

Central Bank of India

ANNEXURE-II

Recruitment/Engagement of In-charge/Counselor for FLCC (Financial Literacy & Credit counseling Centre) ETAWAH and AURAIYA on Contract basis for the year 2020-21

IMPORTANT: LAST DATE OF RECEIPT OF APPLICATION: 08-01-2020

COMPANY PROFILE:

Central Bank of India, a leading Public Sector Bank, the Pan India Branch Network of more than 4700 branches with total business of more than 4,64,000 Crores, driven by talented work force of 37000 + employees, is looking for retired bank officers in Scale-II and above having experience in working in any Public Sector Banks / SBI (i.e. our bank / any other Public Sector Banks/SBI) and with relevant expertise for recruitment on contract as In-charges for its FLCCs already opened.

The details are given below:

1. AGE, QUALIFICATION & EXPERIENCE (As on 30.11.2019)

Sr. No.	Name of the Post	Age	Qualification	Experience / Other eligibility Criteria.
1.	In-charge (FLCC)	Less than 65 years with sound Health	<u>Essential:</u> (i) Graduate / Post Graduate degree from a UGC recognized University. <u>Desirable:</u> Officers with rural development background i.e. Agriculture Finance Officer / Rural Development Officer / Agriculture Officers converted to Mainstream of banking / Lead District Manager and Faculty members of training Centers / Colleges with specialization in Rural Development etc. shall be preferred.	<u>Essential:</u> (i) Candidate should have retired on VRS or on attaining superannuation with minimum 20 years of service of which at least 15 years in Officer Cadre. (ii) He should have worked as Branch Manager in any scale in a rural - branch for at least 3 years OR as AFO (Agriculture Finance Officer) in a Rural Branch for a period of 3 years. (iii) He should have unblemished record and possess satisfactory service certificate from the previous employer. (iv) Should be well conversant with local language. (v) Should have retired from Scale-III or above for RSETIs & Scale-H & above for FLCCs. (vi) Should be resident of the same State, preferably same or nearby district.

2. Vacancy :-

For FLCC Etawah :-
FLCC In-charge — 01

For FLCC Auraiya :-
FLCC In-charge — 01

3. CONTRACT PERIOD, AMOUNT AND OTHER TRAVELLING EXPENSES:

The candidate shall be appointed on Contract basis for a period of one year. Renewal may be possible at Bank's sole discretion in terms of extant policies and rules.

Following conditions to be incorporated while issuing the Renewal of contract letter to the member concerned.

- (a) To submit Performance Appraisal to Regional Manager concerned one month in advance of expiry of contract.
- (b) Subject to Performance under other various parameters as per Bank's Performance Appraisal, the renewal of contract which will be sole prerogative of Bank shall be considered keeping in view the grading of minimum "B" of RSETI Centre, as per parameter prescribed by Govt. of India.

4. CONTRACT AMOUNT AND OTHER TRAVELLING EXPENSES:

The contract amount shall be paid an amount equivalent to last pay & allowances drawn less the initial amount of Pension fixed before commutation plus relief etc. payable thereon or Rs. 15,000/- p.m. whichever is lower Further a lump sum amount of Rs. 500/- p.m. shall be paid towards Mobile, Conveyance etc. However, the condition of "Last Pay & Allowance drawn by the Officer less the initial amount of pension fixed before commutation plus relief etc." will be applicable only to the pension co-opted retired bank official of a Nationalized Bank and in case of non-pensioner, the candidate will be eligible only for Rs. 15,000/- p.m. together with-lump sum amount of Rs. 500/- towards Mobile, Conveyance etc. Please note that no other benefits or charges shall accrue or be payable.

Reimbursement of TA/DA for traveling as per requirement of the post shall be made as per rules & regulations of norms of Bank prescribed for FLCC office.

No other allowances/reimbursement of expenses will be admissible.

5. LEAVE:

The candidates shall be entitled for 15 days leave per year with maximum of 02 days per month.

6. JOB PROFILE:

These officers shall be working as “Director-RSETI/Counselor-FLCCs” and have to oversee the overall functioning of RSETI/FLCC.

7. SELECTION PROCEDURE:

The eligible candidates will be called for personal interview and the decision of the Bank in this regard shall be final.

8. SUBMISSION OF APPLICATION:

Eligible candidates have to submit their applications in the given format (Annexure-A). Last date for receipt of application is 08.01.2020, No applications shall be entertained beyond the stipulated date. Incomplete applications will be rejected.

Address the application, super scribing “**Application for the post of Recruitment as In-charge of FLCC ETAWAH and AURAIYA on contract**” to

**REGIONAL MANAGER,
CENTRAL BANK OF INDIA
REGIONAL OFFICE,
125 CIVIL LINES,
ETAWAH,
DISTT-ETAWAH (UP)
PIN: 206001**

Further, it is informed that One Letter Box will be kept at Office, Central Bank of India, Regional Office, Etawah, 125- Civil lines Etawah. Dist.-Etawah (UP), where the applications may be dropped.

9. APPLICATION FEE:

There is no application fee prescribed.

10. GENERAL INSTRUCTIONS:

(a) While applying for the post, the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above and that the -particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he/ she has furnished any incorrect / false information or has suppressed any material fact (s), his / her candidature will Automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment is liable to be terminated without any notice.

(b) In case of suitable and deserving candidates, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management. The Management reserves the right to fill the above advertised position without assigning any reason thereof.

(c) Mere admission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him / her right to be called for interview.

ANNEXURE-A

APPLICATION FOR THE POST OF DIRECTOR/COUNSELOR FOR FLCCs
ETAWAH & AURAIYA ON CONTRACTUAL BASIS.

To,
**REGIONAL MANAGER,
CENTRAL BANK OF INDIA
REGIONAL OFFICE,
125 CIVIL LINES,
ETAWAH,
DISTT-ETAWAH (UP)
PIN: 206001**

Paste Passport
size photograph

Please sign
across the
photograph

With reference to your advertisement on Bank's Website dated _____, I, submit my application in prescribed format.

1.	NAME (in full)	:	
2.	ADDRESS FOR CORRESPONENCE	:	
3.	CATEGORY	:	
4.	If person with Disability:	:	
	Type of disability	:	
	Percentage of disability	:	
5.	Date of Birth (as per School leaving Certificate)	:	
	Age in completed years as on <u>30.11.2019</u>	:	
6.	Details of Non-refundable Application Fees:	:	
	Name of DD Issuing Bank	:	
	Place of Issue	:	
	Date of Issue	:	
	Amount	:	
7.	Contact Details:	:	
	Mobile No.	:	
	Landline No.	:	
	e-mail ID	:	
8.	GENDER	:	
9.	NATIONALITY	:	
10	RELIGION	:	
11.	MARITAL STATUS	:	
12.	FATHER's / HUSBAND's NAME	:	
13.	PERMANENT ADDRESS	:	

14. EDUCATIONAL QUALIFICATION:

Qualification	Details (B.A/ B. Se. / M.A / M. Sc. Etc.)	Board / University	Full Time / Part-Time	Year of Passing	Subject / Specialization	Marks (Rank if any)
Graduation						
Post Graduation						
Professional Qualification						
Others / Computer Knowledge						

15. RELATIVE EXPERIENCE — Total (in years)_____.

Sr. No.	Name of Bank	Designation	Duration	Responsibilities	Pay Scale	Extra Ordinary Achievements

16.	Retired on VRS / Superannuation	:	
	Date of Retirement	:	
	Total years of Service	:	Years.
	Out of which as an Officer	:	Years.
	No. of years worked as Rural Branch Managers	:	Years.

17.	Date of issue of Service	:	
	Certificate of previous Employer	:	

18.	Details of Present Employment	:	
	(a) Organization	:	
	(b) Full Address	:	
	(c) Position	:	
	(d) Reporting to	:	
	(e) salary/ Compensation Presently drawn	:	

19.	Brief details of experience in the Bank in respect of working in Rural Area / as Rural Development In-Charge / As Faculty / As LDM.

20.	Significant Achievement (if any) in respect of above assignments:

21.	Name & Address of two reference:	
	(1)	(2)

DECLARATION:

I hereby declare that the particulars furnished above are true and correct to the best of knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature / appointment for the said post is liable to be cancelled / terminated at any stage and if appointed, my service are liable to be terminated. I am willing to serve anywhere in India. I agree that Bank has right to transfer me to any part of the country at its discretion.

I hereby agree that any legal proceedings in respect of any matter of claims or disputes arising out of this application and / or out of said advertisement can be instituted by me only at Mumbai and Courts / Tribunals / Forums at Mumbai undertake to abide by all the terms and conditions mentioned in the advertisement displayed on Bank's website dated 24.12.2019.

(Signature of applicant)

Place: _____

Date: _____

Enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.

**Central Bank of India Samajik Utthan Avam Prashikshan Sansthan
(CBI-SUAPS)**

(A Society/Trust Sponsored by Central Bank of India)

Engagement of Faculty (One) Office Assistant (One) for RSETIs (Rural Self Employment Training Institutes) at ETAWAH District. State Uttar Pradesh on contract basis for the Year 2020-21

IMPORTANT: LAST DATE OF RECEIPT OF APPLICATION: 08.01.2020

Society/Trust Profile:

Central Bank of India Samajik Utthan Avam Prashikshan Sansthan (CBI-SUAPS), a Society/Trust, (registered under Society Registration Act 1860 with Head Office at Mumbai), sponsored by Central Bank of India and engaged in imparting training to rural youth for their self-employment and bringing awareness among rural masses on financial literacy through its 46 RSETI & 50 FLCC centres located in 50 districts of the country. The Society/Trust is looking for engaging the services of Faculty/office Assistant on Annual Contract basis for our RSETI centres at ETAWAH Distt (UP). The vacancy to be filled up is as follow:

District Etawah Faculty-One Office Assistant- One

The details are given below:

1. AGE, QUALIFICATION & EXPERIENCE

Sr. No.	Name of the Post	Age	Qualification	Experience / Other eligibility criteria.
1	Faculty	Less than 65 years & above 18 years of age with sound health	<u>Essential:</u> (i) Post-graduate viz. MSW/MA in Rural Development/MA Sociology/Psychology/BSc (Agri.)/BA with B.Ed. etc. Should have flair of teaching with Computer knowledge (MS Office knowledge, internet knowledge, English and Hindi typing knowledge) <u>Desirable:*</u> Retd. Bank Official with working experience as officer and candidate having experience of working as faculty, Rural Development Withqualification statedabove, will get preference.	<u>Essential:</u> 1. Should be well conversant with Local language. 2. Should be resident of the same State, preferably same or nearby district/residing at the head quarter of RSETI centre.

2	Office Assistant	Less than 35 years & above 18 years of age with sound health	<u>Essential:</u> 1. Shall be a Graduate viz. BSW/BA/B.Com with Computer knowledge (MS Office knowledge, internet knowledge, English and Hindi typing knowledge) Desirable: Knowledge in basic accounts & book keeping.	1. Should be well conversant With the local language. 2. Should be resident of the same or nearby district/residing at the head quarter of RSETI centre.
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** A Self attested copy of service certificate from the previous employer/experience of working as Faculty, Rural Development be submitted along-with the application. Original be produced at the time of interview.

2. CONTRACT PERIOD, AMOUNT AND OTHER TRAVELLING EXPENSES:

The candidate shall be appointed on Contract basis for a period of one year. Renewal of contract may be considered at the sole discretion of Society/Trust and subject to satisfactory performance.

No person employed elsewhere will be allowed to work on instant advertised post after being selected for the contractual engagement.

3. CONTRACT AMOUNT AND OTHER TRAVELLING EXPENSES:

In case of Faculty:

The contract amount shall be fixed at Rs.20000/- per month. No other allowance/benefit/payment/facility will be admissible.

In case of Office Assistant:

The contract amount shall be fixed at Rs.12000/- per month. No other allowance/benefit/payment/facility will be admissible.

4. LEAVE:

The candidates shall be entitled for 15 days leave per year with maximum of 02 days per month.

5. JOB PROFILE:

For Faculty:

The functioning of the Faculty shall be broadly to assist the Director in conducting Training and Awareness Programmes, Generation of Application & Selection of Candidate, Preparation of Annual Action Plan, Logistics for Training Programme, Handling Sessions, Preparation of Notes and similar other activities of the centre.

For Office Assistant:

Assisting the Director & Faculty in functioning of the institute. Maintaining Accounts, Vouchers, Books/Registers, Updating data, Periodicals Reports, Follow up and similar other activities of the centre.

6. SELECTION PROCEDURE:

The eligible candidates will be called for Written/ Computer test and personal interview and the decision of the Society/Trust in this regard shall be final.

7. SUBMISSION OF APPLICATION:

Eligible candidates have to submit their applications in the given format (Annexure). Last date for receipt of application is 08.01.2020. No applications shall be entertained beyond the stipulated date. Incomplete applications will be rejected.

Address the application, super scribing "**Application for the post of Faculty/Office Assistant at RSETI centre ETAWAH on contract for the year 2020-21**" to **REGIONAL MANAGER/CHAIRMAN, LOCAL ADVISORY COMMITTEE, CENTRAL BANK OF INDIA, REGIONAL OFFICE, 125, CIVIL LINES ETAWAH DISTT ETAWAH- 206001 (UP).**

8. APPLICATION FEE:

There is no application fee prescribed.

9. GENERAL INSTRUCTIONS:

(a) While applying for the post, the applicant should ensure that he/she fulfils the eligibility criteria and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he/ she has furnished any incorrect / false information or has suppressed any material fact (s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after engagement, his / her contractual engagement is liable to be terminated without any notice.

(b) In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management of Society/Trust. The Management of Society/Trust reserves the right to fill or not to fill the above advertised position without assigning any reason thereof.

(c) Mere admission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him / her right to be called for interview.

(D.K. ARJWANI)
REGIONAL MANAGER
ETAWAH

Date-

APPLICATION FOR THE POST OF FACULTY/OFFICE ASSISTANT OF RSETI
ON CONTRACTUAL BASIS

To,
REGIONAL MANAGER/CHAIRMAN, LAC
CENTRAL BANK OF INDIA,
REGIONAL OFFICE
125, CIVIL LINES ETAWAH
DISTT ETAWAH- 206001 (UP).

Paste Passport
size photograph

Please sign
across the
photograph

With reference to your advertisement on Bank's Website dated_____. I, submit my application for the post of **FACULTY/ OFFICE ASSISTANT** (Cut-off whichever is not applicable) in prescribed format as under:

1.	NAME (in full)	:	
2.	ADDRESS FOR CORRESPONENCE	:	
3.	CATEGORY	:	
4.	If person with Disability:		
	Type of disability	:	
	Percentage of disability	:	
5.	Date of Birth (as per School leaving Certificate)	:	
	Age in completed years as on <u>30.11.2019</u>	:	
6.	Contact Details:		
	Mobile No.	:	
	Landline No.	:	
	e-mail ID	:	
7.	GENDER	:	
8.	NATIONALITY	:	
9.	RELIGION	:	
10.	MARITAL STATUS	:	
11.	FATHER's / HUSBAND's NAME	:	
12.	PERMANENT ADDRESS	:	

13. EDUCATIONAL QUALIFICATION:

Qualification	Details (SSC/HSC (10+2)/BA/B.Sc./ M.A /MSc. Etc.)	Board / University	Full Time / Part-Time	Year of Passing	Subject	Marks (Rank if any)
SSC/HSC (10+2)						

Graduation						
Professional Qualification						
Other---						
Computer (Diploma/ Degree/ Certificate)						

Note: Please attach copy of certificate duly attested by self or any Gazetted officer.

14. FOR FACULTY ONLY:

A. RELATIVE EXPERIENCE (if any) -

Total (in years)

Sr. No.	Institution	Designation	Duration from To	Responsibilities	Achievement

B - FOR RETIRED OFFICIALS:

	Retired on VRS / Superannuation	:	
	Name of the Organization from which retired	:	
	Date of Retirement	:	
	Total years of Service	:	Years
	Out of which as an Officer in organization/rural development institution/faculty in training Centre.	:	Years
	No. of years worked as Rural Branch Managers/Field Officer in case of Bank's services.	:	Years
	Date of issue of Service Certificate of previous Employer	:	

Note: Attach self-attested copy of service certificate of previous employer/experience of Faculty, Rural Development from organization/institutions concerned.

14.	<u>Details of Present Employment</u>		
	(a)	Organization	:
	(b)	Full Address	:
	(c)	Position	:
	(d)	Reporting to	:
	(e)	Salary / Compensation Presently drawn:	:

Note: Attach self-attested letter/certificate of employer/institution/organization.

16.	Brief details of experience in the Bank/other institution in respect of working in Rural Area as Rural Development In-Charge / Bank Official and Faculty in training Centre. (for faculty only)	

17.	Significant Achievement (if any) in respect of above assignments (for faculty only):	

18.	Name & Address of two references:	

DECLARATION:

I hereby declare that the particulars furnished above are true and correct to the best of knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature / appointment for the said post is liable to be terminated.

I hereby agree that any legal proceedings in respect of any matter of claims or disputes arising out of this application and / or out of said advertisement can be invited by me only at Mumbai and Courts/ Tribunals / Forums at Mumbai and undertake to abide by all the terms and conditions mentioned in the advertisement displayed on Bank's website dated 24.12.2019.

(Signature of applicant)

Place:

Date:

Enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.