

**SHAHEED RAJGURU COLLEGE OF APPLIED SCIENCES FOR WOMEN  
UNIVERSITY OF DELHI  
VASUNDHARA ENCLAVE  
DELHI – 110096.**

**Application Form for Non-Teaching and Technical Posts**

**NAME OF THE POST:**

**Details of Application Fee**

Amount .....

I.P.O./Bank Draft No.& Date .....

Post Office/ Bank .....

Photograph

Post applied for .....

Advt. No.anddate .....

1. Name (in block letters) .....

2. Father's /Husband Name .....

3. (i) Date of birth ( in figures) .....

(In words) : .....

(ii) Age : ..... Years : ..... Months(as on date): .....

4. Nationality : ..... Male/Female : ..... Married/Unmarried : .....

5. Postal Address : .....

..... Pin Code: .....

6. Permanent Address : .....

..... Pin Code: .....

Mobile Number:

7. Do you belong to Scheduled Caste/Schedules Tribe/OBC/EWS If so, state the names of the Caste/ Tribe and attach self - attested certificates : .....

8. Are you a Physically Handicapped person ? If so, give details and attach self-attested certificate issued by competent authority: .....

9. Have you been debarred or punished for adopting unfair means in any examination by the Institution/Board or University ? If so, please specify .....

10. Academic Qualifications :

Examination	Year	Subject	Division	% of marks obtained	School/ College attended	Name of Board / University
Other Distinctions, if any						

11. Are you attending any part-time/whole-time course of study ? If so, state the name of the Course and the Institution you have joined : .....

12. Experience, if any :

Name of the Institutions / Organization	Designation & Scale of Pay	Period	Remars

13. Indicate the time you will require to join, if selected : .....

14. **Knowledge of Computer:**.....

15. Do you know typewriting/shorthand ? If so, state speed :

English

Hindi

Shorthand .....w.p.m.....w.p.m.

Typewriting .....w.p.m. ....w.p.m.

16. Have you applied for any other post in the College? If so, state the name of the post and date when applied :  
.....

17. Any other information : .....

Dated : .....

.....  
Signature of the Applicant

Declaration :

I declare that all the statements made in the Application Form are true to the best of my knowledge and belief.

Dated :

.....  
Signature of the Applicant

Forwarded:

The facts stated in the above application have been verified and found correct.

Dated : .....

.....  
Head of the Department/Institution  
(with seal)

Notes :

- (i) Attested copies of all relevant certificates, degrees, testimonials etc. should be attached with the application and the original must be produced whenever demanded and at the time of joining, if selected.
- (ii) Applicants who are in employment should send their applications through their employers.
- (iii) One passport size photograph should be pasted on the application form.
- (iv) The incomplete application form will be rejected.
- (v) No T.A./D.A. will be paid for attending the prescribed tests and interview.