

## EAST COAST RAILWAY

Headquarter Office, Construction Organisation, North Block,  
3<sup>rd</sup> floor, Rail Sadan, Bhubaneswar-751017.

### ENGAGEMENT OF TECHNICAL MANPOWER ON CONTRACT BASIS FROM OPEN MARKET FOR CONSTRUCTION PROJECTS IN THE JURISDICTION OF EAST COAST RAILWAY (ECoR)/ CONSTRUCTION ORGANISATION.

#### DETAILED NOTIFICATION

Notification No.01/2019 (ECoR/Construction)

Opening Date: 04.10.2019

Closing date: 04.11.2019 (Time upto: 17.00 hrs.)

Sub:- Engagement of Technical Manpower on Contract basis from open market for filling up vacancies of Technical Supervisors(Construction/Works) in East Coast Railway/Construction Organisation.

Application are invited from eligible citizens of India for Engagement of **22 posts of Technical Supervisors (Junior Technical Associate) /Construction /Works purely on contract basis** from Open Market for Construction Projects in the jurisdiction of East Coast Railway/Construction. The application for Junior Technical Associate post as per **Annexure-I** is to be sent only **by ordinary post (Courier post/Registered post/Speed post will not be accepted)** to **Deputy Chief Personnel Officer(Construction), 3<sup>rd</sup> floor, North Block, Rail Sadan, Chandrasekharpur, Bhubaneswar-751017** or **dropped in the Application Box** kept in the office of **Dy.Chief Personnel Officer(Con.), Bhubaneswar in ECoR/HQ office** on any working day up to 17.00 hrs. Of the **closing date i.e. : 04.11.2019**. For candidates residing in Assam, Meghalaya, Manipur, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Ladakh, Lahaul & Spiti Districts and Pangi sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar and Lakshadweep islands and for candidates residing abroad, the closing date for receipt applications by Ordinary post will be **19.11.2019 upto 17.00 hrs.**

Note (I): " **Applications without fee or less fee, invalid DD ( DD issued before the opening date or after the closing date of notification ) will be summarily rejected**".

(II): " **Applications received after closing date and time will not be entertained**".

(1) Details of vacancies to be filled in:

Sl.No.	Posts	No. of vacancies					
		UR	SC	ST	OBC	EWS	Total
01	Junior Technical Associate (Construction/Works)	09	03	02	06	02	22

Note:- After engagement, JTA will be posted on the projects assigned with ECoR/Construction under Administrative control & in the Territorial Jurisdiction of **Dy.Chief Engineer(Construction) Bhubaneswar, Jajpur Kenjhar Road, Angul, Bolangir, Sambalpur, Vishakhapatnam, Koraput, Rayagada and Jagdalpur field units**, as per the requirement of works. If new units in jurisdiction of ECoR/Con are created during course of time, the engaged JTAs can also be posted/t transferred in to these units as per requirements.

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9/11/19



**(2). Minimum Educational Qualification:-**

Candidates should possess requisite academic qualification, on or before the date of opening of Notification, for applying against the posts notified vide notification as given below.

Sl. No.	Posts	Minimum Educational Qualification
	Junior Technical Associate(Construction /Works)	(a). Three years Diploma in Civil Engineering or B.Sc in Civil Engineering of three years duration. OR (b). A combination or any sub stream of basic streams of Civil Engineering from a recognised University/Institute. OR (c). Higher qualification such as BE/B.Tech in Civil Engineering can be accepted in lieu of (a) or (b) above.

Note (i) The candidates must have secured minimum marks in Diploma/Bachelors Degree for JTA as mentioned as above, as given below:

A. General Candidates	:	60%
B. OBC-NCL(Non Creamy Layer) candidates	:	55%
C. SC/ST Candidates	:	50%

Note (ii): In case the mark-sheet of the candidate does not reflect the statement of marks obtained by the candidate, then the candidate should attach the supporting documents from the College/University (*which issued the Mark sheet /Degree*) clearly mentioning the equivalence of CGA/CPA/CGPA etc. to the aggregate marks (*in percentage term*) with the application form.

**(3) Relevant Professional Experience:**

Sl.No.	Posts	Relevant Professional Experience
1	Junior Technical Associate(Construction /Works)	Relevant Professional Experience of minimum 1 year in Government/PSUs/Semi Govt. is desirable. Working experience in private companies or with private contractors, Executing works in /for Government/PSUs/Semi Govt. will also be considered.

Note: Applicant should submit proof of his/her experience, such as certificate from employer, copy of salary slip, etc. alongwith application. In case of working experience in private companies or with contractors, submission of certificate of experience countersigned by Government /PSUs/Semi Govt. Gazetted or equivalent authority, in which private companies or contractors have/are executed/executing the work is a must.

*"In addition to this, applicant has to submit a Notarized Affidavit along with experience certificate/s in support of experience mentioning complete details of relevant professional experience"*

**(4) Age Limit**

Junior Technical Associate (Construction/Works)-18 years to 33 years as on date of issue of notification.

The lower and upper age limit will be reckoned as on date of notification for contractual engagements. The upper age limit is relaxable as under ,subject to submission of requisite certificate.

- (i) By 5 years for SC/ST candidates.
- (ii) By 3 years for OBC-NCL(Non Creamy layer) candidates.

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Note:- (i) No age relaxation is allowed to SC/ST/OBC-NCL(Non Creamy Layer) candidates applying against unreserved vacancies.

(ii) 10<sup>th</sup> /Matriculation certificate/Equivalent Educational Certificate/Educational Certificate mentioning date of birth is mandatory for D.O.B. in absence of which the candidature will be rejected.

**(5) Screening & Professional Personality test fee:-**

S.N.	Candidate Categories	Fee
(i)	For all Candidates except those mentioned in sub-para(ii) below: DD(Demand Draft) only	Rs.500/-
(ii)	For candidates belonging to SC/ST/Women/Minorities and Economically Backward Classes: DD(Demand Draft) only. This fee of Rs.250/- shall be refunded, to the candidates applied for the post of JTA, after finalization of the panel for Professional Personality Test.	Rs. 250/-*

\*If the candidate has applied against SC/ST/Women/Minorities and Economically Backward Category duly availing concessional fee as per sub-para-5 (ii) and he/she is not able to produce the requisite certificate as per Annexure-II,IV,V & VI as applicable then his /her candidature will be summarily rejected.

**Note:**

- (i) DD should be drawn in favour of “ **FA & CAO/East Coast Railway**” payable at Bhubaneswar. Candidates are advised to fill DD details in application form in the space provided for the same.
- (ii) Minorities mean Muslim, Christians, Sikhs, Buddhists, Jains and Zorastrians(Paris). For claiming waiver of examination fee,Minority candidate should furnish ‘Self declaration’ as mentioned in **Annexure-II** along with application form. Such candidate claiming waiver of examination fee will be required to furnish ‘Minority Community Declaration’ affidavit on non-judicial stamp paper that he /she belongs to any of the above minority communities.

**“ If the affidavit in this regard is not submitted along with Application form to get the benefit of fee waiver the fee will not be refunded”.**

- (iii) Economically backward candidate means those whose annual family income is less than Rs.50,000/- have to submit income certificate at the time of applying in the prescribed format as given in **Annexure-III** on the letter head of the issuing authority.

**(6) Address for sending application:**

Applications duly filled in prescribed format as **Annexure-I** along with required **Self attested documents** should be sent only **by Ordinary Post** in a closed envelope or dropped in the application box provided for the purpose at the address mentioned in the table below. **Applications sent by Registered Post/Speed Post/Courier/By Registered AD will not be accepted.** No receipt will be given at any counter. On the top of the envelop “**Engagement as Technical Manpower on Contract basis in East Coast Railway/Construction Organisation**” should be super scribed. Any deficiency/discrepancy found in the application form and documents submitted by the applicant will render the application invalid & his/her candidature shall be rejected.

S.No	Name of the Organization	Address to which the application is to be sent	DD of any Nationalized Bank in favour of and payable at
1	East Coast Railway (Construction), Headquarters, Bhubaneswar	Deputy Chief Personnel Officer(Con.), 3 <sup>rd</sup> Floor, North Block, Rail Sadan, East Coast Railway HQ office, Chandrasekharpur, Bhubaneswar-751017	“FA & CAO/East Coast Railway” payable at Bhubaneswar.

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**(7) Reservation:**

Reservation for Scheduled Caste (SC), Scheduled Tribe(ST), Other Backward Classes(OBC-Non Creamy Layer), EWS whichever applicable and admissible under extant rules.

**Note(i):** While all candidates , irrespective of community may be considered against UR vacancies, against the vacancies earmarked for specific community(SC/ST/OBC-Non Creamy Layer), only candidates belonging to that community/group will be considered . For this purpose SC/ST/OBC-NCL(Non Creamy Layer) candidates should furnish Caste Certificate from competent authorities as per the prescribed formats{ for SC/ST/OBC-NCL(Non Creamy Layer) candidates} and at the time of Screening/Documents Verification. Further in case of OBC-NCL(Non Creamy Layer) candidates, the certificate should be issued during last 1 year for the date of Opening of Notification and specifically indicate that the candidate does not belong to the Persons/Sections( Creamy layer) mentioned in column -3 of the Schedule of the Government of India, Department of Personnel and Training O.M. No.23012/22/93-Estt.(SCT) dt.08.09.1993 and its subsequent revision through O.M. No.26033/332004-Estt.(Res.) dated 09.03.2004,27.05.2013,13.09.2017 and further revision if any received till opening date of the application.

**Note(ii):**Candidates applying against reserved vacancies { SC/ST/OBC-NCL(Non Creamy Layer )} and /or seeking age relaxation must submit requisite Caste Certificate in the prescribed format (**Annexure-IV, V & VI**) from the competent authority( the certificates, as applicable should be attached with Application form), otherwise their claim for reserved status{ SC/ST/OBC-NCL(Non Creamy Layer )} will not be entertained and the candidature/application of such candidates, if fulfilling all the eligibility conditions for General (Un-reserved) category, will be considered under General(UR) vacancy only.

**Note(iii):** Candidates belonging to { SC/ST/OBC-NCL(Non Creamy Layer )}, fulfilling required educational qualification and age for UR post can also apply against UR vacancies. They will however, required to compete with the UR candidates. No age ,educational qualification & fee relaxation will be allowed to such { SC/ST/OBC-NCL(Non Creamy Layer )} candidates applying against UR vacancies. However candidate have to indicate their actual community in the application form.

**A candidate can apply either for UR post or for Reserved post.**

**(8) Selection Procedure:**

The selection will be made through "Screening" in case of large number of applicants , screening may be held for more than 1 day.

**(I) Screening Criteria:**

**(i) The screening will be based on following criteria:-**

Out of maximum 100 marks, following is the distribution:

**A. Educational qualification:** Maximum Marks : 40

**For Jr. Technical Associate (Construction/Works)**

Educational Qualification.	Marks.
As per item -2.1	40

Note : (I) Full marks for educational qualification will be awarded irrespective of percentage scored by the candidate provided he/she fulfills the criteria for "Minimum Educational Qualification" given at Para above.

**B. Working experience : Maximum marks : 40**

S. N.	Working Experience.	Marks	Remarks.
(1)	1 year for Jr.Technical Associate (Construction/Works) Professional Experience.	20	Maximum Marks will be 25.
(2)	For additional one year professional Experience (beyond 1 year experience)	2.5	
(3)	For additional one year or more professional Experience	2.5	



	(beyond 2 years)		
(4)	<b>Additional weightage for experience in Railway Projects</b> i.e. additional marks if experience, as detailed in item 1, 2 & 3 above is in Railway Projects.	15.0	Maximum Marks will be 15.
(i)	1 year for Jr.Technical Associate (Construction/Works) professional Experience in Railway Projects.	10.0	
(ii)	For additional one year Professional Experience in Railway Projects (beyond one year experience)	2.5	
(iii)	For additional one year Professional Experience in Railway Projects (beyond two years or more experience)	2.5	

**C. Professional Personality Test : Maximum Marks : 20**

The distribution of marks will be as under :

- (a) Technical Knowledge in relevant field. : 10 marks.  
(Practical and theoretical knowledge of work, quality tests, Specifications, codal provisions, etc.)
- (b) Personality, initiative & Communication Skill. : 05 marks.
- (c) Proficiency in CAD/CAM, CATIA, Project Management etc. : 05 marks.
- (9) **Monthly Remuneration per month** : It will be full time contract and their monthly remunerations are fixed as below :

Posts	Class of city in which posted (As per Railway Board's norms)		
	'Z' Class.	'Y' Class.	'X' Class.
Junior Technical Associate (Construction/Works)	Rs.25000	Rs.27000	Rs.30000

**(10) Other Entitlements/Facilities :**

- (I) **Daily allowance** : Candidate engaged on Contract basis shall be paid Daily allowance, when on tour as admissible, at the rate of Rs.500/- (0-6 hours – 30%, 6.12 hours – 70% & more than 12 hours 100%). This is similar to the pattern of TA admissible for Railway employees except the rate of TA.
- (II) **Leave entitlement** : Candidate engaged on Contract basis shall be permitted off on Sundays and National Holidays. However, they may be called for duty on any day including Sundays & National Holidays for which Compensatory Rest shall be given later. In addition, Candidate engaged on Contract basis shall be granted two days leave for each completed month of engagement in Railways. The accumulated leave lapses as soon as the contractual period is over and cannot be carried over to next contract (if any).
- (III) **Journey from HQ to workplace** : IInd Class 'A' Duty Pass shall be provided to the Candidate engaged on Contract basis for the stretch of the journey involved on duty.
- (IV) Candidate engaged on Contract basis shall be given one set of Complimentary Pass for self and family during every year of the contract, provided the Candidate engaged on contract basis has worked for minimum 3 months continuously against contractual engagement. The eligibility for Complimentary Pass will be at par with Railway employees appointed in GP 1900 (6<sup>th</sup> CPC).
- (V) Candidate engaged on Contract basis will be entitled to free medical treatment in the Railway Hospital closest to the vicinity of their work place including their family members except operations categorized as "Special" in Para 622(8) of Indian Railway Medical Manual 2000 and treatment normally available at super specialty centre from his/her respective zonal railway hospitals during the currency of contract.

  
4/10/19



(11) **Duration :**

The contract engagement will be for a maximum period of one year or availability of regular selected candidates or completion of project, whichever is earlier.

(12) **Medical Examination :**

Candidates will have to undergo medical examination (as applicable for direct recruitment for JE(Works) category) and will be considered for contract appointment only if they are found medically fit. Medical fitness will be examined by the nominated Railway hospitals.

(13) **Training :**

The candidates engaged on contract basis, will be given training for a prescribed period regarding orientation in rules, regulations and practice related to safety, technical and other areas before they are deputed on work.

After completion of training /orientation, the suitability/competency of the candidate will be assessed by a Competent Officer, before deputing him/her for field job. If required, the candidates engaged on contract basis, need to undergo for another round of Training/s.

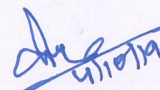
(14) **General Guidelines :**

- (i) The above posts are for projects in jurisdiction of ECoR/Construction for the limited period and are not for the regular establishment of Railway. No other perks of benefits would be admissible except those mentioned in Notification.
- (ii) The engagement on contract basis will not confer to any right to the candidate to claim for regular Employment/Absorption/Extension in the Railway.
- (iii) Applicants working in Govt./PSU will have to submit NOC at the time of application and they will have to resign from their organization on their engagement.
- (iv) The contract may be terminated by either side by giving one month's notice. The performance monitoring of contractual appointees shall be done on regular basis and those who are unable to discharge the duties or who fail to perform as per expectations of the administration, may be given 30 days notice and their contract terminated. However, in case of gross negligence/misconduct/irregularities, the engagement may be terminated with immediate effect.

(15) **Important Instructions :**

- (i) Candidates fulfilling the eligibility criteria should submit their application form in good quality A/4 size paper in prescribed format as *Annexure-I* given in notification duly completed in all respects with **self attested photo copies** of all necessary **enclosures** (e.g. Certificate of Age, Education, Professional Experience, Caste/Community etc.).
- (ii) Application should be filled up by candidates in their own hand writing either in Hindi or in English language using blue/black ball point pen.
- (iii) Candidate should write his/her name, father's name/husband's name in Capital letters as given in Educational Certificate. Candidate should also indicate other particulars as have been asked in the application form.
- (iv) One recent passport size colour photograph (3.5x3.5 cm) should be affixed on the application form without fail.

**Note : Photographs :** The colour photograph of size 3.5 x 3.5 cm. (not earlier than three month from the date of opening) with clear front view of the candidate without cap and sunglasses, should be pasted on the space provided. Photostat copy of photograph is not permitted. Candidates may note that Railway Authority may, at any stage, reject the applications for pasting old/unclear photograph on the application or for any significant variations between photograph pasted in the Application Form and the actual physical appearance of the candidate. Candidates are advised to keep two additional copies of the same photograph ready with them for bringing along with valid photo ID at the time of selection.





- (v) Signature of the applicant must be full and in running hand, not in block/capital letter or disjointed letters. Candidates are required to sign in English or in Hindi in the prescribed places provided in the application form.
- (vi) If Left Thumb Impression (LTI) is not affixed or it is blurred/smudged, on the application form, such application is liable to be rejected.
- (vii) Applicant should possess requisite Educational Qualification on or before the opening date of notification.
- (viii) Candidates belonging to SC/ST/Minorities/Economically Backward Class claiming for 'less free as mentioned in para 5(ii), must attach self attested photocopy of requisite Caste Certificate/ Minority Certificate or self-declaration/Income Certificate.
- (ix) Candidates serving in any Centre/State Government Department including Railways or Public Sector Undertaking should apply through proper channel or should apply directly with NO OBJECTION CERTIFICATE from the employer to avoid delay. The last date of receipt of applications in the office of Dy.CPO(Con)/ECoR/BBS will not be extended on account of any delay in transmitting the application by the office concerned. Advance copy of the application without No Objection Certificate will not be entertained. Applications received after closing date and time will also not be accepted.
- (x) Applications not fulfilling any of the terms and conditions given in this notification shall be summarily rejected.
- (xi) Candidates should be in readiness to appear for the Professional Personality test at short notice after the closing date.
- (xii) The list of candidates shortlisted for Professional Personality test will be uploaded in the website of ECoR ([www.ecor.indianrailways.gov.in](http://www.ecor.indianrailways.gov.in)). Call letters will be issued to the Shortlisted applicants to their correspondence address for the Professional Personality test.
- (xiii) Candidates should bring all documents attached with application form in Original along with one set of **self attested photo copies** on the day of Professional Personality test, without which they will not be allowed to appear in the Professional Personality test. Certificates in languages other than English or Hindi should be accompanied by a self attested translation in English/Hindi. Only copies of documents attached with the original application will be considered.
- (xiv) Candidate's admission at all stages of the selection will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of call letters to the candidate will not imply that his candidature has been finally cleared.
- (xv) Specific category/post and place of posting will be decided by the Appropriate Authority after finalization of panel.
- (xvi) Selected candidate will be terminated from work, if the information and documents furnished by him/her for selection, are found incorrect/fake at any stage; observing requisite procedure for such termination. An FIR as per appropriate Act may also be registered at the police station in whose jurisdiction ECoR HQ Office is located.
- (xvii) The decision of Railway Administration/Screening Committee in all matters relating to eligibility, acceptance or rejection of application, final selection, offer of appointment, suitability for East Coast Railway(Construction) and assigning of Post & Pay will be final and binding on the candidates and no inquiry or correspondence will be entertained in this connection.

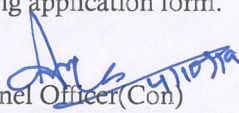
  
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(16) **INVALID APPLICATION :**

**Any of the following deficiencies/discrepancies found in the application form and documents submitted by the applicant will render the application invalid/rejected :-**

- (i) Applications not in prescribed format and incomplete (Any column left blank) or illegible applications.
  - (ii) Applications without photograph as mentioned in para 15(iv), LTI impression, unsigned application or signature in capital letters.
  - (iii) Applications without fee or less fee, invalid DD (DD issued before the opening date or after the closing date or notification will be summarily rejected).
  - (iv) Applications without proof of date of birth (i.e. 10<sup>th</sup>/Matriculation Certificate/Equivalent Educational Certificate/Educational Certificate mentioning date of birth), Educational Qualifications etc.
  - (v) Over age or under age, date of birth not filled or wrongly filed.
  - (vi) Self attested photocopies of requisite certificate not enclosed.
  - (vii) Application received after the closing date of notification.
  - (viii) Not having requisite educational qualification on Opening date of Notification.
  - (ix) Vacancy not notified for applied post.
  - (x) If, Date & Place not mentioned in the application form.
  - (xi) Any other irregularities which are considered invalid by ECoR/Construction.
- (17) All these selections will be dealt with as per Railway Board's letter No.2018/Trans Cell/S&T/Contractual Staff dated 16.03.2018 and policy for engagement of technical manpower on contract basis from open market, for construction projects over ECoR dated 24.07.2018, read with modifications issued by the Railway Board from time to time.
- (18) Any subsequent changes in the terms and conditions of the Employment Notice as per extant rules will stand good. ECoR/Construction reserves the right to consider/incorporate any subsequent changes/modification/additions/cancellation in the terms & conditions to selection under this Employment Notice as and when applicable.
- (19) The date, venue and time of the Professional Personality test will be intimated to the eligible candidates through Registered/Speed post only. General information will be uploaded on the website ([www.ecor.indianrailways.gov.in](http://www.ecor.indianrailways.gov.in)) of ECoR.
- (20) ECoR/Construction reserves the right to reject the candidature of any applicant at any stage of the process of selection, if any irregularity/deficiency is noticed in the application.
- (21) For any legal dispute, the jurisdiction will be Central Administration Tribunal, Cuttack only.
- (22) In the event of any dispute about interpretation or any mistake, the English version will be treated as final.
- (23) Candidates may also log on to [www.ecor.indianrailways.gov.in](http://www.ecor.indianrailways.gov.in) for downloading application form.

  
Dy. Chief Personnel Officer (Con)  
East Coast Railway, Bhubaneswar.