

5. Use of Mobile Phones and other electronic devices banned

- a) The use of any mobile phone (even in switched off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc or camera or Bluetooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination is strictly prohibited. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.
- b) Candidates are advised in their own interest not to bring any of the banned items including mobile phone/pagers to the venue of the examination, as arrangement of safe-keeping cannot be assured.
- c) Candidates are advised not to bring any valuable items to the examination halls, as safe keeping of the same cannot be assured. The CCI will not be responsible for any loss in this regard.

6. Addendum/Corrigendum: Please note that Addendum/corrigendum, if any, issued on the above advertisement, will be published only on the Corporation's website www.cotcorp.org.in.

A. DETAILS OF POSTS:

1. The Corporation having its Head Office in Navi Mumbai and branch offices all over India invites application for filling up the following post, the details of which are as under:-

Sl No.	Post Code	Name of the post	No of Posts	Upper Age limit as On 01.10.2019	Qualification	Experience
1	11	Assistant Company Secretary -II	01 (UR)	32	A Company Secretary with Degree in law. MBA qualification will be added advantage.	Should have minimum of one (1) year experience as company secretary or equivalent post in a public sector undertaking or private sector organization of repute.
2	12	Assistant Manager (Civil)	01 (UR)	32	BE (Civil) from a recognized university with minimum 50% marks in aggregate.	Should have one (1) year experience in reputed public/private sector organization holding a responsible position in civil maintenance work.
3	13	Assistant Manager (Legal)	01 (UR)	32	Degree in law (3 years or 5 years integrated law course) with minimum 50% marks in aggregate.	Should have minimum one (1) year experience as practicing advocate or should have employees in a legal firm or any organization of repute. Should be well conversant with Contract Act and other service regulation in government services. MBA qualification will

						be added advantage
4	14	Assistant Manager (Official Language)	1 (UR)	32	Post graduate degree in Hindi with minimum 50% marks in aggregate. Should have studied English language upto graduation and should be well conversant in Hindi. Qualification in Hindi translation would be added advantage. Should be well conversant with the Government of India instructions in the matter of Hindi as official language in PSU/Central Govt Offices. MBA will be an added advantage.	Should have minimum of One (1) year experience in any organization of repute
5	15	Management Trainee (HR)	1 (UR)	30	MBA /PGDM with specialization in HR or post graduate in any discipline in Human Resource Management with Minimum 50% aggregate.	
6	16	Management Trainee (Mktg)	10 (1-SC, 3 OBC, 1-EWS, 5-UR)	30	MBA in Agri Business Management/ Agriculture related MBA.	
7	17	Management Trainee (Accounts)	10 (1-SC, 3 OBC, 1-EWS, 5-UR)	30	CA/CMA/MBA (Fin) / MMS/M.Com. or any equivalent Post Graduate Degree in Commerce discipline	
8	18	Junior Commercial Executive	20 (3-SC, 1-ST, 4 -OBC, 2-EWS, 11-UR)	27	B.Sc Agriculture from any recognized University with an aggregate of 50% marks, 45% marks in case of SC/ST/PH candidates.	Criteria in case of employees of Cotton Corporation of India Ltd. (CCI) is: Qualification –Any Graduate (10+2+3)
9	19	Junior Assistant (General)	14 (1-SC, 1-ST, 3 OBC, 1-EWS, 08-UR)	27	B.Sc Agriculture from any recognized University with an aggregate of 50% marks, 45% marks in case of SC/ST/PH candidates.	Age –The age relaxation is only to the extent of number of years they put in service in CCI, provided they fulfill all other criteria for direct recruitment
10	20	Junior Assistant (Accounts)	15 (2 -SC, 1-ST, 3 OBC, 1-	27	B.Com from any recognized University with an aggregate of 50%	

			EWS, 08-UR)		marks, 45% marks in case of SC/ST/PH candidates.	
11	21	Hindi translator	01 (UR)	27	Graduate in Hindi with English as one of the subjects. a) Desirable: Master's degree in Hindi, with English as a subject or in English with Hindi as a subject at Degree level. He /She should be well versed in translation work from English to Hindi and vice versa. Knowledge of Sanskrit and other Indian languages b) Journalistic experience /and aptitude in public relation work in journalism	

ABBREVIATION: UR – Unreserved; SC – Scheduled Caste; ST – Scheduled Tribe; OBC – Other Backward Class; EWS – Economically Weaker Sections.

IMPORTANT NOTE FOR EWS (ECONOMICALLY WEAKER SECTIONS):

1. 10% of Vacancies are reserved for the EWS as per the directions of Government of India instructions issued vide DoPT OM No. 36039/1/2019-Estt (Res) dated 19th January, 2019
2. Persons who are not covered under the existing scheme of reservations to the Scheduled Castes, the Schedule Tribes and the socially and Educationally Backward Classes and whose family has gross annual income below Rs. 8.00 lakh are to be identified as EWSs for the benefit of reservation. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:
 - i. 5 acres of Agricultural Land and above;
 - ii. Residential flat of 1000 sq. ft. and above;
 - iii. Residential plot of 100 sq. yards and above in notified municipalities;
 - iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
3. The income and assets of the families as mentioned in para 2 ~~would need to be~~ certified by an officer not below the rank of Tehsildar in the States/UTs. The candidates shortlisted for document verification/interview shall be required to bring the requisite certificate as specified by the Government of India at the time of appearing for the process of document verification.
4. The instructions issued by the Government of India in this regard from time to time shall be adhered to.

POST IDENTIFIED SUITABLE FOR PERSON WITH BENCHMARK DISABILITY (PwBD)