



DELHI METRO RAIL CORPORATION LTD
(A Joint Venture of the Govt. of India and the Govt. of Delhi)



The Lifeline of Delhi

ADVT No. DMRC/PERS/22/HR/2019 (33) Dated: 04/12/2019

REQUIREMENT OF GENERAL MANAGER (HR) AND DY. GENERAL MANAGER (HR)
IN DMRC, ON DEPUTATION BASIS

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from the Govt. of India and the Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System for Delhi. The Delhi Metro Rail Corporation, Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi, Mumbai, etc., carry about 3 million passengers per day in Delhi & NCR. In addition to the above, DMRC is involved in providing consultancy services to a number of cities within India and abroad.

To meet with the immediate requirement of experienced personnel for filling up the posts of General Manager (HR) & Dy. General Manager (HR) in DMRC, applications are invited from experienced, dynamic and motivated persons of Indian nationality, having relevant work experience, to be filled on Deputation basis -

S.No	Post (Post Code)	No. of Vacancy	Pay Scale (IDA)	Maximum Age Limit as on 01/07/2019	Mode of Induction
1	General Manager (HR) Post Code: 01/GM/HR	01 (One)	Rs. 1,20,000- 2,80,000	55 Years	Deputation
2	Dy. General Manager (HR) Post Code: 02/DGM/HR	02 (Two)	Rs. 70,000- 2,00,000		

1. EXPERIENCE CRITERIA (AS ON 01/07/2019): -

A. General Manager (HR)

(i) For employees serving in Central Government organization / CPSU in CDA pay scales

Officer of Central Government Organization / CPSU in CDA pay scale of Level 14 - Rs. 37400-67000 (GP-10000) #, working in the HR department.

(ii) For employees serving in Central Government organization / CPSU in IDA pay scales

Officer of Central Government Organization / CPSU in IDA pay scale of E 8 - Rs. 51,300-73,000 (pre-revised) or Rs. 1,20,000-2,80,000 (revised), working in the HR department.

B. Dy. General Manager (HR)

(iii) For employees serving in Central Government organization / CPSU in CDA pay scales

Officer of Central Government Organization / CPSU in CDA pay scale of Level 12 - Rs. 15600-39100 (GP-7600) # with a total of 9 years' service at Gazetted / Executive level in any Central Govt. Organization or CPSU, working in the HR department.

(iv) For employees serving in Central Government organization / CPSU in IDA pay scales

Officer of Central Government Organization / CPSU in IDA pay scale of E 4 - Rs. 29100-54500 (pre-revised) or Rs. 70000-200000 (revised) with a total of 9 years' service at Executive level in any Central Govt. Organization or CPSU, working in the HR department.

Candidates must be working in the functional grade, on regular basis and MACP will not be considered.

2. JOB DESCRIPTION:

The incumbent of the post shall be responsible for all HR functions and matters, as, part thereof, pertaining to Delhi Metro Rail Corporation Ltd.

3. PAY AND EMOLUMENTS:

The selected candidate on deputation will continue to draw parent department pay plus deputation allowance, as applicable under the Govt. of India rules.

4. SCHEDULE OF SELECTION:

- i. Last date of receipt of **duly filled in application** (along with relevant documents), **necessarily forwarded by the current organization, OR, along with No Objection certificate**, through Speed post is **19/12/2019**. Incomplete applications or applications not duly forwarded by current organization / without NOC, or, applications received after the due date, will be summarily rejected. DMRC shall not be responsible for loss / delay in post.
- ii. **The list of shortlisted candidates shall be uploaded on DMRC website in the first week of January, 2020 (tentatively) and interview will be held in the third week of January, 2020 at Metro Bhawan, Barakhamba Road, New Delhi (tentatively)** (Complete details will be displayed on DMRC website).
- iii. No separate communication, by post, will be sent to the candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on DMRC website and appear for the interview, accordingly, along with original copies of testimonials.
- iv. **The final result will be declared by the fourth week of January, 2020. (Tentatively).**

Eligible and willing candidates for the aforesaid post may apply as per the application format at Annexure-I. The candidate must enclose all relevant proof / documents in support of qualification, experience, pay and pay scale.

The candidates presently employed in Central Govt. or Central Public-Sector Undertaking (CPSUs) should send their application through proper channel along with the copies of APARs for the last five years, Vigilance and D&AR clearance, so as to reach the under mentioned address by the stipulated date. The applications received after the due date will be summarily rejected.

The candidates shortlisted for the Screening Process will be advised through DMRC website only and will be eligible for re-imbursement of train fare by ACIII tier.

The duly filled in application form should be sent in an envelope super scribing on the cover prominently - **Name of the Post, latest by 19/12/2019, by Speed Post at the following address:**

**Executive Director (HR)
Delhi Metro Rail Corporation Ltd
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi.**