

# ODISHA SUB-ORDINATE STAFF SELECTION COMMISSION

BLOCK NO- 3 & 5, UNIT-1, BHUBANESWAR-751009

Tel-0674-2597149; 2597152, Fax- 0674 2597155, web: [www.osscc.gov.in](http://www.osscc.gov.in)

## ADVERTISEMENT

No.IIE-68/2017 – 910(C)/OSSSC dt. 09.10.2018

### Invitation of online application for recruitment to the post of Excise Constable

#### Important Dates:

Event	Start Date	End Date
Online Registration	12.10.2018	12.11.2018
Online Payment of Examination fee	12.10.2018	12.11.2018
Payment of Examination fee by Treasury Challan	12.10.2018	19.11.2018
Online Application	12.10.2018	19.11.2018

Applications are invited online through the OSSSC website [www.osscc.gov.in](http://www.osscc.gov.in) for recruitment to 219 posts of **Excise Constable** (on contractual basis) lying vacant in different districts, E.I & E.B Divisions and the Flying Squad Division under the **Excise Department** of Government of Odisha. The district wise, Division wise and category-wise break-up of the total posts to be filled up by this recruitment and reservation for each category of candidates are at **Annexure-I**. The recruitment is being conducted according to Odisha Lower Excise Service (Method of Recruitment and Conditions of Service) Rules, 2011 as amended update.

#### 1. Details of Posts to be filled up: (Annexure-I)

N.B: (a) E.I and E.B Divisions include one E.I & E.B Division each at Cuttack, Sambalpur, Berhampur and one Flying Squad Division under the Excise Headquarters at Cuttack.

(b) There are vacancies in **three** cadres of Excise Constable, i.e.

- (i) District Cadre,
- (ii) E.I & E.B Division Cadre &
- (iii) Flying Squad Division Cadre.

Applicants interested in the aforesaid cadres are required to indicate their 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preference for respective cadres in the online application form. Each applicant is also required to indicate the name of one of the districts/ and its concerned EI & EB Division/ Flying squad Division for which he/she is applying and wants to appear the recruitment tests. The candidate shall have to give an undertaking that he has not applied for the post in any other district.

(c) Persons with Disability are not eligible for the posts.

(d) Reservation for the Sportsperson and Ex-Serviceman shall be made as per rules.

(e) The number of vacancies to be filled up on the basis of this recruitment may undergo change without any prior notice.

## 2. Scale of pay & conditions of service:

The appointment to the posts shall be made initially on contractual basis on consolidated monthly remuneration as mentioned in the table given below. The conditions of service and the tenure of the contractual appointment to the posts will be regulated by the 'Odisha Group-C and Group-D Posts (Contractual Appointment) Rules, 2013.

Sl. No.	Name of the post	Pay band and scale (Pre revised)	Consolidated revised monthly remuneration
1.	Excise Constable (Contractual)	Pay Band-1, i.e.,Rs.5,200-20,200/- + Grade Pay of Rs.1, 800/-.	Rs.8,750/-

## 3. Eligibility Conditions:

A) **Age & Educational Qualification:-**The minimum and the maximum age of the applicants for the post is given below.

Sl. No.	Name of the post	Age limit prescribed		Qualifying date as on
		Minimum	Maximum	
1.	Excise Constable (Contractual)	21 years	32 years	01.01.2018

- ii) The upper age limit is relaxable by 5 years for the candidates belonging SC/ST/SEBC/Women category and by total period of service rendered in Defence service in case of Ex-Servicemen. The persons in Defence Service having more than six months to retire/ be discharged from service as on the last date of the submission of online application are not eligible to apply for the post. However, a candidate can avail only any one type of age relaxation as per rules.
- iii) However, the in-service contractual employees engaged directly or through manpower service provider in any organization of Government of Odisha who are below 45 years of age and have completed at least one year continuous service as on the qualifying date/s can also apply for the post as per provision of "The Odisha Group-C and Group-D Posts (Contractual Appointment) Rules-2013", They must submit documents from their employers for availing the age relaxation as in Annexure-II.
- iv) Date of birth as recorded in the HSC certificate issued by the Board of Secondary Education Odisha or equivalent certificate issued by recognized Board/Council/Indian University shall only be accepted.
- v) A candidate must have passed the High School Certificate or equivalent Examination.

vi) He must have –

- (a) Passed Middle School examination with Odia as a language subject; or
- (b) Passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
- (c) Passed in Odia as language subject in the final examination of Class-VII or above; or
- (d) Passed a test in Odia in Middle English School Standard conducted by School & Mass Education Department.

**B) Other Eligibility Criteria:** An applicant in order to be eligible for the post must be-

- (i) a citizen of India.
- (ii) of good character,
- (iii) A candidate must be of good mental condition, bodily health and free from any physical defect likely to interfere with the discharge of his duties in the service.
- (iv) A candidate if married, must not have more than one spouse living. Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other grounds for doing so, exempt any person from the operation of this rule.
- (v) Applicants claiming reservation as Ex-Serviceman must furnish an undertaking that they have not availed of re-employment under the Government of Odisha or India till the date of this application.
- (vi) Applicant/s claiming reservation as **Sportsperson** must possess **Identity Card/s** issued by the Sports & Youth Services Department on the date of application.
- (vii) If any candidate has at any point of time been debarred from recruitment examination for a certain period by any Commission/Board, he/she shall not be eligible for appearing the same for that specific period.

#### 4. Examination fee:-

All applicants other than SC, ST Category have to pay Exam fee of Rs.100/-. The fee can be deposited through online mode by logging into the OSSSC website: [www.osscc.gov.in](http://www.osscc.gov.in) or by the conventional mode of deposit in any Government Treasury under Head of Account- **“0051-P.S.C.-104-UPSC/SSC-Examination Fee-0047-Fees collected for conducting Examination by OSSSC-02213”**. Fee once paid will not be refunded under any circumstances. The detailed instructions for both online and offline payment of Exam fee have been explained under Para-6(II) below.



**5. Last date of receipt of applications:**

**The last date of receipt of online applications in response to this advertisement is 19.11.2018. The system will be automatically disabled and no application for this post will be available thereafter. Incomplete application/s, paper application/s, application/s received after the last date will be summarily rejected.**

**6. How to apply:**

I) All eligible persons who have not earlier registered themselves for any previous recruitment of the Commission have to register for the post by clicking on the button, "Register" on the Home page of the Commission's website- [www.osssec.gov.in](http://www.osssec.gov.in). Those who have registered earlier and got the User ID have to login and re-register for this post/s by selecting the "Re-registration" option provided under the Applicant Menu. After completing the Registration/Re-registration, they have to login, furnish the details of required documents, make payment of examination fees, if applicable, and then proceed to fill up and submit online applications. Step by step procedure for registration/ re-registration/application can be viewed by clicking on "**How do I register/re-register/apply**". The **Instructions** for the same shall also appear on the computer screen by clicking on "Registered User" or "New User". These Instructions are to be read carefully before proceeding to fill up the Registration and Online Application Forms.

**II) Pre-Requisites for Registration/Re-registration and Online Application/s:**

1. All applicants other than those belonging to SC/ST categories have to make Payment of Rs.100/- (Rupees one hundred) only towards Examination Fee.
2. Applicants, willing to make online payment of Examination Fee shall keep their Debit /Credit Card/s or Net Banking facilities ready.
3. Full Specimen Signature of the Applicant, scanned in "**jpg/jpeg/png**" format between the ranges of 20 Kbs to 50 Kbs shall be kept handy for uploading prior to making Registration/Re-registration for any Post.
4. Applicants shall keep their Certificates and Mark Sheets ready for filling in the details of the educational qualifications correctly during Online Application.
5. In addition, they shall keep ready copies of (i) Treasury Challan, scanned in the "**jpg/jpeg/png/pdf**" format between the ranges of 100 Kbs to 300 Kbs in proof of payment of examination fee, if payment is made manually through treasury challan and (ii) Recent passport size coloured photograph, scanned in the "**jpg/jpeg/png/pdf**" format between the ranges of 20 Kbs to 100 Kbs for uploading during the Online Application.

6. The treasury challan, photograph and full specimen signature scanned for uploading must be clearly identifiable/ visible, otherwise the registration/re-registration and application shall be liable to rejection and no correspondence on this account shall be entertained.
7. Applicants must have their own personal E-mail ID and Mobile/Cell Phone Number with validity till the completion of the recruitment process for receiving all important communications like Activation Key, various Alerts and downloading Admission Letters and other intended document(s) from the OSSSC Web Portal. Under no circumstance, an Applicant should share his/her e-mail ID and Mobile/Cell Number with any other person. In case he/she does not have a valid personal e-mail ID, he/she shall create a new e-mail ID for applying on-line.

**7. Original Certificates/documents to be produced during verification:**

- i. Treasury challan/e-challan in support of deposit of Examination fees.
- ii. Residence certificate for service from competent authority.
- iii. An undertaking that he has not applied for the post in any other district than the district he has applied.
- iv. Candidates claiming reservation as SC/ ST/ SEBC/Sportsperson category shall produce relevant certificates issued by competent Authority in support of their claims.
- v. Certificates and Mark sheets of qualifying examinations.
- vi. Discharge Certificate/documents in support of service rendered in defence services in case of Ex-Servicemen.
- vii. Certificate of contractual work experience in any organisation of Government of Odisha if claimed as in **Annexure-II**. (See Para- 3(A) (iii))
- viii. Applicant/s claiming reservation as sportsperson must possess Identity Card/s issued by the Sports & Youth Services Department on the date of application.

**8. Place & Date of Physical Standard Measurement/Physical Efficiency/Written Test:**

The date/time/venue of the Physical/Written Tests will be conveyed to the eligible candidates through the admission letters to be issued online in due course. The eligible candidates shall download the same by accessing the Commission's website- [www.osscc.gov.in](http://www.osscc.gov.in) by using their User ID & Password from a specific date to be notified in the said website later. The lists of applicants allowed/dis-allowed to appear in the examination/s shall be displayed in the website simultaneously from that date. The candidates are advised to visit the website of the Commission at regular interval and also keep track of different notices to be published by the

Commission in different local dailies to know about the programme of the examination/s.

#### 9. **Admission Letter:**

Admission letters, containing intimation about the date, time and venue for the Physical/Written Tests carrying the scanned photograph and signature of the eligible applicants and specimen signature of the Secretary of the Commission shall be uploaded on the Commission's website well ahead of the date of the examination. Each eligible applicant shall have to download his/her admission letter before the date of examination by visiting the Commission's website and clicking on the submenu "online admission letter". The dates of examination shall be advertised in the local newspaper for information of the candidates. Further SMS may also be sent to the candidates through the mobile/cell phone number mentioned by them in the applications. The Commission will not send any printed admission letter to any candidate through post.

#### 10. **Plan of Examination**

The recruitment process shall consist of the following stages:

I	Physical Standard Measurement	03 Marks
II	Physical Efficiency Test	30 Marks
III	Educational Achievement	07 Marks
IV	Written Test	60 Marks
	<b>TOTAL</b>	<b>100 marks</b>

#### I. **Physical Standard Measurement Test**

All eligible candidates shall have to appear physical standard measurement tests before the District Level Physical Test Board constituted for the purpose in their respective districts for which they have given their choices in the application. Those who do not qualify in any of the physical standard test, i.e., height/weight/chest measurement shall not be allowed to appear in further recruitment process.

03(Three) bonus marks will be awarded to all male candidates, irrespective of categories, whose height is 178 cm or above and to all female candidates, irrespective of categories, whose height is 165 cm and above. These bonus marks shall be added to the total marks while preparing the "merit list".

The candidates must possess the following minimum physical standard of height, weight and chest:

Category	Height	Weight	Chest	
			Unexpanded	Expanded
UR & SEBC(Men)	168cm	55kg	79cm	84cm
UR & SEBC(Women)	158cm	47.5kg	....	....
SC/ST (Men)	163cm	50kg	76cm	81cm
SC/ST (Women)	153cm	45kg	....	....

## II. Physical Efficiency Test (PET): Allotted Marks-30

Before appearing the Physical Efficiency Tests, each candidate must submit an undertaking in the prescribed format before the District Level Physical Test Board to the effect that he/she is fit and willing to undergo the same at his/her own risks and responsibilities. The authority conducting such tests shall not be held responsible for any injury or loss sustained if any during or after the tests.

### A) For Men (all categories)

The Physical Efficiency Tests shall comprise of the following events with marks indicated against each:-

(a) Run-1.6kms	If covered within	5 minutes	10 marks
		5.30 minutes	8 marks
		6 minutes	6 marks
		6.30 minutes	4 marks
		Beyond 6.30 minutes	Disqualified
(b) High Jump (3 Chances)			
	Qualifying height - 1.22 Meters		
If cleared in		1 <sup>st</sup> Chance	3 marks
		2 <sup>nd</sup> Chance	2 marks
		3 <sup>rd</sup> Chance	1 mark
		Not able to clear	Disqualified

**NOTE:** Only those who qualify high jump of 1.22 meters in the 1<sup>st</sup> Chance will be allowed to compete in higher jumps. 3 chances shall be allowed to the candidates to clear 1.38 meters. Only those candidates who qualify 1.38 meters, another 3 chances will be given to compete for 1.50 meters. Higher marks will be awarded as follows:

If cleared	1.38 meters	6 marks
If cleared	1.50 meters	8 marks

**NOTE:** Marks shall be awarded only for the highest jump cleared.

### (c) Broad Jump: Qualifying Length – 3.66 Meters

(Marks shall be given for the best of 3 chances)

If cleared	3.66 meters	1 mark
	4.00 meters	3 marks
	4.35 meters	5 marks
	4.50 meters	6 marks
If not cleared	3.66 meters	Disqualified

### (d) Rope Climbing: 3 Chances only

Each candidate will be required to climb up to a height of 6 (six) meters from ground level using his hands only in maximum three attempts

1<sup>st</sup> Chance 6 marks

2<sup>nd</sup> Chance 4 marks

3<sup>rd</sup> Chance 2 marks

Not able to climb (in 3 chances) Disqualified

(e) Swimming (40 meters):

If covered within 8 minutes Qualified

Beyond 8 minutes Disqualified

**B). For Women: (All Categories)**

(a) Run – 1.6 Kms:

If covered within 7.15 minutes 10 marks

7.45 minutes 8 marks

8.15 minutes 6 marks

8.30 minutes 4 marks

Beyond 8.30 minutes Disqualified

(b) Run – 200 meters:

If covered within 28 Seconds 8 marks

32 Seconds 5 marks

36 Seconds 3 marks

Beyond 36 Seconds Disqualified

(c) Broad Jump: Qualifying length – 2.75 meters  
(Marks shall be given for the best of 3 chances)

If cleared 2.75 meters 1 mark

3.00 meters 3 marks

3.25 meters 5 marks

3.50 meters 6 marks

If not cleared 2.75 meters Disqualified

(d) Cycling – 1.6 Kms.

If covered within 5 minutes 6 marks

5.30 minutes 4 marks

6 minutes 2 marks

Beyond 6 minutes Disqualified

(e) Swimming (40 meters): Only to qualify

If covered within 10 minutes Qualified

Beyond 10 minutes Disqualified



**NOTE: If a candidate fails to qualify in any of the above events, he/she shall be disqualified and shall not be allowed to participate in the subsequent tests or recruitment process.**

### **III. Educational Achievements: Allotted Marks-07**

Marks will be awarded if the examination has been cleared in 1<sup>st</sup> attempt.

Sl. No.	Academic Qualification	% of Marks	Allotted Marks
1	Matriculation or equivalent	61% & above	7
2	Matriculation or equivalent	51 % & above	4
3	Matriculation or equivalent	41 % & above	1
4	Matriculation or equivalent	Compartmental/ Supplementary/ less than 41 %	No marks

### **IV. Written Test:-**

The candidate who qualify in the Physical Standard measurement and Physical Efficiency test shall appear in a Written Test of 60 marks as follows:

Papers	Subjects of Examination	Full marks	No. of questions	Duration of Examination
In OMR Sheet (Multiple Choice Answer type questions)	Mathematics	20 Marks	40	<b>2 hours in One Sitting</b>
	General knowledge on Excise matter	20 Marks	40	
	Translation and Retranslation of Odia & English	20 Marks	40	
<b>Total</b>		<b>60 Marks</b>	<b>120</b>	

The question on Mathematics and General Knowledge and Translation and Retranslation of Odia & English shall be of objective multiple choice type in OMR system. The written test shall be conducted on the same date and time all over the State.

### **11. Select list**

Select Lists of successful candidates shall be prepared, District-wise/ E.I & E.B Division wise/ Flying Squad Division wise and category-wise in order of merit based on the sum total of marks secured by the candidates in the Physical Standard measurement (Bonus mark), Physical Efficiency Test, educational achievement, Written Test as per rules **and the marks awarded for contractual work experience, if any, as per Odisha Group-C & D posts (Contractual Appointment) Rules-2013** taken together.

### **12. Results:**

The final results will be published in due course in the Commission's website.

**By order of the Commission**

  
Secretary  
9/10/18

**ODISHA SUB-ORDINATE STAFF SELECTION COMMISSION (OSSSC)**

Page No.1

**ANNEXURE - 1**

09/10/2018

**Post : EXCISE CONSTABLE - 2018**

Sl No.	VACANCY IN	CATEGORY WISE VACANCIES									SPECIAL CATEGORY WISE VACANCIES (Not Included in Total)		
		UR		ST		SC		SEBC		Total	EX-SERV	SPORTS	Total
			(W)		(W)		(W)		(W)				
1	EI & EB CENTRAL DIVISION CADRE	6	2	3	-	1	1	-	-	13	-	-	-
2	EI & EB NORTHERN DIVISION CADRE	2	-	-	1	-	-	1	1	5	-	-	-
3	EI & EB SOUTHERN DIVISION CADRE	3	2	-	-	-	-	-	-	5	-	-	-
4	FLYING SQUAD DIVISION CADRE	1	3	1	1	1	-	-	-	7	-	-	-
5	ANGUL DISTRICT CADRE	1	4	1	-	-	1	-	-	7	-	-	-
6	BARGARH DISTRICT CADRE	2	3	2	1	3	1	-	-	12	-	-	-
7	BHADRAK DISTRICT CADRE	1	-	-	-	2	-	-	-	3	-	-	-
8	BALASORE DISTRICT CADRE	-	1	-	1	1	-	1	-	4	-	-	-
9	BALANGIR DISTRICT CADRE	-	3	1	-	-	-	-	-	4	-	-	-
10	BOUDH DISTRICT CADRE	2	-	-	-	2	1	-	-	5	-	-	-
11	CUTTACK DISTRICT CADRE	-	-	3	1	1	1	1	-	7	1	-	1
12	DEOGARH DISTRICT CADRE	3	-	-	1	-	-	-	-	4	-	-	-
13	DHENKANAL DISTRICT CADRE	-	-	-	1	1	-	-	-	2	-	-	-
14	GAJAPATI DISTRICT CADRE	3	-	1	-	1	-	-	-	5	-	-	-
15	GANJAM DISTRICT CADRE	5	-	2	-	-	-	1	-	8	1	-	1
16	JAGATSINGHPUR DISTRICT CADRE	2	3	1	-	2	1	-	-	9	-	-	-
17	JAJPUR DISTRICT CADRE	-	1	2	1	-	-	-	1	5	-	-	-
18	JHARSUGUDA DISTRICT CADRE	2	1	1	-	-	1	1	-	6	-	-	-
19	KALAHANDI DISTRICT CADRE	6	3	-	-	-	-	-	-	9	1	-	1
20	KANDHAMAL DISTRICT CADRE	2	-	-	-	-	-	-	-	2	-	-	-



ODISHA SUB-ORDINATE STAFF SELECTION COMMISSION (OSSSC)  
ANNEXURE - 1

Page No.2

09/10/2018

Post : EXCISE CONSTABLE - 2018

Sl No.	VACANCY IN	CATEGORY WISE VACANCIES								SPECIAL CATEGORY WISE VACANCIES (Not Included in Total)			
		UR		ST		SC		SEBC		Total	EX-SERV	SPORTS	Total
			(W)		(W)		(W)		(W)				
21	KENDRAPARA DISTRICT CADRE	-	1	-	-	1	-	1	1	4	-	-	-
22	KEONJHAR DISTRICT CADRE	2	2	1	-	1	2	1	-	9	-	-	-
23	KHURDA DISTRICT CADRE	5	1	1	1	-	-	-	-	8	-	-	-
24	KORAPUT DISTRICT CADRE	6	2	1	1	-	-	-	-	10	1	-	1
25	MAYURBHANJ DISTRICT CADRE	4	-	4	2	2	1	1	1	15	1	1	2
26	NUAPADA DISTRICT CADRE	-	-	-	-	1	-	-	-	1	-	-	-
27	NABARANGPUR DISTRICT CADRE	2	1	1	1	-	-	-	-	5	-	-	-
28	NAYAGARH DISTRICT CADRE	2	1	-	-	-	-	-	-	3	-	-	-
29	PURI DISTRICT CADRE	-	-	-	-	-	-	-	-	1	-	-	-
30	RAYAGADA DISTRICT CADRE	3	-	1	-	-	-	1	-	5	-	-	-
31	SAMBALPUR DISTRICT CADRE	1	-	2	1	1	-	1	-	6	-	-	-
32	SUNDARGARH DISTRICT CADRE	5	1	4	3	1	1	4	2	21	1	1	2
33	BERHAMPUR DISTRICT CADRE	1	-	-	1	1	1	3	2	9	1	-	1
<b>Total</b>	<b>EXCISE CONSTABLE</b>	72	35	34	18	23	12	17	8	219	7	2	9

**Districts Under different Division Cadres**

- 1) EI & EB CENTRAL DIVISION CADRE : BALASORE, BHADRAK, CUTTACK, JAGATSINGHPUR, JAJPUR, KENDRAPARA, KHURDA, MAYURBHANJ, NAYAGARH, PURI
- 2) EI & EB NORTHERN DIVISION CADRE : ANGUL, BALANGIR, BARGARH, DEOGARH, DHENKANAL, JHARSUGUDA, KEONJHAR, SAMBALPUR, SUBARNAPUR, SUNDARGARH
- 3) EI & EB SOUTHERN DIVISION CADRE : BERHAMPUR, BOUDH, GAJAPATI, GANJAM, KALAHANDI, KANDHAMAL, KORAPUT, MALKANGIRI, NABARANGPUR, NUAPADA, RAYAGADA
- 4) FLYING SQUAD DIVISION CADRE : ANGUL, BALANGIR, BALASORE, BARGARH, BERHAMPUR, BHADRAK, BOUDH, CUTTACK, DEOGARH, DHENKANAL, GAJAPATI, GANJAM, JAGATSINGHPUR, JAJPUR, JHARSUGUDA, KALAHANDI, KANDHAMAL, KENDRAPARA, KEONJHAR, KHURDA, KORAPUT, MALKANGIRI, MAYURBHANJ, NABARANGPUR, NAYAGARH, NUAPADA, PURI, RAYAGADA, SAMBALPUR, SUBARNAPUR, SUNDARGARH

9.10.18

9/10/18

**CERTIFICATE OF CONTRACTUAL WORK EXPERIENCE**

(To be issued by the Head of the State Government Organization only in official letter head)

Reference No.

Dated

This is to certify that Sri/Smt./Mr./Mrs/Miss. \_\_\_\_\_

S/o/D/o/W/o \_\_\_\_\_ a resident of

At/Po. \_\_\_\_\_ P.S \_\_\_\_\_ Dist. \_\_\_\_\_ has worked

/has been working as \_\_\_\_\_ in the office of

the \_\_\_\_\_ directly/ through outsourcing on contractual

basis on a consolidated monthly remuneration of Rs. \_\_\_\_\_ with effect from

dt. \_\_\_\_\_ to dt. \_\_\_\_\_ . Further certified that creation of the post

held by him/her/ the contractual engagement given to him/her has been concurred by the

Finance Department, Government of Odisha. This certificate is being granted to him/her

for consideration of his claim as Contractual Worker as per Odisha Group-B Posts

(Contractual Appointment) Rules, 2013.

(Full dated signature with seal of the  
Head of the state government organization)