

**Annexure-II**

**APPLICATION FOR THE POST OF CHIEF LAW ASSISTANT IN PAY  
BAND RS. 9300-34800 WITH GP RS.4600/LEVEL 7 (7<sup>th</sup> PC)**

Passport size  
photograph with  
signature

S.No.	Particulars		
1	Name (in Block letters)		
2	Father's Name (in Block letters)		
3	Present Designation (Mention only regular designation)		
4	Present Pay, Pay Band with Grade Pay/Level (mention only regular GP & not MACP)		
5	Office & Station		
6	Employee Number (PF)		
7	Date of Birth		
8	Date of Appointment a) to service b) to the present post(mention regular/ex-cadre)		
9	Length of non-fortuitous Group 'C' service in this Railway <b>as on 12.09.19</b>		
10	Qualification (Academic) PG/Degree/Year/University with year of passing *certificates to be attached, self attested with date		
11	Whether belong to SC/ST/UR * certificates to be attached, self attested with date		
12	Brief particulars of experience in legal field in official duties with a view to bring out the aptitude of the employee for the post applied for		
13	Reasons for applying for the post of Ch.Law Assistant		
14	Whether undergoing any punishment(Major/Minor) as on date		
15	Whether any pending Major/Minor proceeding as on date or not		
16	Contact No	Rly.	Mobile if any
17	List of enclosures	1. 2.	

I declare that the particulars and documents furnished above are correct and true and I am liable for departmental action under DAR if the same are found to be false or fabricated later.

**I also agree that my candidature may be rejected, if I am found ineligible for above selection at any stage.**

Date:

Station:

South Eastern Railway

Signature of the staff

**Ref:** CPO/SER's letter No SER/P-HQ/E-Admn/Selection/DPQ/CLA/Pt.I Dated : 12.10.19

Forwarded to the Asstt. Personnel Officer(HQ)/GRC, Office of the Pr.Chief Personnel Officer, 11, Garden Reach Road, Kolkata-700043,

Particulars given by the employee in Columns No. 1 to 17 have been verified with the Service Records and found to be correct:

Signature of the Controlling Officer  
Name  
Designation  
Station & Date

Office Seal:

Application Accepted/Rejected  
If rejected grounds of rejections:

Signature of the Personnel Officer

(To be signed by competent authority)