



# दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

**ADVT. No. DMRC/PERS/22/HR/2019(33)**

## **ANNEXURE I**

**AFFIX A  
RECENT  
PASSPORT  
SIZE SELF  
ATTESTED  
PHOTOGRAPH**

### **DMRC APPLICATION FORMAT**

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No	DETAILS	PARTICULARS				
1 A	POST NAME					
B	POST CODE					
2	APPLICANT's NAME (Sh./Smt./Ms.)					
3	FATHER's / HUSBAND's NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/07/2019	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars (Name of degree)	Subject	Institute / University	% or CGPA	Passing Year
A	GRADUATION					
B	PROFESSIONAL					
C	POST GRADUATION / OTHERS					

12	<b>WORK EXPERIENCE (AS ON 01/07/2019) (FILL ONLY THE APPLICABLE COLUMN)</b>				
I	<b>TOTAL WORK EXPERIENCE</b>		<b>YEARS</b>	<b>MONTHS</b>	<b>DAYS</b>
A	<b>DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YYYY)</b>				
B	<b>DATE OF JOINING FIRST REGULAR JOB (DD/MM/YYYY)</b>				
<b>IF YES, DETAILS OF EXPERIENCE</b>					
II	<b>FOR APPLICANT in CDA / IDA SCALE</b> (Complete details of service / position held since joining) (separate sheet may be attached, if necessary)				
	<b>Post Held</b>	<b>Organization Name</b>	<b>Pay Scale (IDA / CDA)</b>	<b>Period (From – To) dd/mm/yy – dd/mm/yy</b>	<b>Job Profile</b>
A					
B					
C					
D					
III	<b>WORKING IN CDA / IDA PAY SCALE, AS MENTIONED AT POINT No. 1 A / 1 B of Advt. (whichever is applicable)</b>			<b>YES / NO</b>	
IV	<b>WORKING IN THE HR DEPARTMENT</b>			<b>YES / NO</b>	
V	<b>BREIF DESCRIPTION OF THE WORK EXPERIENCE</b>				
13	<b>WHETHER ANY PUNISHMENT / PENALTY WAS AWARDED TO APPLICANT IN LAST 10 YEARS</b>			<b>YES / NO</b>	
	<b>IF YES, DETAILS OF CASE</b>				
14	<b>WHETHER ANY ACTION OR ENQUIRY IS GOING ON AGAINST APPLICANT</b>			<b>YES / NO</b>	
	<b>IF YES, DETAILS OF ENQUIRY</b>				
15	<b>NOC FROM CURRENT EMPLOYER ENCLOSED</b>			<b>YES / NO</b>	
16	<b>COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED</b>			<b>YES / NO</b>	
17	<b>WHETHER APPEARED FOR INTERVIEW IN DMRC IN PAST (IF YES, DETAILS OF THE INTERVIEW)</b>				

<b>18</b>	<b>ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE etc.)</b>
<b>19</b>	<b>HOBBIES/INTERESTS</b>

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect or false at any point in time.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Candidate**

**Name:** \_\_\_\_\_

**Mobile No.:** \_\_\_\_\_

**Email ID:** \_\_\_\_\_

**Documents to be enclosed (whichever applicable)**

1. Educational Certificates (Graduation, Professional, Post-Graduation & Others)
2. Work Experience Certificate
3. NOC from Employer along with D&AR & Vigilance clearance (in case of Central Govt. / CPSU employee).
4. APARs of Last 5 years (in case of Central Govt. / CPSU employee)
5. Documents in support of functional grade, on regular basis (for candidates working in CDA pay scale).