

To be substituted on the same number and date

OFFICE OF THE DISTRICT & SESSIONS JUDGE : RUPNAGAR.

PUBLIC NOTICE

Applications on plain paper alongwith three recent identical passport size attested photographs with complete bio-data and attested copies of testimonials, are invited for the post of Stenographer Gr-III on Adhoc basis at the rates fixed by the D.C. Rupnagar from time to time, for a period of six months or till regular appointments are made by the Hon'ble High Court or till the existence of the Courts concerned, whichever is earlier uptill 30.08.2019.

Sr No	Post	No. of Posts	Pay	Educational Qualification	Age Limit
1.	Stenographer Gr-III (Adhoc basis)	11	Fixed monthly emoluments/Rates fixed by the Deputy Commissioner, Rupnagar from time to time	B.A. or equivalent from a recognized University and has passed matric examination with Punjabi as one of the subject. The candidate will have to qualify the test of taking dictation in English Shorthand at the speed of 80 WPM and transcribe the same on computer typing at the speed of 20 WPM having proficiency in the operation of Computer.	The candidate should be between 18 to 37 years of age as on 1.8.2019. The relaxation of age will be given to the candidates belonging to reserve category, as per instructions of the Hon'ble High Court as well as Punjab Government and total service plus 3 years to be deducted from actual age for Ex-Service man and 45 year in case of person already in Govt. Service as on 1.8.2019

Note:-

1. Attested copies of relevant testimonials i.e. proof of qualification, date of birth etc must be attached with the applications and should reach in this office by 5.00 P.M. on 30.08.2019. No application will be entertained thereafter.
2. The test for filling up the posts of Stenographer Gr-III will be held on 04.09.2019 at 10.00 A.M. in Judicial Courts Complex, Rupnagar. No separate letter will be issued for the same.
3. Incomplete applications will be rejected summarily without any notice.
4. All the candidates must bring the original testimonials with them, at the time of test. No T.A/D.A. will be paid to the candidates appearing for test.
5. The number of vacancies may increase or decrease. In case of administration reasons arising lateron, the test for the above said post can be cancelled/postponed. this office will not be responsible.
6. Merely satisfying the eligibility criteria do not entitle a candidate to be selected. The undersigned reserves the right to alter/modify or change any of the term and conditions including selection criteria etc. spelt out in the advertisement. For any update, please visit recruitment page on the official website of this office <https://districts.ecourts.gov.in/Rupnagar>.

W. S. S. S.
DISTRICT & SESSIONS JUDGE
RUPNAGAR.

Endst. No. 12494-12498 Dated, Rupnagar, the 14th August, 2019.

Copy forwarded to :-

1. All the District & Sessions Judges in the State of Punjab for displaying the same on the notice board.
2. The Manager, Bharat Desh Hamara, Patiala and Chardikala, Patiala with the request to publish the above mentioned notice and send the copy of newspaper alongwith bill to this office at the earliest.
3. The District Employment Officer, Employment Exchange, Rupnagar for sending the list of eligible candidates for the above said post on or before 28.08.2019.
4. Daftri of this office with the direction to display this notice on the Notice Board of this office.
5. System Office of this office, with the direction to upload the advertisement on official website.

V. K. Chauhan
DISTRICT & SESSIONS JUDGE
RUPNAGAR.