



राष्ट्रीय प्रौद्योगिकी संस्थान, कुरुक्षेत्र
NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA
(Under the Ministry of HRD, Govt. of India)
KURUKSHETRA-136119 (HARYANA)

Advt. No.33/2019

RECRUITMENT OF NON-TEACHING POSTS

National Institute of Technology Kurukshetra invites applications in the prescribed format from the Indian Nationals for the recruitment to the posts of **(i) Registrar (ii) Senior Students Activity & Sports Officer** in the Institute. The prescribed Application form and other details can be downloaded from the Institute Website: **www.nitkr.ac.in**. Reservation will be as per Central Govt. norms. The last date for submission of application form is **10.01.2020** upto **5:30 p.m.** Applications received after the last date due to postal delay or any other reasons will not be considered.

Sd/-
Registrar I/c



राष्ट्रीय प्रौद्योगिकी संस्थान, कुरुक्षेत्र
NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA
(Under the Ministry of HRD, Govt. of India)
KURUKSHETRA – 136 119 (Haryana)

Advt. No.33/2019

RECRUITMENT OF NON-TEACHING POSTS

The National Institute of Technology, Kurukshetra invites applications in the prescribed format from the Indian Nationals for the recruitment of the following Non-Teaching Posts in the Institute:

Sr. No.	Name of the post	No. of Post	Level in the Pay Matrix	Category
1.	Registrar	01	Level-14 (Rs. 144200-218200)	UR
2.	Sr. Students Activity & Sports Officer	01	Level-12 (Rs. 78800-209200)	OBC
Total		02	-	-

Educational and Other Qualifications & Experience

Sr. No.	Name of the Post	Educational and other qualifications required for post (s)
1.	Registrar - 01(UR) Level-14 (Rs. 144200-218200)	<u>Method of Recruitment:</u> Deputation (including Short Term Contract) for a period of 5 years or till attaining the age of 62 years whichever is earlier, or as fixed by Govt. of India by orders issued in this regard from time to time. <u>Deputation (including Short Term Contract):</u> Officers under the Central/State Governments/Universities/Recognized Research Institutes or Institute of national importance or Govt. laboratory or PSU:- <u>Educational Qualification & Experience:</u> <u>Essential:</u> <u>Educational Qualification:</u> Masters' degree with at least 55% marks or its equivalent grade 'B' in the UGC 7 point scale from a recognized University/Institute. <u>Experience:</u> i) Holding analogous post. ii) At least 15 years' experience as Assistant Professor in the AGP of Rs. 7000/- and above or with 8 years of service in the AGP of Rs. 8000/-

		<p>and above including as Associate professor along with 3 years experience in educational administration, or</p> <p>iii) Comparable experience in research establishment and /or other institutions of higher education, or</p> <p>iv) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post in the GP of Rs. 7600/- or above.</p> <p><u>Desirable:</u></p> <p>i) Qualification in area of management/ Engineering /Law</p> <p>ii) Experience in computerized administration/ legal /financial /establishment matters.</p> <p><u>Age Limit:</u> 56 years</p> <p><u>Period of Probation, if any:</u> Not Applicable</p>
<p>2.</p>	<p>Sr. Students Activities & Sports Officer - 01(OBC)</p> <p>Level-12 (Rs. 78800-209200)</p>	<p><u>Method of Recruitment:</u></p> <p>Direct recruitment, failing which by deputation (including Short Term contract).</p> <p><u>Educational Qualification & Experience:</u></p> <p><u>Essential:</u></p> <p><u>Educational Qualification:</u></p> <p>(i) Master's Degree in Physical Education or Master's Degree in Sports Science or equivalent degree with at least 60% marks or it's equivalent Grade in the CGPA/UGC point scale with good academic record from a recognized University/Institute.;</p> <p>(ii) Record of having represented the University/ College at the Inter University / Inter-Collegiate competitions or State and / or national championships;</p> <p>(iii) Qualifying in the national-level test conducted for the purpose by the UGC or any other agency approved by the UGC and passed the physical fitness test conducted in accordance with these regulations.</p> <p>(iv) Record of organizing such events as student's convener or in later part of life.</p> <p><u>Experience:</u></p> <p>i) Holding analogous post or</p> <p>ii) At least 5 years of experience as SAS Officer or an equivalent post in PB-3, with GP of Rs.5400/- or above on an equivalent post in the University / Institute of National importance / Central / State Govt. or similar organization having strong involvement and proven track record in organizing</p>

		<p>sports and drama / music / films / painting / photography / Journalism / event management or other student activities.</p> <p><u>Desirable:</u></p> <p>i) Experience in guiding groups of students in creative activities.</p> <p>ii) Candidate with higher degree (PhD or equivalent) in a relevant Discipline shall be preferred.</p> <p>iii) Record of strong involvement and proven track record of participating in sports and drama / music / films / painting / photography / journalism event management or other student / event management activities during college/ university studies.</p> <p><u>Deputation (including Short Term contract):</u></p> <p>Officers from the Central / State Government or Institutes of national importance or Universities / University level institution or PSU:</p> <p>a) i) holding analogous post or ii) With at least 10 years service as SAS Officer or an equivalent post in PB-3, with GP of Rs.5400/- or in combination of Grade Pay of Rs. 5400/- or Rs. 6600/- or its equivalent post.</p> <p>b) Possessing educational qualification as prescribed above.</p> <p><u>Age Limit for direct recruits:</u> Not exceeding 50 years</p> <p><u>Period of Probation, if any:</u> 1 year for direct recruit as per NIT Statutes.</p>

General Conditions:

1. The candidates are required to apply in the prescribed format and documents alongwith non-refundable application fee of Rs. 500/-. Candidates applying for more than one post are required to submit separate application form and fee. SC, ST and PwD applicants are exempted from application fees.
2. The candidates who had applied earlier for the post of Registrar in response to Advt. No.02/2017 are required to apply afresh and they are required to pay Rs. 300/- as application fee subject to fulfilling the eligibility conditions.
3. The applicant will be responsible for the authenticity of submitted information, other documents and photograph. Furnishing of any false information and/or suppression / concealment of facts shall lead to rejection/cancellation of selection/appointment.
4. Number and nature of posts shown above may change and vary at the time of selection/recruitment. Further, the Institute reserves the right not to fill any post(s).

5. The age limit and qualifications/experience etc. for all the posts shall be determined as on the last date of submission of application forms.
6. Age relaxation for SC/ST/OBC and PWD candidates is applicable as per Government of India norms.
7. Any application without required self attested copy of certificates/testimonials issued by the competent authority is liable to be rejected.
8. Mere fulfillment of the required qualifications and experience etc., does not entitle a candidate to be called for interview/selection.
9. The Institute reserves the right to fix the criteria for short-listing of eligible applicants to be called for interview so as to restrict the numbers to a reasonable limit. The candidates having the desirable qualification and experience as per the Requirement Rules – 2019 of NITs will be given preference while short listing of the applicants.
10. Besides the pay in the pay matrix as per the 7th CPC, admissible allowances applicable for the post like DA, HRA etc. in accordance with Institute Rules in force from time to time are payable. The employees of the Institute will be entitled to medical benefit for self and family as per the relevant rules. New Pension Scheme of Govt. of India is applicable on fresh recruits as per Institute Rules. Accommodation in campus, if available, will be provided on payment of usual rent. House Rent Allowances will be admissible if accommodation is not provided. Leave Travel Concession for self and family as per Central Government Rules.
11. Candidates employed in Govt./Autonomous Bodies/PSUs service should send their applications through proper channel. In case, the original application routed through proper channel is likely to be delayed, a photocopy of the application should be sent in advance so as to reach before the prescribed last date. All such candidates are required to produce '**No Objection Certificate**' at the time of interview.
12. The Industry / Research experience should be in Government or Public Enterprise or National Laboratory. However, experience in Private Industry will be considered provided it is incorporated in the Indian Companies Act of 1956.
13. The appointment of selected candidates is subject to being found physically fit and sound in health for the services in the Institute which shall be examined through a medical examination by the Medical Board/Senior Medical Officer / Medical Officer of the Institute as the case may be. The medical examination may be undertaken before joining the post. Selected candidates will be on probation initially for one year which may be extended on unsatisfactory performance as per rules.
14. Applicants have to apply in prescribed format available at Institute website and send the completed application to the Registrar, NIT, Kurukshetra-136119 so as to reach on or before **10.01.2020 by 5:30 p.m.** Incomplete applications and those without supporting documents shall be rejected. Applications received after last date due to any reason will not be considered.
15. All original documents will have to be produced at the time of interview for verification.
16. The decision of the Institute in all matters will be final. No correspondence, whatsoever, will be entertained from the candidates in connection with the process of selection/interview. Canvassing in any manner would entail disqualification of the candidature.
17. The applicants are required to visit the Institute website regularly as any subsequent corrigendum/addendum etc. shall be published on the Institute website only.
18. The decision of the competent authority will be final in the matter of selection

19. Any dispute regarding the recruitment will fall under the jurisdiction of District Kurukshetra (Haryana).

Instructions to NRI (Non-Resident Indians) Applicants

1. Indian nationals applying from abroad can send their application forms along with proof of application fee and all supporting self attested documents. They can pay their application fee US \$ 10 (for all categories) in the name of Director, National Institute of Technology, Kurukshetra to the Institute Bank Account No. **10116885013**, State Bank of India NIT Kurukshetra Branch, **IFSC Code: SBIN0006260**, **Swift Code: SBININBB436**, **MICR Code: 136002003**

How to apply

1. Applications must be submitted in the prescribed format as available in the Institute Website. Candidates can download the same from the website **www.nitkkr.ac.in**.
2. The name of the post applied for should be super scribed on the left-top corner of the envelope containing the application. Separate applications are to be submitted for each Post.
3. The filled in application should be accompanied by non-refundable application fee of **Rs. 300/- or Rs. 500/- as the case may be. The application fee may be paid online through SBI Collect or Crossed Demand Draft drawn in favour of "Director, National Institute of Technology, Kurukshetra"** payable at SBI, NIT Kurukshetra or any other Nationalized Bank at Kurukshetra. The Online Fee Payment Process Chart may be seen on the Institute website.
4. Applications duly filled in all respects along with self attested photocopies of certificates and the prescribed application fee/online fee payment receipt should reach **"The Registrar, National Institute of Technology, Kurukshetra-136119 (Haryana) on or before 10.01.2020 by 5:30 p.m.** Applications received after last date due to Postal delay or any other reasons will not be considered.

Sd/-
REGISTRAR I/C



राष्ट्रीय प्रौद्योगिकी संस्थान, कुरुक्षेत्र
NATIONAL INSTITUTE OF TECHNOLOGY

(Under the Ministry of HRD, Govt. of India)

KURUKSHETRA-136119

Advertisement No.33/2019

Recent passport
size color
photograph be
affixed

Application Form for the Non-Teaching Position

Details of Application Fee:

DD No. / Online* Payment Ref. No.	Dated	Amount	Name of issuing Bank

(DD should be drawn in favour of the Director, NIT, Kurukshetra on any Nationalised Bank payable at Kurukshetra) * In case of online payment-receipt should be enclosed.

Application reference (if applied earlier) for the post of:

Name of the Post applied for : _____

1. Name in full :

(In Block Letters) _____ Gender: _____
(Male/Female)

2. Father's Name/

Husband's Name : _____ Occupation: _____

3. Date of Birth : _____ Age: year _____ Month _____ Days _____
(As on **10.01.2020**)

4. Religion : _____ 5. Nationality : _____

6. Category (SC/ST/OBC/PwD/UR) : _____ 7. Marital Status: _____

8. Present Address with Pin Code : _____

(Correspondence Address) _____

Phone No./Mobile No. (if any): _____

E-mail : _____

9. Permanent Address with Pin Code : _____

Phone No./Mobile No. (if any) : _____

10. Academic Qualifications: (Attach attested copies of certificates & Mark-sheets);

Matriculation onwards

Sr. No.	Name of Exam. Passed	Name of School/College/ Institute	Name of the Board/University	Year of Passing	% of Marks	Class/ Division

11. Whether employed or not : Yes/No _____

If yes, Details of (previous/present) Employment in Chronological order:

Organization/ Institute	Position	Adhoc / Regular/ Temp. / Contract	Period		Total Period	Scale of Pay/ Consolidated Pay	Nature of Duties
			From	To			

12. Working Knowledge of Computer _____ Yes/No _____

13. Special Qualification/Experience in Computer Knowledge _____

14. Name, Designation, Address and Contact No. of two responsible and reputed persons of applicant's area for reference:

i. _____

ii. _____

15. Any relevant additional information _____

16. Details of enclosures in support of information mentioned above.
- 1) _____
 - 2) _____
 - 3) _____
 - 4) _____
 - 5) _____
 - 6) _____
 - 7) _____

Declaration

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in case of any particular information furnished by me is found false/incorrect/incomplete or ineligible, my candidature is liable to be rejected or cancelled and even after appointment it is found false or incorrect, my services are liable to be terminated without any notice.

Place: _____
Date: _____

Signature of applicant

NO OBJECTION CERTIFICATE TO BE FURNISHED BY THE CANDIDATE WHO IS ALREADY IN EMPLOYMENT ON REGULAR/TEMPORARY BASIS.

Certified that Mr / Ms. _____ son / daughter of Shri _____ Designation _____ is a permanent/temporary/ adhoc employee of these department/institutions since _____. The Department/Institution has no objection if he/she is appointed in National Institute of Technology, Kurukshetra against the posts advertised by the NIT, Kurukshetra vide advertisement No.33/2019.

Place: _____
Dated : _____

SIGNATURE WITH SEAL
OF THE DEPARTMENT/INSTITUTION/
ORGANISATION



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KURUKSHETRA-136119

SUMMARY SHEET (To be written legibly or typed neatly)

Post applied for: _____

Advertisement No.33/2019

1.	Name										
2.	Father's Name										
3.	Date of Birth & Age	D.O.B.:		Age (as on 10.01.2020):			Y	M	D		
4.	Category (SC/ST/OBC/PwD/UR)										
5.	Essential Educational Qualifications	Exam Passed	Passing Institution	University/ Board	Year of Passing	%Age of marks/ CGPA	Division				
6.	Present Employment	Organization	Designation	Duration			Pay Scale Rs.	Contract/ Regular			
				From	To	Y	M	D			
7.	Experience	Organization	Designation	Duration			Pay Scale Rs.	Contract/ Regular			
				From	To	Y	M	D			
	Total (Sr.No.6+7)										
8.	Working Knowledge of Computer (Yes/No)										
9.	Special Qualification/Experience in computer Application										
10.	Additional information										

Date:

Signature of the Applicant