

File No. HQ/HR/2017/Hiring of SAP Consultants/Pt.1

Advt. No. 15 of 2019

Dedicated Freight Corridor Corporation of India (DFCCIL), is a schedule 'A' Public Sector Undertaking under the administrative control of Government of India (Ministry of Railways). DFCCIL has been formed to create and operate high speed rail freight corridors along the golden quadrilateral and its diagonals. The first Phase comprises construction of two corridors namely Western DFC and Eastern DFC. At present, the company has its Corporate Office at New Delhi and Field Units at Mumbai (North & South), Vadodara, Ahmedabad, Ajmer, Jaipur, Noida, Ambala, Allahabad (East & West), Meerut, Mughalsarai, Tundla and Kolkata.

DFCCIL requires dynamic, experienced and result oriented professionals in **Information Technology Deptt. for engagement on contract basis for Corporate Office by way of Walk-in-Interview**, as per details shown in the table below: -

Post Particulars	Essential* Educational Qualification	Experience**	Location and date of Interview
<p>Post: SAP Consultant/ Team Lead 01 (UR)</p> <p>Upper Age Limit: 50 years (as on date of Advertisement)</p>	<ul style="list-style-type: none"> • MBA or Bachelor Degree in Engineering/Information Technology/ Computer Science/ Computer Application or Post Graduation in Computer Science/IT • SAP certification in any one of the following: - <ul style="list-style-type: none"> - ABAP - FI/CO - SD - BASIS - WEB DYNPRO - ENTERPROSES PORTAL - SRM - PI 	<p>Essential:</p> <ul style="list-style-type: none"> • Should possess 10 years experience in Software Development Field, out of which, minimum 06 years has to be post SAP certification experience in SAP and minimum 03 years as Team Lead/Project Head in SAP related projects. <p>Desirable:</p> <ul style="list-style-type: none"> • Exposure to all phases of Software Development Life Cycle of SAP. • Hands-on experience in ITIL practices. • Exposure to HANA 2.0 Cloud. • Capable to develop Blueprints documents & vision documents. 	<p>Date of Interview: 10.12.2019</p> <p>Address: DFCCIL, 5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi 110001.</p>

<p>Post: SAP Consultant/ BASIS 01 (OBC)</p> <p>Upper Age Limit: 20 to 40 years (as on date of Advertisement)</p>	<p>BE/B.Tech/CA/ICWA/MBA/MCA with SAP Certification in BASIS.</p>	<p>Essential: At-least two years of experience in SAP implementation/ maintenance.</p>	<p>Date of Interview: 10.12.2019</p> <p>Address: DFCCIL, 5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi 110001.</p>
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Note:

- i. *Post-Graduation/Graduation has to be done from the institute recognized either by Central/State Govt. or AICTE or Technical Boards/Universities established by Central/State Govt.
- ii. **Training/Teaching period will not be counted as experience.
- iii. Preference will be given to PWD candidates for the post of SAP Consultant/BASIS for horizontal reservation in OA= One Arm, OL=One Leg, OAL = One Arm and one Leg & HH=Hearing Impaired.

2. Duties and Responsibilities:

a. SAP Consultant/Team Lead:

- i. To lead the team for implementation/upgradation/migration and support system of SAP Solution.
- ii. To understand needs and expectations of various Deptt's of DFCCIL.
- iii. Project planning & requirements gathering workshops, Technical workshops with business process owners and from IT and Finance Stakeholders.
- iv. Conduct testing, validation, data sanitization, daily monitoring, ABAP Dump.

b. SAP Consultant/BASIS:

- i. Provide Level 2 support to end users.
- ii. Resolve day to day technical issues arising in the SAP system.
- iii. Validate mapped business processes.
- iv. Configure new business requirements in SAP system.
- v. Rolling out SAP system functionalities at Corporate Office and CPM locations.
- vi. Fine tune system for performance optimization.
- vii. Porting of legacy data.
- viii. Generation of Adhoc Queries and Reports.
- ix. Impact Training to end users.
- x. Prepare System Documentation.

3. Duration of Contract: Selected candidates will be appointed on Contract basis initially for **a period of one year or till the regular incumbent is posted, whichever is earlier.** Contract can further be extended at the sole discretion of the company. The contract can be terminated pre-maturely on one month notice by either side.

4. Remuneration (All-inclusive per month):

a. Basic Emoluments per month –

- For SAP Consultant/Team Lead : Rs.1,50,000/- per month.
- For SAP Consultant/BASIS : Rs. 1,00,000/- per month.

b. In case of travel on duty, TA/DA/Lodging as admissible to E-4 (Manager) Level for the post of SAP Consultant/Team Lead and E-3 (Assistant Manager) level for the post of SAP Consultant/BASIS will be admissible.

c. In case of extension beyond one year, consultant shall be eligible for increase in emoluments by 5% on yearly basis, on satisfactory services.

5. Leave: Contractual personnel will be granted two (2) days leave for each completed month of employment in DFCCIL which can be availed maximum of five (5) days leave at a time. Such leave shall not have any specific nomenclature like CL, Earned Leave, etc. The accumulated leave cannot be carried forward to the next calendar year.

6. Upper age limit (as on the date of advertisement):

- a. For the post of SAP Consultant/Team Lead: 50 years
- b. For the post of SAP Consultant/BASIS: 20 to 40 years.
- c. Upper age limit is relaxable as per GOI orders issued from time to time

7. Selection Process: Walk-in-Interview for the above post on contract basis will be held as per details in para 1 above. **Reporting time for walk-in interview is between 09:45 AM to 10:30 AM. Candidates reporting after 10:30 AM will not be allowed.** The eligibility of the candidates would be assessed by a committee of DFCCIL Officials based on the eligibility criteria mentioned in the advertisement vis-à-vis original certificates (Educational, Experience etc) produced by the candidates on the day of interview. Interview will be conducted only for those candidates who are found eligible. Decision of the Committee will be final in this regard.

8. Medical Examination: Candidates will be required to undergo Medical examination in **“Cee-One” medical standards** and will be considered for engagement only if found medically fit, in addition to other criteria.

9. How to apply:

a. Candidates fulfilling the eligibility criteria laid down above, should bring **following documents in original along with self-attested photocopies** in the given order only (from top to bottom) on the day of interview, failing which the candidature will be summarily rejected and the candidate will not be interviewed:

- i. Duly filled up Application Form.
- ii. 2 recent passport size colour photographs.
- iii. High school certificate for proof of Date of Birth.
- iv. Certificate of Academic & Professional qualifications and statements of marks of all the qualifications for all semester/years (Xth, XIIth, Diploma/Graduation/Post-Graduation as applicable).
- v. OBC Certificate issued by the Competent Authority in the prescribed format by Govt. of India (If applicable). **OBC Candidates included in the central list having certificate for the current financial year in the format prescribed by Central Govt. will be given the benefit of OBC reservation.** The OBC Candidates may produce the certificate clearly mentioning that “This is also to certify that he/she does not belong to the persons/sections (Creamy Layer)”

mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993 and modified vide Govt. of India Deptt. of Personnel and Training OM No. 36033/3/2004- Estt(Res) dated 09.03.2004 & 14.10.2008". Candidates failing to produce requisite OBC Certificate will not be entitled the benefit of reserved category and will not be allowed to appear for interview.

- vi. **For PH Candidates, disability should be not less than 40% for the categories where ever PH reserved posts are indicated.** PWD certificate should have been issued and available as on date of eligibility fixed as per the advertisement. Further the Disability certificate should have been issued by the Competent Medical Board duly constituted by the Central/State government. Reservation for PWD candidates will be in accordance with Government directives.
 - vii. Proof of Identity and Address (Passport, Voter ID, Driving License, Aadhaar Card etc)
 - viii. PAN Card
 - ix. Proof of different periods of experience as claimed in the Application Form. In respect of current employment, experience certificate/joining letter along with last month's salary slips, form 16 and other documents which clearly prove continuity in the job are to be attached. In case, candidates claim is not established from the proofs submitted, his/her application is liable to be rejected.
 - x. Short write up (250 words) explaining why he/she is most suited candidate for this assignment.
 - xi. Any other documents in support of candidature.
- b. If any claim made by a candidate is found to be incorrect, his/her candidature shall be summarily rejected.
- c. The applicant shall produce original document of Educational certificate and certificates of experience and other testimonials for verification at the time of interview. **No interview will be conducted if candidates don't bring the original certificated/testimonials/ documents on the date of interview.**
- d. Candidates who are employed on regular basis in Govt./PSUs/autonomous bodies should apply through proper channel and bring **"No Objection certificate"** at the time of walk-in- interview along with forwarded application.

10. General Instructions:

- a. The above posts are project specific for the limited period and is not for the regular establishment of DFCCIL. No other perks or benefits would be admissible except those mentioned above.
- b. No TA/DA/Journey expenses will be paid to the candidates for appearing in the interview. The candidates are advised to make necessary arrangements for his/her travel/stay well in advance, so as to reach the interview venue in time. In case interview is continued to next dates, candidates have to make necessary arrangement of their stay, at their own cost.
- c. The contract engagement will not confer any right for regularization in DFCCIL or any relaxation in case of any requirement for regular posts in DFCCIL.
- d. Candidature is liable to be rejected at any stage of recruitment/selection process without notice or if joined services are liable to be terminated, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or DFCCIL comes across any evidence/knowledge that the qualification

/experience and any other particulars indicated in application/personal resume/ other forms/formats are false/misleading and/or amounts to suppression of information/particulars which should have been brought to the notice of DFCCIL or has secured employment in DFCCIL through or adopting any unfair means.

- e. The contract can be terminated pre-maturely on one month notice by either side. However, in case of gross negligence/misconduct/ irregularities, the contract appointment will be terminated with immediate effect and in such cases, the employee will be liable for action as per law/policies of the Company.
- f. Serving Govt./PSU Officials, if selected will be allowed to join only after they are properly relieved from their parent organization.
- g. Management reserves the right to cancel/enlarge/modify/alter the selection/recruitment process at any stage, without issuing any further notice or assigning any reason thereafter.
- h. Any information regarding this contract recruitment process would be made available on the e-mail address provided by the candidate in the application form and/or shall be uploaded on DFCCIL website under "Career" Section only. Candidates are advised to periodically check the site for further updates.
- i. Any dispute with regard to engagement against this advertisement will be under the jurisdiction of Court in Delhi only.
- j. The Contractual engagements will be governed by Company's rules and administrative orders that may be enforced from time to time during the period of engagement.
