

 <p><b>DELHI METRO RAIL CORPORATION LTD</b> (A joint venture of Govt. of India and Govt. of Delhi)</p>	 <p><b><u>The Life line of Delhi.</u></b></p>
---	---

**ADVT No. DMRC/PERS/22/HR/2019 (Deputation-24), Dated: 23/12/2019**

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail based Mass Rapid Transit System for Delhi. The Delhi Metro Rail Corporation, Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14500 employees with MRTS activities spread over Delhi & NCR. In addition to the above, DMRC is involved in providing consultancy services to a number of cities within India and abroad.

To meet with the increased activities of DMRC and for Phase IV works, there is an urgent requirement of manpower for Civil department on deputation basis. Applications are invited from experienced, dynamic and motivated officers of **Indian Railways**, having relevant work experience, for the post of General Manager (Civil) to be filled on deputation basis.

1.	Nomenclature of the post	General Manager (Civil)			
2.	No. of vacancies	SAG-02 posts Scale of Pay: Rs. 37400-67000/- (Grade pay Rs.10, 000/- PB-4 as per 6 <sup>th</sup> CPC) Level-14 in Pay Matrix as per 7 <sup>th</sup> CPC. Officer should be working or empanelled in SAG level (Officers working in Non-Functional SAG may also apply).			
3.	Location and tenure	S.No	No. of vacancy	Company & Location	Specialization
		1	02	Delhi	<b>Civil</b>
4.	Scale of pay of the post	As above			
5.	Term of Appointment	Deputation			
6.	Normal period of deputation prescribed in Recruitment Rules for the ex-cadre post.	5 years			
7.	Service	IRSE			
8.	Age	Not more than 55 years			
9.	Qualification/Eligibility criteria	Officer should be working or empanelled in SAG level (officers working in Non-Functional SAG may also apply). The officer should have varied experience of working in Railway Civil department and should be conversant with functioning in computerized			

		environment. Hands on knowledge on various computer applications, relating to the job is desirable. Officer should be free from D&AR and Vigilance enquiry.
10	Closing Date	30 days from date of issue

**Note: Cut off date for age and eligibility would be reckoned as on closing date of vacancy notice.**

## **2. Selection Process**

The candidates will be screened by a Screening Committee consisting of three Directors of DMRC. The candidate's suitability will be decided, keeping in view the job requirement. The selection process would comprise of assessment of different facets of knowledge, skills, comprehension, aptitude, physical fitness etc. All related information shall be available only on website: <http://www.delhimetrorail.com> and candidates must remain in constant touch with it. The weightage of selection criteria is indicated below-

APAR	Qualification	Experience	Interview	Total	Minimum pass marks
20	20	20	40	100	75

## **3. Pay and Allowances**

The officers will be eligible to draw parent department pay plus deputation allowance. The details is annexed at Annexure-II.

**Note: The applicants may submit simultaneously a copy of the application to their administrative officer (HQ/Department, etc.) for forwarding the application to DMRC, indicating No Objection, Vigilance/D&AR clearance/APAR, etc. The applicants may apply through proper channel for selection on deputation basis to the above mentioned vacancies in the prescribed proforma. Zonal Railways etc may forward the applications of eligible applicants along with vigilance/D&AR clearance and APARs to Corporate Office/DMRC, New Delhi. A scanned copy of the Duly Filled in and signed proforma in pdf format may also be sent by candidate through e-mail to [dmrc.deputation@gmail.com](mailto:dmrc.deputation@gmail.com).**

Eligible and interested Railway Officers may apply as per the application format at Annexure-I. The candidates must enclose all relevant proof/documents in support of qualification, experience & pay scales/gross salary.

The duly filled in application form should be sent in an envelope superscribing on the cover prominently- Name of the post, latest by the closing date i.e. 30 days from date of issue by speed post at the following address.

ED (HR)  
Delhi Metro Rail Corporation Ltd  
Metro Bhawan Fire Brigade Lane,  
Barakhamba Road  
New Delhi.



**ANNEXURE-I**

**PRESCRIBED PROFORMA FOR SUBMISSION OF APPLICATION ON  
DEPUTATION BASIS**

IMPORTANT Please don't leave blanks	Vacancy Notice No (appears on the top of the notification)	
	Post against which application has been submitted	
	Choice of Station (wherever applicable)	

**1. Personal Data**

1	Name	
2	Gender	
3	Service	
4	Department	
5	Category	
6	Date of Birth	
7	DITS (Date of Entry into Time Scale)	
8	Date of entry in Gr.B (wherever applicable)	
9	Present pay band with Grade Pay and basic pay as on date of application	
10	Present Designation & Railway	
11	Contact Details	
	(a) Email ID	
	(b) Telephone (O)	
	(c) Telephone (R)	
	(d) Mobile Number	

**2. Educational Qualifications**

S.N	Qualification/Degree	Year/Division	Institution/University	

**3. Experience Details**

S.N	Designation & Railway with Place of posting/Positions held during Gazetted/Executive service (since date of initial appointment):	Grade (i.e SS/JAG/SG/SAG)	From	To

**4. Details of deputation**

1	Details of previous deputation/Foreign assignment, if any	
2	Whether debarred from deputation? If yes, please furnish details.	
3	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	

**5. Achievements/Relevant Experience.**

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and signature of the applicant)

Place:

Date:

**Annexure-II**

<b>S.N</b>	<b>Allowances</b>	<b>Amount</b>
1	Deputation allowance	@ 5% of Basic Pay with ceiling of Rs.4500/- per month for deputation within the same station and to @ 10% of Basic Pay with ceiling of Rs. 9000/- per month for deputation involving change of station.
2	Medical Outdoor/Indoor	The Railway Officer can opt for medical facilities under the Railways or the medical facilities admissible under DMRC rules.
3	Children Education Allowance	@Rs.2250/- pm per child subject to a maximum of 2 children.
4	Hostel Subsidy	@6750/- pm per child subject to a maximum of 2 children.
5	House Rent Allowance (HRA)	@ 24% (For Delhi)
6	Reimbursement on purchase of Mobile handset	SAG level-20,000/- once in 3 years
7	Mobile Bill reimbursement	SAG level-2000/- pm
8	Briefcase	SAG level -6250/- once in 3 years
9	Re-imbusement for employment of TADK	12000/- pm (In case of SAG level officers, TADK can be engaged).
10	Newspaper Magazine Allowance	SAG level-850/- p.m
11	Birthday gift/Diwali Gift	As per company policy
12	Self vehicle facility	SAG level-35000/- pm (AC 2000KMs)/Company Car
13	Any other allowance	As per DMRC policy.