Viva-Voce Test carrying 20 marks.

The candidates numbering about 3 times of vacancies advertised, in order of merit category wise basing on the marks secured in the Main Written Examination, i.e Paper-I & Paper-II taken together, shall be shortlisted for Document Verification & Viva Voce Test.

10. Verification of Certificate and submission of Detail Application Form (DAF) during Viva Voce Test:-

Certificate verification will be done on the date of Viva Voce Test. The candidates, called for the Viva Voce Test must have to produce their Original Academic Certificates, Mark sheets, caste certificate, special category certificate, copy of online payment slip and other documents as uploaded as per **clause-8 and as uploaded in the website** of the Advertisement for verification along with a set of self attested photocopies of the same and OSSC copy of the application duly signed by the applicant. In case a candidate remains absent/ fails to submit any of the required document(s)/certificate(s) during Viva Voce Test his/her candidature shall be cancelled.

11. Admission letter:-

The Commission shall upload the Admission letter in the Website. "www.osscc.gov.in". The candidate has to go to the website of the Commission click on the button 'candidates login' and then provide 'user Id' and 'Password' upon which the status of the application will be displayed on the screen. The eligible applicant has to click on "**Download Admit Card**" and the requisite Admission letter can be downloaded. This would be feasible about two weeks before the scheduled date of examination. **Admission of a candidate for the written examination & in the Viva Voce Test shall be provisional and shall be on the basis of the information furnished by him/her in the online application form.**

The admitted candidates will have to produce the admission letter at the allotted venue for appearing in the examination. The admission letter will carry intimation about the date, time and venue of the examination, and will bear the photo and signature of the candidate and facsimile signature of the Secretary of Commission.



12. PLACE AND DATE OF WRITTEN EXAMINATION:

(a) The Date, Time & Venue of the Written Examination and certificate verification will be conveyed to the eligible candidates in the Admission Letters in due course. The Admission Letters can be downloaded by the eligible candidates by accessing the Commission's website from a date to be notified by the Commission.

(b) PwD candidates intend to use Scribe/Reader should apply for permission of the Commission in writing prior to seven(7) days of the date of examination submitting his/her admission letter of the written test & copy of the self attested PwD certificate. The candidate should also bring his/her scribe/reader with original & photocopies of documents of the scribe/reader in support of educational qualifications & identity proof issued by Govt. Authority for taking necessary permission of the Commission in this regard failing which he/she shall not be eligible to avail the facility.

13. Select List:-

The merit list of the candidates shall be prepared basing on the sum total of marks secured in Main written Examination (Paper-I & Paper-II taken together) and marks secured in Viva Voce Test if the candidate is found eligible as per terms of advertisement & documents/certificate submitted.

The select list shall be prepared from the said merit list, category wise as per the vacancies advertised basing on the option exercised by the candidates subject to available of vacancy in the category. The decision of the Commission regarding allotment of candidates to different posts will be final & binding.

WARNING

- Mobile phone or any other communication device is not allowed into the premises of the OSSC examination centre. The candidates are advised not to bring any such banned items to the examination centre venue. Any infringement of these instructions will entail debarment of the concerned candidate from the examination.
- Further advisory if required will be issued for fair & transparent conduct of the recruitment examination.
- Blue/Black ball point pen only should be used for darkening the correct Roll Number, Set code and answering (ovalling) in OMR sheet, whiteners/erasers should not be used in the OMR sheet. Use of whitener /eraser in OMR Answer Sheet/darkening of wrong circle/ more than one option/wrong Roll



Number and Set code by the candidate or any deviation of above instruction shall render the OMR sheet unfit for evaluation.

- The candidates are required to be in constant touch with the website of the Commission at 'www.osscc.gov.in' at regular interval for detailed information about the programme of the examination, notice regarding rejection of the application, other important notices etc. and also keep track of publication of various notices of this recruitment which will be published in the leading local daily news papers for information about the examination.
- The candidate should furnish correct mobile number for sending SMS by OSSC relating to examination.

By order of the Commission


Secretary