



# दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVT. No. DMRC/PERS/HR/22/HR/2019 (35)

## ANNEXURE I

### DMRC APPLICATION FORMAT

AFFIX A RECENT  
PASSPORT SIZE  
SELF ATTESTED  
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1 A	POST NAME					
B	POST CODE					
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER's / HUSBAND's NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/01/2020 (max. 45 years for DGM and max. 35 years for AM)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Specialization	Institute / University	% or CGPA	Passing Year
A	GRADUATION					
B	POST GRADUATION					
C	OTHER					
12	WORK EXPERIENCE (AS ON 01/01/2020) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL EXECUTIVE EXPERIENCE	YEARS	MONTHS	DAYS		
A	DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YY)					
B	DATE OF JOINING FIRST REGULAR JOB (DD/MM/YY)					

DETAILS OF EXPERIENCE			
<b>II</b>	<b>FOR GOVT. SECTOR / PSU APPLICANT in CDA / IDA SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached)</b>		
	<b>Executive Post Held</b>	<b>Organization Name</b>	<b>Pay Scale (CDA) Period (From – To) dd/mm/yy – dd/mm/yy</b>
<b>A</b>			
<b>B</b>			
<b>C</b>			
<b>III</b>	<b>FOR PRIVATE SECTOR APPLICANT (Complete details of executive service / position held since joining) (separate sheet may be attached)</b>		
	<b>Executive Post Held</b>	<b>Organization Name</b>	<b>CTC Period (From – To) dd/mm/yy – dd/mm/yy</b>
<b>A</b>			
<b>B</b>			
<b>C</b>			
<b>IV</b>	<b>ESSENTIAL WORK EXPERIENCE</b>		
	<b>MINIMUM EXPERIENCE AS MENTIONED AGAINST RESPECTIVE QUALIFICATION</b>	<b>YES / NO</b>	
<b>VI</b>	<b>BREIF DESCRIPTION OF WORK EXPERIENCE</b>		
<b>13</b>	<b>WHETHER ANY PUNISHMENT WAS AWARDED TO APPLICANT IN LAST 10 YEARS</b>	<b>YES / NO</b>	
	<b>IF YES, DETAILS OF CASE</b>		
<b>14</b>	<b>WHETHER ANY ACTION OR INQUIRY IS GOING ON AGAINST APPLICANT</b>	<b>YES / NO</b>	
	<b>IF YES, DETAILS OF INQUIRY</b>		
<b>15</b>	<b>NOC FROM CURRENT EMPLOYER ENCLOSED (IN CASE OF GOVT. or PSU APPLICANT)</b>	<b>YES / NO</b>	
<b>16</b>	<b>ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED (IN CASE OF GOVT. or PSU APPLICANT)</b>	<b>YES / NO</b>	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect or false at any point in time.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Signature of Candidate**

Name: \_\_\_\_\_  
Mobile No.: \_\_\_\_\_  
Email ID: \_\_\_\_\_

**Documents to be enclosed (whichever applicable)**

1. Educational Certificates – Marks card & Degree (Diploma, Graduation, Post-Graduation)
2. Work Experience Certificate
3. NOC, Vigilance and D&AR clearance from Employer (In Case of Govt. or PSU Applicant)
4. APAR Last 5 years (In Case of Govt. or PSU Applicant)