

No.SER/P-HQ/E-Admn/Selection/DPQ/CLA/Pt.I

Dated : 12.09.19

**Notification**

**Sub:** Filling up of vacancies of Ch. Law Asstt. in Pay Band Rs. 9300-34800 With GP Rs. 4600/Level 7(7<sup>th</sup> PC) against 60% promotional quota in S.E.Railway (centrally controlled).

Applications are invited from serving permanent Railway employees (**except RPF/RPSF staff**) of South Eastern Railway for filling up the vacancies of Ch. Law Asstt. in Pay Band Rs. 9300-34800 +GP 4600/Level 7(7<sup>th</sup> PC) against 60% promotional quota as per conditions stipulated under:-

1	No. of vacancies	<b>10(Ten ) Break up of vacancies (UR-08, SC-01 &amp; ST-01)</b>
2	Pay Band & Grade Pay	Rs. 9300-34800 + GP 4600/Level 7(7 <sup>th</sup> PC)
3	Eligibility conditions :- <b>(except RPF/RPSF staff)</b> i) Pay ii) Length of Service iii) Educational qualification	i) Rs.5200-20200 + GP Rs.1900/Level 2 & above up to and including GP Rs.4200/Level 6 (7 <sup>th</sup> PC) ii) 5 years regular Gr 'C' Rly. Service <b>as on 12.09.19</b> iii) Graduation in Law (LLB) from a recognized University irrespective of the department
4	Mode of selection	The selection will be on the basis of <b>Written test &amp; viva-voce.</b> (a)Written examination=100(the marks should be scaled down to count out of 35 marks) (b)viva-voce=15 marks (c)Educational Qualification=10 marks (d)Record of service-05 (e)APARs 15 marks. In terms of <b>RBE No.196/18 (SER Esstt. Srl. No 129/19, 122/19 &amp; 73/19)</b> 100% objective type question would be set. Duration of examination will be 90 minutes. As per Board's directive, the examination should be either on computer based test or may be conducted on OMR sheet. Cutting, over writing, erasing or alteration of any type to the answer will not be accepted. Zero marks will be given for answer having correction/overwriting. There shall be negative marking for incorrect answer. 1/3 <sup>rd</sup> of the marks allotted for each question will be deducted for wrong answers. No negative marking against non-attempted question(s). Multiple marking of options not permitted. Hence, in such case also question will be treated as attempted wrongly and marks will be deducted accordingly. <b>Blue colour ball pen</b> is to be used in examination & on OMR sheet. There will be question in official language (optional) for at least 10% of the total marks prescribed. There will be <b>no supplementary examination</b> for the absentees under any circumstances as this is a general selection post. <b>Panel will be formed in the order of merit.</b>
5	Syllabus	Enclosed as Annexure-I
6	Application form	Enclosed as Annexure-II
7	Other conditions	Pre-promotional training will be given to the eligible applicants, by the controlling officers in due time.



8	How to apply	Applicants should fill up application form after thoroughly reading the eligibility conditions & syllabus & submit the filled in application form with enclosures to the <b>Controlling Officer</b> . The applications received from the employees directly at PCPO's Office without certification by the concerned Personnel Officers will be rejected. <b>The applications received from the employees directly at PCPO's Office without certification by the concerned Personnel Officers will be rejected.</b>
9	Last date for submission/forwarded of application form	To the APO/HQ in PCPO's Office/GRC on or before <b>11.10.19</b>
10	Forwarding of application by units	The controlling Officer should send the applications in the proforma to the respective personnel/staff Officer of Divn./Unit <b>by 04.10.19</b> . The Divisional Personnel Officers should verify the correctness of the particulars furnished by the employees in their application & forward the same to the APO/HQ in PCPO's Office/GRC on or before <b>11.10.19</b> in a bunch with remarks " <b>checked &amp; found correct</b> ". In case no applications received a <b>NIL statement</b> may be sent. The applications of the employees whose service cannot be spared in the event of their being selected <b>need not be forwarded</b> . If the staff is undergoing penalty or is under suspension or any departmental proceedings have been initiated for minor/major penalty the particulars of such employees should be advised with details along with the applications.

- N.B: 1) If any candidate is subsequently found ineligible for the above selection at any stage his/her candidature will be rejected without assigning any reasons.**  
**2) Successful candidates may be posted in anywhere on S E Railway.**

The applicants may visit Website [www.ser.indianrailways.gov.in](http://www.ser.indianrailways.gov.in) for notification, syllabus and application form.

Encl : Annexure I & II

( P S Chatterjee )  
Asstt. Personnel Officer/HQ  
For Pr. Chief Personnel Officer

No.SER/P-HQ/E-Admn/Selection/DPQ/CLA/Pt.I

Dated : 12.09.19

Copy forwarded for information & you are requested to kindly give wide publicity amongst the staff under your control of the said notification:-

Secy. to GM, SDGM/FA & CAO/COM/PCE/CAO(Con)/PCMM/PCSO/PCME/PCSC/PCSTE/PCME/PCEE/CPRO -GRC, PCCM/Kolkata, Chairman/RRB/Kolkata, DRM(P)- KGP/CKP/ADA/RNC,PCMD/Dy GM (Rajbhasha)-GRC,RCT/KOL,CWM/KGP(WS), CEE(Con)/GRC,CSTE(Con)/GRC DGM(G)/Dy CLO-GRC,ARM/SHM, SPO/RE/Kolkata Sr DPO-KGP/CKP/ADA/RNC, Dy CVO(T),Enquiry Officer/GRC,DS to AGM/GRC Sr.LO/LO- KGP/CKP/ADA/RNC WPO/KGP, APO(Stores)/KGP, APO(W/S)/SNY, APO/SRC All Dy.CPOs/SPOs & APOs of GRC & KOL

for Pr. Chief Personnel Officer

**ANNEXURE-I**

**Syllabus for Filling up the vacancies of Ch. Law Asstt. in Pay Band Rs. 9300-34800 with GP Rs. 4600/Level 7(7<sup>th</sup> PC) against 60% promotional quota in S.E.Railway (centrally controlled).**

- i) General knowledge of constitution of India & all statutes which are of frequent application for Railway working.
- ii) Knowledge of procedural Law/CPC, Civil Rules of practiced Evidence Act, Railway Act, Indian contract Act. Provisions of constitution regarding employment & protection given to Govt. Servants, Limitation Act, Human Rights protection Act, Arbitration & Conciliation Act, Administrative Tribunal Act, RCT Act, RTI Act 2005, Consumer Protection Act, Labour Laws such as Industrial Act W.C. Act, payment of Wages Act, Minimum Wages Act, Contract Labour Act, Taxation enactment like Sales Tax, Entry Tax etc. Environmental Laws Land Acquisition Act, PP(EDU) & Wages Act etc.
- iii) General knowledge of Railway working in its various branches with special reference to:
  1. PF & Pension Rules, Court Attachment of Salaries & Settlement dues
  2. Commercial Branch: Claims, Rates & Development
  3. Accounts Branch: Disposal of Attachment & prohibitory orders from the court
  4. Works Branch, Execution of Agreements Indemnity Bond, Power of Attorney, Guarantee Bond etc.
- iv) Official Language policy (Optional).

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12/9/19