



**No.A-35021/08/2019-Admn.II
Union Public Service Commission
(संघ लोक सेवा आयोग)**

**Dholpur House, Shahjahan Road
New Delhi-110069
Date: 13/11/2019**

VACANCY CIRCULAR

Subject : Filling up six (06) posts of System Analyst (General Central Service, Group 'A', Gazetted, Non-Ministerial) in Level-10 of the Pay Matrix [Rs. 56100-177500] on Deputation (including short-term contract) basis in the office of UPSC -reg.

It is proposed to fill up six (06) posts of System Analyst (General Central Service, Group 'A', Gazetted, Non-Ministerial) in Level-10 of the Pay Matrix [Rs. 56100-177500] on Deputation (including short-term contract) basis in the office of UPSC

2. Eligibility Conditions :

I. Deputation(including short-term contract): Officers under the Central Government or State Governments or Universities or recognized research institute or public sector undertakings or statutory or autonomous organization,-

- (a) (i) holding analogous posts on regular basis in the parent cadre or Department; **or**
(ii) with two years' service in the grade rendered after appointment thereto on a regular basis in posts in level 8 in the pay matrix Rs. 47600 – 151100 or equivalent in the parent cadre or Department; **or**
(iii) with three years' service in the grade rendered after appointment thereto on a regular basis in posts in level 7 in the pay matrix Rs. 44900 – 142400 or equivalent in the parent cadre or Department; **and**
- (b) **Possessing the educational qualifications and experience prescribed as under:**
(i) Master's Degree in Computer Applications or M.Sc Computer Science or M.Sc Information Technology from a recognized University or Institute; **or**
Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology or Computer Science and Engineering or Information Technology from a recognized University or Institute; **and**
(ii) three years post qualification experience in actual software development using PHP or JAVA or ASP.Net and having experience in database such as MYSQL or SQL or ORACLE or POSTGRES data base in a Government Office or public sector undertaking or statutory or autonomous organization or from any recognized institution.

Note 1: The qualification is **relaxable** at the discretion of the UPSC for reasons to be recorded in writing, in the case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience is **relaxable** at the discretion of the UPSC for reasons to be recorded in writing in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes if at any stage of selection, the UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

3. List of duties attached to the post of System Analyst:

- i. System Designing and Development of software
- ii. Processing of Data for various uses and result processing
- iii. Guidance to D.P.A.s and other junior officials for day to day work
- iv. Maintenance of System software, Application Software and documentation
- v. Administrative responsibilities
- vi. Co-ordination with user Branches
- vii. Maintaining of LAN, Network infrastructure and hardware in the Commission
- viii. Miscellaneous duties as assigned from time to time by senior officers

4. Regulation of pay and other terms of deputation : -

The pay of the selected candidate will be regulated under the provisions contained in the DoP&T O.M. No. 6/8/2009-Estt.(Pay-II) dated 17/06/2010 as amended time to time.

5. Age-limit :-

The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding **56 years** as on the closing date of receipt of applications.

6. Period of deputation : -

The period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment by the same or some other organization or department of the Central Government shall ordinarily **not to exceed three years**.

7. The crucial date for determining eligibility will be the last date of receipt of applications.

8. Application (**in duplicate**) only in the prescribed proforma (Annexure-I) of the eligible candidates whose services can be spared immediately on selection, may be forwarded together with the certificate from the Forwarding Authority (in proforma Annexure-II) along with the following documents:

- (i) Integrity certificate
- (ii) List of major/ minor penalties imposed if any, on the official during the last 10 years; (*if no penalty has been imposed a 'Nil' certificate should be enclosed*).
- (iii) Vigilance clearance certificate.
- (iv) Attested photocopies of the ACRs for the last five years (2013-14 to 2017-18) (*attested on each page by an officer not below the rank of an Under Secretary to the Govt. of India*).

The applications along with required documents may be forwarded to Sh. Alok Kumar Dixit, Under Secretary (Admn.II), Room No. 424-B, Fourth Floor, Ayog Sachivalaya, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi-110069, **within 60 days** of the publication of the circular in the Employment News / रोजगार समाचार. Applications not forwarded through proper channel or those received without the requisite certificates and necessary documents will not be entertained.

9. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently. **For more details and prescribed proforma of application, visit the official website of UPSC (<http://www.upsc.gov.in/vacancy-circulars>).**

"Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply".

(Alok Kumar Dixit)
Under Secretary(Admn.II)
Union Public Service Commission
Tel. No. 011-23388476

To:-

1. All offices of Central Government/ State Governments/ Union Territories / Recognized Research Institutions/ Universities / Public Sector Undertakings / Statutory or Autonomous Organizations (as per standard list).
2. All Notice Boards of UPSC-eligible and interested officers may forward their applications through their concerned Admn. Section within the stipulated date.
3. Web Cell, UPSC- For uploading the vacancy circular on the official website of the Commission.
4. Assistant Director, Advertisement Section, Employment News, Ministry of Information & Broadcasting, Room No.764, 7th Floor, Sookhana Bhawan, C.G.O Complex, Lodhi Road, New Delhi – 110003- with a request to publish the **indicative** vacancy circular in the ensuing issue of Employment News/रोजगार समाचार.
5. NIC, DoP&T- with a request to upload the vacancy circular on the official website of DoP&T.
6. National Career Service (NCS) Portal of Ministry of Labour & Employment, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001- for uploading the vacancy circular on their official website.

(Alok Kumar Dixit)
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