

HIGH COURT OF DELHI: NEW DELHI

(Examination Cell)

No. 17 /EC-2/Exams/DHC

Dated :30.01.2020

CIRCULAR

Online applications are invited from the eligible officials of this Court for filling up 38 posts of Junior Judicial Assistant/ Restorer under (30%) departmental test quota, in Level-5 of Pay Matrix (as per Seventh Central Pay Commission) in terms of clause (b) of Item No. 25 and 26 of Schedule II to the Delhi High Court Establishment (Appointment and Conditions of Service) Rules, 1972, which reads as under:

Sl. No.	Category of Post & Pay Level	Minimum Qualifications prescribed for Appointment to the Posts	Mode of Appointment
25 & 26	Junior Judicial Assistant/ Restorer (Pay level-5 of 7 th Pay Commission)	a. XXX XXX b. For departmental examination- By promotion from members of the Establishment of the High Court: Matriculation or equivalent with knowledge of English; having five years service in any of the categories 27 (Chauffeur), 28 [Despatch Van Driver (Rider)], 29 (Despatch Rider), 30 (Despatch Rider-cum-Process Server), 31 (Photocopy Machine Operator Grade-I), 32 (Library Attendant), 33 (Usher), 34 (Photocopy Machine Operator Grade-II), 35 (Court Attendant), 36 [Court Attendant (L)], 37 [Court Attendant (S)], 38 [Room Attendant (H)], and 39 (Security Attendant).	a. XXX b. 30% of the vacant posts by promotion from the posts mentioned in Column No.3 on the basis of written test, Typing test in English with speed of not less than 25 words per minute and interview**, subject to their work and conduct report.

**Viva-voce/interview marks shall not be more than 15% of the total marks of the written examination while making appointment through departmental examination and 25% in case of direct recruitment.

The candidates who fulfill the requisite qualification and service and desire to appear in the Departmental Test (Written as well as Typing Test) may submit their applications online giving full particulars of their service and educational qualifications as prescribed in the online format on the website of this Court viz. www.delhihighcourt.nic.in under the link **Public Notice-Job Opening**. The portal for submitting on-line applications will be operational from 03.02.2020 (11.00 A.M.) to 12.02.2020 (5.00 P.M.) after which the said portal shall be deactivated.

The cut-off date for determining eligibility of applicants-candidates shall be the last date of submitting on-line applications, i.e., 12.02.2020.

Notes :

1. All candidates shall apply on-line only. No application in physical form shall be entertained and all such applications, if submitted through any mode, shall stand outrightly rejected without any further notice to such applicants-candidates.
2. There shall be no rounding off of marks at any stage of the Examination.

3. The merit list of recommendations for appointment would be as per the total marks scored in written test and interview (as per the examination scheme mentioned below), subject to their work and conduct report.

The Scheme of the Examination shall be as follows:-

Stage of Examination	Scheme of Examination
Stage-I (Written Test)	A Written Test of total Maximum 100 Marks of three hours duration (Part-A of 50 Maximum Marks containing questions to test candidate's knowledge of General English and Part-B of 50 Maximum Marks containing questions to test candidate's knowledge of General Knowledge and Current Affairs) with 20 minimum passing marks for Parts A & B each.
Stage-II (English Typing Test)	Only those candidates would be permitted to appear in Stage-II of the Examination, who would secure 20 marks each in Part-A and Part-B. Stage-II would consist of a typewriting test in English on computer for 10 minutes duration. In order to qualify this test, the candidates are required to have a minimum typing speed of 25 w.p.m. The criterion of "characters with space" for calculating the typing speed will be adopted and total number of mistakes permissible would be 3% of the total words typed, which figure / number will be round off to '.05' in case of 0.01 to 0.49 and to '1.0' in case of 0.51 to 0.99. However, there would not be rounding off of speed. Typing test would be a qualifying one only, and no marks would be awarded in this test.
Stage-III (Interview)	The qualified candidates of Stage-II would be called for interview which would be of Maximum 15 Marks with 07 Minimum Passing Marks.

Sd/-

(H. K. Arora)

Registrar (Examination Cell except DHJS & DJS)

Dated: 30.01.2020

Endst. No 18-27/EC-2/Exams./DHC

Copy to :

1. All Registrars / OSDs of this Court.
2. Joint Registrar-cum-Secretary to Hon'ble the Chief Justice.
3. All Joint Registrars / Deputy Registrars / Assistant Registrars.
4. Deputy Registrar-cum-P.A. to Registrar General.
5. Joint Director (IT).
6. P.S. to Hon'ble Judges/ Administrative Officers (Judicial) / Court Masters / Librarian / System Analyst / Branch In-charges concerned.
(Officers at Sl. Nos. 1 to 6 are requested to bring content of this Circular to the notice of the concerned officials working under them as also those who are deployed at the residential offices of the Hon'ble Judges and/or are on leave).
7. Assistant Registrar (Estt.-I) with the request to send a copy of this Circular to the concerned Departments where concerned officials of this Court are presently working either on deputation or in diverted capacity as well as in the Delhi Judicial Academy.
8. Assistant Registrar (Estt.-II) with the request to bring content of this Circular to the concerned officials of this Court in the Estt. (Pool) as well as posted/deputed in Delhi International Arbitration Centre and/or who are on leave.
9. P.A. to Registrar (IT) with the request to upload the circular both on the intranet/internet of this Court.
10. Guard File.

(V. K. Mittal)

Deputy Registrar (Exams)

As directed by worthy Registrar (IT), this Circular be uploaded on the Intranet & Internet of this Court.

30(17)

*20/01/2020
PA to Registrar (IT)*