

Jamia Millia Islamia
Jamia Nagar, New Delhi-110025

Local Advertisement No. 13/2019-20 Dated 12.12.2019

Applications on prescribed form (to be downloaded from the university website i.e. <https://www.jmi.ac.in>) are invited for the appointment of one **Research Assistant** on temporary basis in the Department of Social Work, J.M.I. initially for a period of 180 days, extendable further based on performance or till the regular incumbent joins back or till further orders, whichever is earlier. Last date of receipt of the application form is **23.12.2019**.

Essential Qualifications:-

1. A second class Master's degree in Social Work.
2. Experience in Research / Documentation / Training.

Monthly Remuneration:- Rs. 40,000/- (consolidated)

General Conditions:-

1. Selection against above temporary position shall not confer on the appointee any right of permanent appointment / regularization.
2. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle her / him for being called for interview. The university reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed or by any other condition that it may deem fit. The University may constitute a Screening Committee to scrutinize the applications and short-listing the candidates. List of the shortlisted candidates will be displayed on the University's website.
3. Candidates must enclose the attested copies of degrees, diplomas and marksheets, etc giving reference of experience / published work with the application form.
4. Incomplete application or application on plain paper will not be entertained and is liable to be rejected.
5. Relaxation, if any, shall be as per the UGC guidelines and other regulatory bodies.
6. Candidates already in service should apply through proper channel.
7. Knowledge of Urdu and Hindi is a desirable qualification for all teaching posts.
8. The university reserves the right to hold / not hold Local Selection Committee for the above post.
9. Canvassing, in any form or on behalf of the candidate will be a disqualification.
10. The number of vacancies indicated in the Local Advertisement is tentative. The University reserves the right to increase / decrease the number of posts, at the time of selection and make appointments accordingly, if more vacancies do exist in between the Local Advertisement and Selection Committee meeting.
11. (i) The candidates, who are, or have been awarded a Ph.D. Degree after 2009 should enclose copy of the certificate to the effect that the awarding University has awarded Ph.D. Degree as per UGC's Minimum Standards and Procedure for Awards of M.Phil. / Ph.D. Degree) Regulations, 2009.
(ii) The Marks sheet regarding completion of course work in Ph.D. should be enclosed, if applicable.
12. A relaxation of 5% may be provided from 55% to 50% in the marks at the Master's / Graduate level for the SC / ST / Physically and Visually handicapped / Other Backward Classes (OBC) (Non-creamy layer) candidates.

13. A relaxation of 5% may be provided from 55% to 50% in the Marks to the Ph.D. degree holders, who have passed their Master's degree prior to 19.09.1991.
14. Relevant grade which is regarded as equivalent of 55% where the grading system is followed by recognized University shall also be considered eligible.
15. Candidates who have been awarded Ph.D. from foreign Universities should enclose "Equivalence Certificate" issued by the Association of Indian Universities, New Delhi without which, their candidature will not be considered and application will be rejected.
16. Application received late or without necessary supporting documents, Degree / Certificates / Marks Sheets and Experience Certificate not attested by the Head of the Department / Institutions / Gazetted Officer / Self-attestation shall be rejected summarily.
17. Qualifications, experience, etc. will be reckoned as on the last date for receipt of filled in application i.e. **23.12.2019**. Clear photocopies of all certificates must be attached with the application form. Any request for including any documents / information to the application form after the last date of submission of application shall not be entertained and no correspondence will be made in this regard.

The application form can be downloaded from the Jamia Millia Islamia website i.e. <https://www.jmi.ac.in>. The application form completed in all respect should reach on or before **23.12.2019** in the Office of the Head, Department of Social Work, Gate No. 7, Jamia Millia Islamia, Jamia Nagar, New Delhi – 110025.



(A.P. Siddiqui) IPS
Registrar

Dated: 12.12.2019

Copy of the following with the request to give it due publicity without incurring any expenditure on behalf of the Jamia Millia Islamia:-

1. All the Deans of the Faculties / Heads of the Departments / Offices / Directors of the Centers / Head of Schools, J.M.I. for information and display on their notice boards.
2. The Secretary to Vice-Chancellor, J.M.I.
3. The Asstt. Registrar, Registrar Secretariat, J.M.I.
4. **Notice Board:** (a) V.C's Office (b) Registrar's Office (c) Recruitment & Promotion Section.



(Sabihullah Khan)
Asstt. Registrar (RPS)

Dated: 12.12.2019