

**MIZORAM UNIVERSITY****Group - A**

<b>Sl. No.</b>	<b>Name of Post / Pay Band + Grade Pay</b>	<b>No. of Post / Reservation</b>	<b>Post Code</b>	<b>Upper Age Limit</b>	<b>Educational / Desirable / Other Qualifications</b>
1.	<b>Director, College Development Council</b>  <i>Level 14 in the Pay Matrix (Pre-revised PB-4 Rs 37400 – 67000 with GP Rs 10000)</i>	1 (UR)	CDC	Preferably below 57 years	<b>Essential:</b> (i) Master's degree with at least 55% of the marks or its equivalent grade B in the UGC seven-point scale from a recognized Institute/University. (ii) At least 3 years of experience as Associate Professor in the AGP of Rs 9000 along with experience in educational administration; <b>OR</b> Comparable experience in research establishment and/or other institutions of higher education; <b>OR</b> 15 years of administrative experience of which 8 years as Deputy Registrar or an equivalent post.
2.	<b>Hindi Officer*</b>  <i>Level 10 in the Pay Matrix (Pre-revised PB-4 Rs 15600 – 39100 with GP Rs 5400)</i>	I (UR)	HOM	Not exceeding 35 years	<b>Essential:</b> (i) Master's degree in Hindi with English as a subject at the degree level from a recognized University; <b>OR</b> Master's degree in English with Hindi as a subject at the degree level from a recognized University; <b>OR</b> Master's degree in any subject with Hindi and English as a subject at the degree level from a recognized University; <b>OR</b> Master's degree in any subject with Hindi medium and English as a subject at the degree level from a recognized University; <b>OR</b>

					<p>Master's degree in any subject with English medium and Hindi as a subject at the degree level from a recognized University.</p> <p>(ii) 3 years' experience of terminological work in Hindi and/or translation work from English to Hindi or vice-versa, preferably of technical or scientific literature;</p> <p style="text-align: center;"><b>OR</b></p> <p>3 years' experience of teaching, research, writing of journalism in Hindi.</p> <p>(iii) Knowledge of Computer Application.</p>
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### **GROUP- B**

<b>Sl. No.</b>	<b>Name of Post / Pay Band + Grade Pay</b>	<b>No. of Post / Reservation</b>	<b>Post Code</b>	<b>Upper Age Limit</b>	<b>Educational / Desirable / Other Qualifications</b>
1.	<b>Private Secretary **</b> <i>Level 7 in the Pay Matrix (Pre-revised PB-2, Rs 9,300 – 34,800 with GP Rs 4,600)</i>	1 (OBC)	PSM	Not exceeding 35 years	<b>Essential:</b> (i) Bachelor's degree with 5 years' experience as Personal Assistant in the PB-2 Rs 9300 – 34800 with GP Rs 4200. (ii) Stenography in English with speed of 120 wpm.
2.	<b>Assistant</b> <i>Level 6 in the Pay Matrix (Pre-revised PB-2, Rs 9,300 – 34,800 with GP Rs 4,200)</i>	3 (1 UR, 1 ST, 1 OBC***)	ASM	Not exceeding 32 years	<b>Essential :</b> (i) Bachelor's degree from a recognized University. (ii) Any Certificate with Word Processing, Excel, Access and Power Point.
3.	<b>Coach (Badminton)****</b> <i>Level 6 in the Pay Matrix (Pre-revised PB-2, Rs 9,300 – 34,800 with GP Rs 4,200)</i>	1 (SC)	COM	Not exceeding 32 years	<b>Essential :</b> Diploma in Coaching from Sports Authority of India, National Institution of Sports, Patiala or from any other recognized University/Institution. <b>OR</b> Participation in Olympic / Asian Games / World Championship with Certificate Course in Coaching. <b>Desirable :</b> Bachelor's degree in Physical Education.

**GROUP- C**

<b>Sl. No.</b>	<b>Name of Post / Pay Band + Grade Pay</b>	<b>No. of Post / Reservation</b>	<b>Post Code</b>	<b>Upper Age Limit</b>	<b>Educational / Desirable / Other Qualifications</b>
1.	<b>Lower Division Clerk</b> <i>Level 2 in the Pay Matrix (Pre-revised PB-1, Rs 5,200 – 20,200 with GP Rs 1,900)</i>	17 (8 ST, 8 UR, 1 HH #)	LDM	Between 18 and 27 years	<b>Essential :</b> (i) Class 12 <sup>th</sup> standard from a recognized Board / University. (ii) Typing speed of 30 wpm in English on Computer.  (iii) (ii) Any Certificate with Word Processing, Excel, Access and Power Point.  <b>Desirable :</b> Bachelor's degree from a recognized Institute / University and working experience in Government of Organization of repute.
2.	<b>Library Attendant</b> <i>Level 1 in the Pay Matrix (Pre-revised PB-1, Rs 5,200 – 20,200 with GP Rs 1,800)</i>	1 (ST)	LAM	Between 18 and 27 years	<b>Essential :</b> (i) Class 10 <sup>th</sup> Standard from a recognized School / Board. (ii) Certificate course in Library Science from a recognized Institution. (iii) Certificate course in computer application with at least 3 months duration from a Government recognized institute.  <b>Desirable :</b> Class 12 <sup>th</sup> Standard from a recognized School/Board.
3.	<b>Kitchen Attendant</b> <i>Level 1 in the Pay Matrix (Pre-revised PB-1, Rs 5,200 – 20,200 with GP Rs 1,800)</i>	2 (UR)	KTAM	Between 18 and 27 years	<b>Essential :</b> (i) Class 10 <sup>th</sup> Standard from a recognized School / Board. <b>OR</b> ITI Trade Certificate in the relevant area. (ii) 2 years' experience as Cook. Apprentice in cooking / catering services in educational institutions / guest houses, reputed hotels, restaurants and similar facilities.

4.	<b>Multi-tasking Staff</b>  <i>Level 1 in the Pay Matrix (Pre-revised PB-1, Rs 5,200 – 20,200 with GP Rs 1,800)</i>	4 (2 UR, 1 ST, 1 VH ##)	MTM	Between 18 and 27 years	<b>Essential :</b> (i) Class 10 <sup>th</sup> Standard from a recognized School / Board. <b>OR</b> ITI pass where technical qualifications are considered necessary.  (ii) Certificate course in computer application with at least 3 months duration from a Government recognized institute.  <b>Desirable :</b> Working knowledge of English.
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**Notes: \* The post is against Lien Vacancy for a period upto 4/11/2021; the post shall be filled up on Regular Basis on the expiry of Lien Period, provided the Lien Holder does not revert to Mizoram University.**

**\*\* Backlog reserved vacancy**

**\*\*\* One post of Assistant reserved for OBC is against Lien Vacancy for a period upto 21/7/2021; the post shall be filled up on Regular Basis on the expiry of Lien Period.**

**\*\*\*\* Backlog reserved vacancy**

**# HH : Reserved for persons with disability – Hearing Handicapped (HH); Persons suffering from not less than 40% of the HH shall alone be eligible for the benefit of reservation. Physical requirement and categories of disability for the job is as per Government of India norms.**

**## VH : Reserved for persons with disability – Visually Handicapped (VH); Persons suffering from not less than 40% of the VH shall alone be eligible for the benefit of reservation. Physical requirement and categories of disability for the job is as per Government of India norms.**

## ANNEXURE-II

**PACHHUNGA UNIVERSITY COLLEGE****Group - C**

Sl. No.	Name of Post / Pay Band + Grade Pay	No. of Post / Reservation	Post Code	Upper Age Limit	Educational / Desirable / Other Qualifications
1.	<b>Security Inspector</b> <i>Level 5 in the Pay Matrix (Pre-revised PB-1, Rs 5,200 – 20,200 with GP Rs 2,800)</i>	1 (ST)	SIP	Not exceeding 30 years	<p><b>Essential:</b> Bachelor's degree with 2 years' experience as security supervisor/supervisory position in security in a Govt. Office, Educational Institution/Private Organization of repute;</p> <p style="text-align: center;"><b>OR</b></p> <p>Persons who have served in the Army at JCO level or such Uniformed service at JCO level or above with at least Class 12<sup>th</sup> standard pass;</p> <p style="text-align: center;"><b>OR</b></p> <p>Bachelor's degree with NCC 'B' certificate holders.</p> <p><b>Desirable:</b> Working knowledge of computer applications.</p>
2.	<b>Lower Division Clerk</b> <i>Level 2 in the Pay Matrix (Pre-revised PB-1, Rs 5,200 – 20,200 with GP Rs 1,900)</i>	1 (UR)	LDM	Between 18 and 27 years	<p><b>Essential :</b> (i) Class 12<sup>th</sup> standard from a recognized Board / University. (ii) Typing speed of 30 wpm in English on Computer. (iii) (ii) Any Certificate with Word Processing, Excel, Access and Power Point.</p> <p><b>Desirable :</b> Bachelor's degree from a recognized Institute / University and working experience in Government of Organization of repute.</p>

Sl. No.	Name of Post / Pay Band + Grade Pay	No. of Post / Reservation	Post Code	Upper Age Limit	Educational / Desirable / Other Qualifications
3.	<b>Cook</b> <i>Level 2 in the Pay Matrix (Pre-revised PB-1, Rs 5,200 – 20,200 with GP Rs 1,900)</i>	1(UR)	COP	Between 18 and 27 years	<b>Essential:</b> (i) Class 10 <sup>th</sup> standard from a recognized School/Board;  (ii) 3 years experience in cooking/catering services in educational institutions/ guest houses, reputed hotels, restaurants and similar facilities.  <b>Desirable:</b> (i) ITI Trade Certificate in Bakery & Confectionery (1 year duration)  (ii) Experience in preparation of vegetarian and non-vegetarian food items, both of South Indian/North Indian cuisine and Continental cuisine.
4.	<b>Multi-Tasking Staff</b> <i>Level 1 in the Pay Matrix (Pre-revised PB-1, Rs 5,200 – 20,200 with GP Rs 1,800)</i>	5 (2 ST, 2 UR, 1VH #)	MTP	Between 18 and 27 years	<b>Essential:</b> (i) Class 10 <sup>th</sup> standard from a recognized School/Board;  <b>OR</b> ITI pass where technical qualifications are considered necessary.  (ii) Certificate course in computer application with at least 3 months duration from a Govt. recognized institute.  <b>Desirable:</b> Working knowledge of English.

**# VH : Reserved for persons with disability – Visually Handicapped (VH); Persons suffering from not less than 40% of the VH shall alone be eligible for the benefit of reservation. Physical requirement and categories of disability for the job is as per Government of India norms.**

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