



दिल्ली मेट्रो रेल कॉर्पोरेशन लि०
DELHI METRO RAIL CORPORATION LTD.
 (A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)



The Lifeline of Delhi

ADVT No. DMRC/PERS/22/HR/2019 (29) Dated: 19/11/2019

REQUIREMENT OF CANDIDATES WITH EXPERIENCE IN ELECTRICAL, FOR THE POST OF AM / MANAGER (ELECTRICAL). ON CONTRACT (RE-EMPLOYMENT) BASIS FOR PATNA

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System for Delhi. The Delhi Metro Rail Corporation, Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi, Mumbai etc., carry about 3 million passengers per day in Delhi & NCR. In addition to the above, DMRC is involved in providing consultancy services to number of cities within India and abroad.

To meet with the immediate requirement of experienced personnel in Electrical deptt. for DMRC and its allied projects, applications are invited from experienced, dynamic and motivated persons working/retired from Indian Railways and having expertise in the field of erection, testing and commissioning including maintenance of 25kV OHE, Traction Sub Station, Electrical General Services, RS maintenance etc. in Electrical deptt. at the level of **AM / Manager (Electrical)** for **DMRC project at Patna**, to be filled on **Contract (Re-employment) basis**:

S.No	Post (Post Code)	Number of Posts ***	Educational Qualifications	Eligibility criteria CDA scale #	Consolidated Remuneration (pm) **
1	AM (Electrical) Post Code: 01/AM/E	12	Diploma / Degree in Electrical Engineering with minimum 60% marks, from a Govt. recognized University / Institute. The Degree / Diploma must be a full-time regular course.	Rs. 15600-39100 (GP-4800 / 5400)	Rs.70,180
2	Manager (Electrical) Post Code: 02/M/E			Rs. 15600-39100 (GP-6600)	Rs.90,200

Important

*** Vacancies are provisional and subject to increase / decrease.

** The shortlisted candidates will be paid consolidated remuneration, as per extant policy. The remuneration will be based on their last substantive grade.

Candidates must be working / retired in the functional grade, on regular basis and MACP will not be considered.

The **age limit** of the candidates shall be between 58 – 61 years, as on 01.11.2019.

Age relaxation of 1 year, for exceptionally qualified candidates.

NOTE – The term of contract of candidates, on re-employment fee basis, shall be till the age of 62 years, beyond which, it may be extended, based on requirement, on consultant fee terms.

2. Work Experience criteria:

The candidate must have experience in the field of erection, testing and commissioning including maintenance of 25kV OHE, Traction Sub Station, Electrical General Services, RS, maintenance etc.

3. Screening process:

The screening methodology will comprise of Personal Interview. The screening process would judge different facets of knowledge, skills, experience, expertise, aptitude and physical ability. The candidates will be shortlisted for interview, based on their eligibility / relevant work experience, in the ratio of 1:5, subject to availability of candidates.

No reimbursement on account of travel shall be made to the candidates appearing for the INTERVIEW.

4. Job Description:

The incumbent of the post shall be responsible for installation, Testing and Commissioning of Electrical works of Patna Metro Project including 25kV AC Traction, Traction sub-station, Auxiliary sub-station, Electrical General works, Air conditioning / Tunnel ventilation, electrical Utility Diversion works.

5. Schedule of selection:

- a. Last date of receipt of duly filled in application (along with relevant documents) through Speed post is **10/12/2019**. Incomplete applications or applications received after the due date will be summarily rejected. DMRC shall not be responsible for loss / delay in post.
- b. **The list of shortlisted candidates shall be uploaded on DMRC website in the last week of December 2019 (tentatively) and screening will be held in the second week of January 2020 at Metro Bhawan, Barakhamba Road, New Delhi (tentatively) (Complete details will be displayed on DMRC website).**
- c. No separate communication, by post, will be sent to candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on DMRC website and appear for the interview, accordingly along with original copies of testimonials.
- d. **The final result will be declared by third week of January, 2020 (Tentatively).**

Eligible and willing candidates for the aforesaid post may apply as per the **application format** at **Annexure-I**. The candidate must enclose all relevant documents in support of qualification, work experience, pay & pay scale (last drawn, in case of superannuated candidates). Documents in support of working / retired in the functional grade on regular basis, must necessarily be submitted along with application.

The candidates presently employed should send their application through proper channel along with Vigilance and D&AR clearance, so as to reach the below mentioned address within the stipulated time. All candidates are required to submit copies of their APARs for the last five years.

The duly filled in application form should be sent in an envelope super scribing the **Name of Post** on the cover prominently, **latest by 10/12/2019**, through Speed Post to the following address:

**Executive Director (HR)
Delhi Metro Rail Corporation Ltd.
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi.**



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ANNEXURE I

**AFFIX A
RECENT
PASSPORT SIZE
SELF ATTESTED
PHOTOGRAPH**

DMRC APPLICATION FORMAT

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS		PARTICULARS			
1 A	POST NAME					
B	POST CODE					
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER / HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/11/2019 (Min 58 years – Max 61 years)		YEARS	MONTHS	DAYS	
6	CORRESPONDENCE ADDRESS					
			STATE:		PINCODE:	
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Subjects	Institute / University	% or CGPA	Passing Year
A						
B						
12	WORK EXPERIENCE DETAILS (AS ON 01/11/2019) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL WORK EXPERIENCE		YEARS	MONTHS	DAYS	
A	CURRENTLY EMPLOYED / SUPERANNUATED					
B	CURRENT ORGANIZATION (if currently employed)					
C	LAST ORGANIZATION (if superannuated)					
D	DATE OF SUPERANNUATION (dd/mm/yyyy) (if superannuated)					
II	FOR APPLICANT FROM Railways in <u>CDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)					
	Post Held	Organization Name with place of posting	Pay Scale (CDA) Functional Grade (on regular basis) to be mentioned (Not MACP)		Period (From – To) dd/mm/yy – dd/mm/yy	
A						
B						

C				
III	ESSENTIAL WORK EXPERIENCE			
	Experience in the field of erection, testing and commissioning including maintenance of 25kV OHE, Traction Sub Station, Electrical General Services, RS, Maintenance etc.			YES / NO
IV	BREIF DESCRIPTION OF THE WORK EXPERIENCE			
13	WHETHER ANY PUNISHMENT / PENALTY WAS AWARDED TO APPLICANT IN LAST 10 YEARS			YES / NO
	IF YES, DETAILS OF CASE			
14	WHETHER ANY ACTION OR ENQUIRY IS GOING ON AGAINST APPLICANT			YES / NO
	IF YES, DETAILS OF ENQUIRY			
15	NOC, VIGILANCE AND D&AR STATUS FROM CURRENT EMPLOYER ENCLOSED (IF CURRENTLY SERVING)			YES / NO
16	COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED			YES / NO
17	DOCUMENTS IN SUPPORT OF FUNCTIONAL GRADE ENCLOSED			YES / NO
18	WHETHER APPEARED FOR INTERVIEW IN DMRC IN PAST (IF YES, DETAILS OF THE INTERVIEW)			
19	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE etc.)			

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____
Mobile No.: _____
Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Matric / ITI / Diploma / Graduation & Others) (for all applicants)
2. Work Experience Certificate (for all applicants)
3. NOC from Employer (in case of employees still in service)
4. Vigilance / D&AR Clearance (in case of employees still in service)
5. Pension Payment Order (in case of superannuated candidates)
6. APAR Last 5 years (for all applicants)
7. Functional Grade supporting document(s) (for candidates from CDA Pay Scale)