

ANNEXURE-I

**PRESCRIBED PROFORMA FOR SUBMISSION OF APPLICATION ON
DEPUTATION BASIS**

IMPORTANT Please don't leave blanks	Vacancy Notice No (appears on the top of the notification)	
	Post against which application has been submitted	
	Choice of Station (wherever applicable)	

1. Personal Data

1	Name	
2	Gender	
3	Service	
4	Department	
5	Category	
6	Date of Birth	
7	DITS (Date of Entry into Time Scale)	
8	Date of entry in Gr.B (wherever applicable)	
9	Present pay band with Grade Pay and basic pay as on date of application	
10	Present Designation & Railway	
11	Contact Details	
	(a) Email ID	
	(b) Telephone (O)	
	(c) Telephone (R)	
	(d) Mobile Number	

2. Educational Qualifications

S.N	Qualification/Degree	Year/Division	Institution/University	

3. Experience Details

S.N	Designation & Railway with Place of posting/Positions held during Gazetted/Executive service (since date of initial appointment):	Grade (i.e SS/JAG/SG/SAG)	From	To

4. Details of deputation

1	Details of previous deputation/Foreign assignment, if any	
2	Whether debarred from deputation? If yes, please furnish details.	
3	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	

5. Achievements/Relevant Experience.

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and signature of the applicant)

Place:

Date:

Annexure-II

S.N	Allowances	Amount
1	Deputation allowance	@ 5% of Basic Pay with ceiling of Rs.4500/- per month for deputation within the same station and to @ 10% of Basic Pay with ceiling of Rs. 9000/- per month for deputation involving change of station.
2	Medical Outdoor/Indoor	The Railway Officer can opt for medical facilities under the Railways or the medical facilities admissible under DMRC rules.
3	Children Education Allowance	@Rs.2250/- pm per child subject to a maximum of 2 children.
4	Hostel Subsidy	@6750/- pm per child subject to a maximum of 2 children.
5	House Rent Allowance (HRA)	@ 24% (For Delhi)
6	Reimbursement on purchase of Mobile handset	SAG level-20,000/- once in 3 years
7	Mobile Bill reimbursement	SAG level-2000/- pm
8	Briefcase	SAG level -6250/- once in 3 years
9	Re-imbusement for employment of TADK	12000/- pm (In case of SAG level officers, TADK can be engaged).
10	Newspaper Magazine Allowance	SAG level-850/- p.m
11	Birthday gift/Diwali Gift	As per company policy
12	Self vehicle facility	SAG level-35000/- pm (AC 2000KMs)/Company Car
13	Any other allowance	As per DMRC policy.