



**RAIL WHEEL FACTORY
MINISTRY OF RAILWAYS
PERSONNEL DEPARTMENT
YELAHANKA, BANGALORE 560064**

Employment Notice No.01/2019 (Cultural)

Date of Issue: 04.12.2019 Date & Time of Closing: 17.00 hours of 21.01.2020

1. Applications are invited in the prescribed format from eligible candidates for recruitment against Cultural Quota for the year 2019-20 in Level-2 of VII CPC Pay Matrix in the following disciplines.

Sl. No.	Discipline	No. of Posts
1	Light Vocal (Hindustani or Carnatic Music Style)	01
2	Instrumental (Tabla or Violin)	01

- 1.1 A candidate for appointment to Railway Services must be:

- a citizen of India, or
- a subject of Nepal, or
- a subject of Bhutan, or
- a Tibetan refugee who came over to India before 1st January 1962, with the intention of permanently settling in India, or
- a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, the East African Countries of Kenya, Uganda and the United Republic of Tanzania or from Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India:

Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

- 1.2 The candidates having no professional qualification as per 2.2 below need not apply.

2. EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS:

2.1 MINIMUM EDUCATIONAL QUALIFICATION PRESCRIBED

Post	Minimum Educational Qualification Prescribed
Level-2 of VII CPC Pay Matrix	(I) Passed 12 th Std (+2 stage) or its equivalent examination with not less than 50% marks in aggregate for the post of Jr.Clerk/Accounts Clerk. 50% marks is not insisted upon in the case of SC/ST/Ex. Servicemen/Persons With Disabilities (PWD) candidates and also in the case of candidates who possess qualifications higher than the essential minimum prescribed educational qualification.

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OR	
(II)	Matriculation Plus Course Completed Act Apprenticeship (CCAA)/ITI approved by NCVT for the post of Technician Gr.III. Please note that Act Apprenticeship/ITI is only acceptable and no other qualification including Diploma in Engineering is accepted as an alternative qualification on the ground of being a higher qualification in the same line of training.

NOTE: Persons if appointed to the category of Clerk-cum-Typist should acquire Typing proficiency of 30 w.p.m. in English or 25 w.p.m. in Hindi within a period of two years from the date of appointment and till such time their appointments to this category will be provisional.

2.2 Professional/Cultural Qualification:

- Light Vocal (Hindustani or Carnatic Music Style):** Possession of Degree/ Diploma/Certificate in Music (Light Vocal in Hindustani or Carnatic Music Style) from Government recognized institute.
- Instrumental (Tabla or Violin):** Possession of Degree/ Diploma/Certificate in Tabla or Violin from Government recognized institute.

2.3 Desirable:

- Experience in the field and performance given on AIR/Doordarshan etc.
- Prizes won at National level.

3. AGE LIMIT AND RELAXATION:

3.1 The candidate must have attained the age of 18 years and must not have attained the age of 30 years as on **01.01.2020** i.e. must have been born **not earlier than 02nd January 1990 and not later than 01.01.2002.**

3.2 The upper age limit prescribed above will be relaxable:

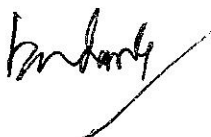
- Upto a maximum of FIVE years if the candidate belongs to Scheduled Caste or Scheduled Tribe.
- Upto a maximum of THREE years if the candidate belongs to Other Backward Classes who are eligible to avail reservation applicable as per extant rules.
- Upto a maximum of FIVE years if a candidate had ordinarily been domiciled in the State of Jammu & Kashmir during the period from the 1st January, 1980 to the 31st Day of December, 1989. The persons claiming relaxation under this sub-para would be required to produce a certificate to this effect from the District Magistrate within whose jurisdiction they had ordinarily resided or from any other authority designated in this behalf by the Govt. of Jammu and Kashmir.



- d) The Serving Railway employees who have put in 03 years continuous service in the Railways will be eligible for age relaxation upto the upper age limit of 40 years in the case of General Category Candidates, 45 years in the case of SC/ST category candidates and 43 years in the case of OBC category Candidates.
- e) The staff of Quasi-Administrative offices or organisations such as Railway Consumer Co-operative Societies, Canteens and Institutes etc. will be given relaxation in upper age limit to the extent of 05 years or service rendered in such organisation, whichever is less.
- f) The upper age limit in the case of Widows, Divorced women and women judicially separated from their husbands, who are not remarried, shall be relaxed upto the age of 35 years. In such cases, there will be further relaxation upto the age of 38 years for Other Backward Community (OBC) candidates and upto 40 years for Scheduled Caste and Scheduled Tribes (SC/ST) candidates.
- g) The upper age limit for Persons with disabilities (PWDs) is relaxable by 10 years irrespective of the fact whether the post is reserved or not, provided the post is identified as suitable for **Persons with disability (PWD)** candidates. In addition, such PWD candidates belonging to SC/ST and OBC categories are eligible for normal relaxation of FIVE and THREE years respectively.
- h) The upper age limit for Ex-Servicemen is relaxable upto the extent of service rendered in defence plus 3 years provided they have put in more than 6 months service after attestation.
- i) The age limit where minimum educational qualification is ITI/CCAA, the upper age limit may be relaxed to the extent of apprenticeship training undergone by the candidates under Apprenticeship Act, 1961, subject to maximum of three (03) years.

NOTE 1: The candidates should note that, only the Date of Birth as recorded in the Matriculation/ Secondary Examination Certificate/School Leaving Certificate or an equivalent certificate as on the date of submission of applications will be accepted by the administration and no subsequent request for its change will be considered or granted.

NOTE 2: The candidates should also note that, once a Date of Birth has been claimed by them and entered in the records of the Administration for the purpose of admission to the examination, no change will be allowed subsequently on any grounds whatsoever.



4.

EXAMINATION FEE:

4.1

(I)	The examination fee for all candidates except those mentioned in para (II) below	: Rs.500/- (Five Hundred only) with a provision for refunding Rs.400/- to those who actually appear in the examination.
(II)	For candidates belonging to SC/ST/Ex-Servicemen/ Persons with disabilities (PWDs), Women, Minorities and Economically Backward Classes (EBC)	: Rs. 250/- (Two Hundred and Fifty only) with a provision for refunding the same to those who actually appear in the examination.

- i. While applying, the candidate claiming fee exemption must submit necessary certificates i.e. SC/ST/PWD/Minorities/EBC, in the format prescribed.
- ii. Applications not accompanied with the prescribed examination fee, will be summarily rejected.

NOTE 1: Minorities will mean Muslims, Christians, Sikhs, Buddhists and Zorastrians (Parsis), who shall submit declaration as at Annexure – C in this regard.

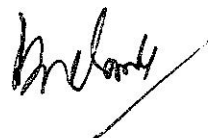
NOTE 2: Economically Backward Classes (EBCs) will mean the candidates whose family income is less than Rs.50,000 per annum. The following authorities are authorized to issue income certificate for the purpose of identifying EBCs.

- a) District Magistrate or any other revenue officer up to the level of Tahasildar.
- b) Sitting Member of Parliament of Lok Sabha for persons of their own constituency.
- c) BPL card or any other certificate issued by the Central Government under a recognized poverty alleviation programme or Izzat MST issued by Railways.
- d) Union Minister may also recommend for any persons from anywhere in the country.
- e) Sitting members of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.
- f) The income certificate issued by the authorities mentioned above would have to be as per **Annexure – D**, which is available on Rail Wheel Factory Website. This would have to be issued on the letter head of the issuing authority.

4.2 The examination fee should be paid in the form of crossed Indian Postal Order (IPO) only, from any Post office drawn in favour of **Principal Financial Advisor, Rail Wheel Factory, Yelahanka, Bangalore 560064.**

4.3 Remittance of examination fee in any other form except Indian Postal Order (IPO) will not be accepted.

- a) IPOs issued before the date of issue of Employment notice or after the closing date will not be accepted and the application will be rejected.
- b) The particulars of IPO submitted, as examination fee should also be indicated at the prescribed place in the application form.



- c) Candidates must write their name, full address in the space provided in the IPOs.
- d) The examination fee is not refundable/transferable/adjustable under any circumstances except as provided at para 4.1 above

5. HOW TO APPLY:

- a) First, carefully read all the instructions given in this employment notice before filling the application form and ensure that you are eligible to apply.
- b) Application as per Annexure I (along with Annexure 'II' to the application) shall be submitted on A-4 size good quality paper. **The application should be filled in English or Hindi language only. The applications in other than in English or Hindi languages will be rejected.**
- c) The application should be filled by the candidate in his/her own handwriting and signed. Please note that the application should not be signed in capital letters.
- d) The candidate should affix/paste (**not to be pinned**) one recent (not older than two months), passport size colour photograph without wig, cap or coloured glasses. Candidate is also required to enclose one extra passport size photograph, same as the one affixed/pasted on the application, along with the application.

6. WHOM TO APPLY:

- 6.1 The applications filled in all respects as per the format enclosed as Annexure I along with Annexure 'II' to the application must be sent only through ordinary post (and not through Registered post or through Speed post or through Courier service) addressed to The Senior Personnel Officer, Rail Wheel Factory, Yelahanka, Bangalore 560064. The cover shall be super scribed as "**Application for Group 'C' post in Level-2 of VII CPC Pay Matrix against Cultural Quota for the year 2019-20**". The application should reach the above Addressee on or before 17.00 hours of **21.01.2020**.
- 6.2 For candidates residing in Assam, Meghalaya, Manipur, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti districts and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman, Nicobar and Lakshadweep islands and for the candidates residing abroad, the closing date for receipt of applications by post will be 17.00 hours of **28.01.2020**.
- 6.3 The candidate may also drop the duly filled in application in the drop - box provided for the purpose in the above mentioned office up to 17.00 hrs on or before the last date i.e 21.01.2020. No acknowledgement of the application will be given.
- 6.4 Applications received from sources other than those indicated in paras 6.1, 6.2 or 6.3 above will not be accepted.



7. **RECRUITMENT PROCESS:**

The candidates who apply in response to this notification issued and are found eligible for consideration for appointment against Cultural Quota will be assessed on the following basis:

(A) Written Test:		Marks allotted
(Note: The written test will consist of objective type questions)		50 marks
(B) Assessment of talent in the relevant field on		
(i) the basis of practical demonstration	:	35 Marks
(ii) Testimonials/Prizes etc.	:	15 Marks
Total	:	100 Marks

8. **MINIMUM QUALIFYING MARKS**

- In written test, the candidate who obtain at least 40% marks out of 50, will be eligible for next stage of test i.e. Practical Demonstration & evaluation of Testimonial/Prizes.
- 40% marks in aggregate (100 marks) will be minimum qualifying marks for empanelment. The panel will be formed purely on merit basis.

9. **MEDICAL EXAMINATION:** The Candidates recommended for appointment will have to pass the requisite medical fitness test(s) conducted by the Railway Administration to ensure that the candidates are Medically FIT to carry out the duties connected with the post. Only those candidates who are Medically FIT would be considered for appointment.

10. **GENERAL CONDITIONS:**

- 10.1 The name and initials of the candidate and father's name appearing in the application should match with those indicated in school/college certificates and in the testimonials/Certificates submitted.
- 10.2 The candidates serving in any Government or Public Sector Unit including Railways should apply through proper channel or should apply directly with 'NO OBJECTION CERTIFICATE' from the employer to avoid delay. Advance copy of the application from such candidates without 'NO OBJECTION CERTIFICATE' from the employer will not be entertained.

Please note that no application received after the prescribed date will be entertained.
- 10.3 The applicant is liable to be appointed against any suitable post in Level-2 of VII CPC Pay Matrix in Rail Wheel Factory.

- 10.4 Candidates will have to undergo prescribed training course as applicable for the post as per existing instructions.
- 10.5 Canvassing in any form shall disqualify the candidate.
- 10.6 The candidates should be in readiness to appear for the written test at short notice after the last date for submission of application is over. Please check the website www.rwf.indianrailways.gov.in of Rail Wheel Factory, Yelahanka regularly for updated information regarding eligibility list, date of written examination, etc.
- 10.7 Please obtain caste certificates in the prescribed proforma from the appropriate authority and produce the original certificate at the time of verification. Caste Certificates issued by the authorities other than those authorised will not be considered. **Format of Caste Certificate for SC/ST candidates in Annexure – A and OBC candidates in Annexure - B are enclosed.**
- 10.8 No TA/DA/Accommodation will be provided for appearing in the written examination/practical demonstration. Applicants will have to bring their own instruments for the practical demonstration. They may also be required to stay for the written examination and practical demonstration for about 4 to 5 days, for which they have to make their own arrangements.
- 10.9 Selected candidates will have to submit the prescribed service bond of **5 years** at the time of appointment.
- 10.10 Candidates recruited against Cultural Quota shall be terminated from service summarily if the information and documents furnished by him/her for recruitment are found incorrect/fake at any stage.
- 10.11 No candidate should attempt impersonation or take the help of any impersonator at any stage of the selection process. Such candidates will be debarred for life from appearing in all RRB/RRC examination or any appointment in Railways. In addition, action as per Law may be taken against the candidate.
- 10.12 Candidates who have been debarred for life from all RRB/RRC examinations or candidates who have been debarred for a specified period, which is not yet completed, need not apply in response to this employment notice. Their candidature will be rejected at any stage of the recruitment process as and when the debarment is detected.
- 10.13 Recruitment of this Cultural quota will be done as per policy guidelines along with the modifications/amendments issued by the Railway Board from time to time.
- 10.14 Rail Wheel Factory reserves the right to consider/incorporate any subsequent changes/ modifications/ additions/ cancellation in the terms & conditions to recruitment under the Employment Notice as and when applicable.



11. PROHIBITION OF THE MOBILE/PHONES AND OTHER COMMUNICATION/ ELECTRONIC DEVICES:

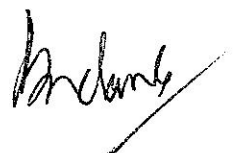
Possession/use of Mobile phones, Pagers, communication/recording devices and any other electronic devices are strictly prohibited inside the premises where the examination is being conducted. Any violation of these instructions shall entail cancellation of the candidature without prejudice to other criminal/disciplinary action including debarment from future examinations. **Candidates are also advised not to bring any valuable/costly items to the examination halls, as safe-keeping of these items cannot be assured. Administration will not be responsible for any loss in this regard.**

12. ENCLOSURES REQUIRED

- 12.1 If the certificates are in languages other than English/Hindi, translation in English/Hindi should also be enclosed, duly translated by an authorized translator.
- 12.2 Self attested/attested copies of Certificates in proof of academic qualification.
- 12.3 Self attested/attested copy of Certificate in proof of Date of Birth (Only 10th or School Leaving Certificate will be accepted).
- 12.4 Self attested/attested copies of Certificates in proof of Professional/Cultural qualification as per Annexure 'II'.
- 12.5 Self attested/attested copy of latest community certificate as per para 10.7.
- 12.6 Self attested/attested copy of certificate in proof of Person with Disability (PWD), wherever required.
- 12.7 Self attested/attested copy of Discharge certificate if the candidate is an Ex-Serviceman.
- 12.8 Self attested/attested copy of certificate in proof of claiming age relaxation under para 3.2 and examination fee under para 4.1
- 12.9 Crossed Indian Postal Order(s) as indicated in para No. 4.2


13. INVALID APPLICATIONS: Applications with the following deficiencies will be summarily rejected.

- 13.1 Applications which are not in the prescribed format, as per Annexure - I, enclosed with this Notification.
- 13.2 Applications without signature and Left Hand Thumb impression. LTI must be clear and not smudged. Signature should not be in capital letters.
- 13.3 Applications which are not in English/Hindi language.



- 13.4 Applications without proof of age, (as per Note 1 under para 3.2) educational qualification (as per para 2.1) and Cultural certificates (as per para 2.2).
- 13.5 Application without community certificate (as per para 10.7) and without certificates in support of claiming age relaxation/fee relaxation.
- 13.6 Applications without prescribed examination fee, in the form of Crossed Indian Postal Orders as per para 4.
- 13.7 Applications without photographs affixed/pasted. Photographs with wig, cap or coloured glasses pasted/affixed.
- 13.8 Applications received after closing date.
- 13.9 Application not addressed to the concerned office/officer as per para 6.1
- 13.10 Copies of certificates not attested as mentioned in para 12.2 to 12.8.
- 13.11 Applications not accompanied with any other requisite certificates and/or not complying with any of the other conditions brought out in the preceding paragraphs will be rejected summarily.
- 13.12 Incomplete applications in any form or with any irregularities noticed are liable to be rejected.
14. **RAIL WHEEL FACTORY'S DECISION IS FINAL:** The decision of the Rail Wheel Factory Administration in all matters relating to eligibility, acceptance or rejection of the applications, issue of free rail passes, penalty for false information, allotment of posts/places to selected candidates and all other matters related with conduct of recruitment process will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection. Rail Wheel Factory Administration reserves the right to fix any date and venue for written examination/practical demonstration, etc, change in venue or postponement of written examination/practical demonstration etc., for its convenience. It may also be noted that Rail Wheel Factory Administration reserves the right to cancel the above Notification, without assigning any reasons for the same, according to administration convenience.
15. **CAUTION**
- Beware of Touts and job racketeers trying to deceive you by false promises of securing job in Railways either through influence or by use of unfair or unethical means. Candidates will be selected purely as per merit. Please beware of unscrupulous elements and do not fall in their trap.

(Notification and Application form are available at Website: www.rwf.indianrailways.gov.in)


SENIOR PERSONNEL OFFICER
FOR PRINCIPAL CHIEF PERSONNEL OFFICER,
RAIL WHEEL FACTORY, BANGALORE.